

A.2.9 Action 2.2.1

<b>Mitigation Action</b>	
<b>Action 2.2.1:</b> Hardening and building redundant capability into Public Safety buildings.	
<b>Implementing Agencies</b>	
<b>Lead Agency (ies):</b>	Napa County OES / Risk Management
<b>Roles and Responsibilities of Lead Agency (ies):</b>	
<b>Support Agency (ies):</b>	All Jurisdictions
<b>Roles and Responsibilities of Support Agency (ies):</b>	Schedule/Participate
<b>Preliminary Identified Tasks: Napa County IF</b>	
1- Develop a plan through outside communication consultant	
2- Survey all communication and data sites for seismic compliance	
3- Identify sites to provide adequate redundancy during major disasters	
<b>Implementation Costs</b>	
<b>Estimated Capital Costs:</b>	\$1,000,000
<b>Estimated Maintenance Costs:</b>	
<b>Implementation Resources</b>	
<b>Financial Resources (Funding):</b>	Federal Grant Funds
<b>Technical Assistance Resources:</b>	
<b>Materials Needed</b>	
<b>(Equipment, Vehicles, and Supplies):</b>	<b>Readily Available (RA)/Need to Purchase (NTP)</b>
<b>Implementation Timeframe</b>	
<b>Estimated Mitigation Action Start Date:</b>	
<b>Estimated Mitigation Action Completion Date:</b>	2018



## Action 2.2.1 Progress Report

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Progress Report Period: Jan 2009 to Jun 2013

Project Title: Hardening and Building Redundant Communication Capability into Public Safety Buildings

Project ID# 2.2.1

Responsible Agency: County of Napa Communications

Address: Water Street

City: Napa, CA 94574

Contact Person: Eric Parks

Phone#: 252-1300 email address: eric.parks@countyofnapa.org \_\_\_\_\_

List Supporting Agencies and Contacts: City of Napa Communications - Gus Ulloth

[gulloth@cityofnapa.org](mailto:gulloth@cityofnapa.org);

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Total Project Cost: 1,000,000

Funding Source: General fund/grants

Anticipated Cost Overrun/Underrun: \_\_\_\_\_

Date of Project Approval: June 2013 Start date of the project: Dec 2013

Anticipated completion date: 2018

Description of the Project (include a description of each phase, if applicable, and the time frame for completing each phase): \_\_\_\_\_

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Milestones	Completed (✓)	Projected Date of Completion
Budget for consultant contact to survey Communications infrastructure Develop cost estimate and implementation plan	✓	June 2013
Survey all communication and data sites for seismic compliance		May 2014
Identify sites to provide adequate redundancy		May 2014
Develop RFP for Site Upgrades		Nov 2014
Award Contract for Upgrades		April 2015
Project Completion		Dec 2017

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MHMP Goal Addressed: \_\_\_\_\_

Indicator of Success: The development of a comprehensive analysis, plan and timeline to build a hardened commendations system is the primary step. Actually meeting the milestones and completing the project would indicate a successful project.

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**Project Status**

Project on schedule

Project completed

Project delayed\*

\*explain \_\_\_\_\_

Project cancelled\*

\*explain \_\_\_\_\_

**Project Cost Status**

Cost unchanged

Cost overrun\*

\*explain \_\_\_\_\_

**Summary of progress on project for this report:**

A. What was accomplished during this reporting period?

Developed cost estimate for consultant and had it approved in 2013-2014 budget.

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B. What successes have you encountered, if any?

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C. What obstacles, problems, or delays have you encountered, if any?

No immediate obstacles encountered

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D. How was each problem resolved?

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E. Based on the past experiences (successes and obstacles), what changes, if any, need to be made to ensure completion?

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**Next Steps:** What are the next step(s) to be accomplished over the next reporting period?

Award contact for services

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**Other Comments:**

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A.2.10 Action 2.2.2

<b>Mitigation Action</b>	
<b>Action 2.2.2:</b> Retrofit Critical Public Safety Infrastructure.	
<b>Implementing Agencies</b>	
<b>Lead Agency (ies):</b>	Napa County Fire, Calistoga City
<b>Roles and Responsibilities of Lead Agency (ies):</b>	
<b>Support Agency (ies):</b>	Napa County Building and Planning, Public works
<b>Roles and Responsibilities of Support Agency (ies):</b>	
<b>Preliminary Identified Tasks: Napa County Fire</b>	
1- Identify 9 Napa County Fire Stations	
2- Start Feasibility Study that will identify which buildings are structurally sound and will remain and which buildings will be demolished and estimate costs.	
3- Hire Architect to develop building plans and Building documents.	
<b>Preliminary Identified Tasks: Calistoga</b>	
1- Identify Critical Infrastructure (Utilities)	
2- Replace Infrastructure	
<b>Implementation Costs</b>	
<b>Estimated Capital Costs:</b>	\$9,000,000 (1 million per station)
<b>Estimated Maintenance Costs:</b>	
<b>Implementation Resources</b>	
<b>Financial Resources (Funding):</b>	General Fund/Grants
<b>Technical Assistance Resources:</b>	
<b>Materials Needed</b>	
<b>(Equipment, Vehicles, and Supplies):</b>	<b>Readily Available (RA)/Need to Purchase (NTP)</b>

<b>Implementation Timeframe</b>	
<b>Estimated Mitigation Action Start Date:</b>	2013
<b>Estimated Mitigation Action Completion Date:</b>	2020



## Action 2.2.2 Progress Report

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Progress Report Period: 2004 to 2013  
 (date) (date)

Project Title: Retrofit Critical Public Safety Infrastructure Project ID# 2.2.2

Responsible Agency: Napa County Executive Office

Address: 1195 Third Street

City: Napa, CA 94574

Contact Person: Kerry John Whitney

Phone#: 707-253-4821 email address: Kerry.whitney@countyofnapa.org

List Supporting Agencies and Contacts: County Building – Jason

Napa County Fire Depart – Chief Scott Upton

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Total Project Cost: 9,000,000

Funding Source: General Fund/Grants

Anticipated Cost Overrun/Underrun: 500,000

Date of Project Approval: 2011 Start date of the project: 2012

Anticipated completion date: 2020

Description of the Project (include a description of each phase, if applicable, and the time frame for completing each phase): \_\_\_\_\_

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Milestones	Completed (✓)	Projected Date of Completion
Develop a Facilities Assessment Report	✓	2012
Hire Architect to Develop Retrofit Plans inclu ADA Compliance		2013
Develop Bid Packages for each Facility		2014
Award Bids for Contracts/ complete work		2015-2019

MHMP Goal Addressed: \_\_\_\_\_

Indicator of Success: \_\_\_\_\_

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**Project Status**

Project on schedule

Project completed

Project delayed\*

\*explain \_\_\_\_\_

Project cancelled\*

\*explain \_\_\_\_\_

**Project Cost Status**

Cost unchanged

Cost overrun\*

\*explain \_\_\_\_\_

**Summary of progress on project for this report:**

A. What was accomplished during this reporting period?

Completion of the facilities Condition Report

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B. What successes have you encountered, if any?

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C. What obstacles, problems, or delays have you encountered, if any?

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D. How was each problem resolved?

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E. Based on the past experiences (successes and obstacles), what changes, if any, need to be made to ensure completion?

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**Next Steps:** What are the next step(s) to be accomplished over the next reporting period?

Hire an architect to develop plans to retrofit/upgrade each of the 9 facilities including ADA compliance

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**Other Comments:**

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A.2.11 Action 3.1.1:

<b>Mitigation Action</b>	
Action 3.1.1: Develop & conduct a Defensible Space community education program.	
<b>Implementing Agencies</b>	
Lead Agency (ies):	Napa County OES
Roles and Responsibilities of Lead Agency (ies):	Grant Administration
Support Agency (ies):	Napa Firewise Council
Roles and Responsibilities of Support Agency (ies):	Project Work
<b>Preliminary Identified Tasks: Napa County</b>	
See Progress Report	
<b>Implementation Costs</b>	
Estimated Capital Costs:	
Estimated Maintenance Costs:	
<b>Implementation Resources</b>	
Financial Resources (Funding):	
Technical Assistance Resources:	
<b>Materials Needed</b>	
(Equipment, Vehicles, and Supplies):	Readily Available (RA)/Need to Purchase (NTP)
<b>Implementation Timeframe</b>	
Estimated Mitigation Action Start Date:	
Estimated Mitigation Action Completion Date:	



## Action 3.1.1 Progress Report

Progress Report Period: July, 2004 to June, 2013

(date)

(date)

Project Title: Defensible Space Community Education Project ID# 3.1.1

Responsible Agency: Napa Firewise

Address: Box 4151

City: Napa, CA 94558

Contact Person: Stephen Gort

Phone#: 707-265-9624 email address: sgort@napafirewise.org

List Supporting Agencies and Contacts: Napa County Fire Department

Total Project Cost: Approximately \$6,000/yr. currently. See Comments below.

Funding Source: See Comments section below

Anticipated Cost Overrun/Underrun: None

Date of Project Approval: Annually – in July Start date of the project: 2007 as configured

Anticipated completion date: Ongoing - Annually

Description of the Project (include a description of each phase, if applicable, and the time frame for completing each phase): Each year a new community (or two) is exposed to the program in a "Home Ignition Zone" – 3 hour workshop. With cooperation, this proceeds to Action 3.2.1.

Milestones	Completed (✓)	Projected Date of Completion
Mt. Veeder FSC	X	
Circle Oaks FSC	X	
Berryessa Estates FSC	X	
Berryessa Highlands FSC	X	
Atlas Peak FSC	X	
Soda Canyon FSC	X	
Deer Park FSC	X	
East Napa/Alta Heights	X	

Tucker Acres	X	
Angwin	X	
Napa County Services Elks Hall	X	

MHMP Goal Addressed: Defensible Space Community Education (Action 3.1)

Indicator of Success: High attendance and volunteers willing to take the next step and form a Community Fire Safe Council.

**Project Status**

Project on schedule

Project completed

Project delayed\*

\*explain \_\_\_\_\_

Project cancelled\*

\*explain \_\_\_\_\_

**Project Cost Status**

Cost unchanged

Cost overrun\*

\*explain \_\_\_\_\_

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**Summary of progress on project for this report:**

A. What was accomplished during this reporting period?

Since 2007, eleven Defensible Space education seminars have been conducted (refer to table "completed" above)

B. What successes have you encountered, if any?

Of these communities all but two have formed Fire Safe Councils and have Community Wildfire Protection Plans (CWPP) in place, and Deer Park's is under development.

C. What obstacles, problems, or delays have you encountered, if any?

Most communities accept and welcome the education, occasionally they may not follow-thru to the next step, this has only happened twice.

D. How was each problem resolved?

Constant follow-up and support for new Fire Safe Councils typically resolves most problems or



occasional inertia.

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E. Based on the past experiences (successes and obstacles), what changes, if any, need to be made to ensure completion?

Satisfied that our template is working very well.

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**Next Steps:** What are the next step(s) to be accomplished over the next reporting period?

Continuing to educate one or two communities every year until all have been reached.

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**Other Comments:**

From 2007 through 2010 – Funding was through various federal grants and the annual expenditure was approximately \$18,000 to \$24,000. With the cut back of federal grants, and problems with staffing, funding has come from Napa County Fire Department and activity has been reduced to one community per year, at an annual cost of approximately \$6,000. This is for FY 2011-2012 and FY 2012-2013. In the earlier years – (2007-2010) as many as three or four communities were undertaken a year.



A.2.12 Action 3.1.2:

<b>Mitigation Action</b>	
<b>Action 3.1.2:</b> Draft and Promulgate Defensible Space Ordinance.	
<b>Implementing Agencies</b>	
<b>Lead Agency (ies):</b>	Napa County OES
<b>Roles and Responsibilities of Lead Agency (ies):</b>	Grant Administration
<b>Support Agency (ies):</b>	Napa County Firewise Councils
<b>Roles and Responsibilities of Support Agency (ies):</b>	Project Work
<b>Preliminary Identified Tasks: Napa County</b>	
1- As Written	
<b>Implementation Costs</b>	
<b>Estimated Capital Costs:</b>	
<b>Estimated Maintenance Costs:</b>	
<b>Implementation Resources</b>	
<b>Financial Resources (Funding):</b>	
<b>Technical Assistance Resources:</b>	
<b>Materials Needed</b>	
<b>(Equipment, Vehicles, and Supplies):</b>	<b>Readily Available (RA)/Need to Purchase (NTP)</b>
<b>Implementation Timeframe</b>	
<b>Estimated Mitigation Action Start Date:</b>	
<b>Estimated Mitigation Action Completion Date:</b>	



### Action 3.1.2 Progress Report

**New or Refined Mitigation Action, Progress report will be issued for next update cycle.**

Progress Report Period: \_\_\_\_\_ to \_\_\_\_\_  
(date) (date)

Project Title: \_\_\_\_\_ Project ID# \_\_\_\_\_

Responsible Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone#: \_\_\_\_\_ email address: \_\_\_\_\_

List Supporting Agencies and Contacts: \_\_\_\_\_

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Total Project Cost: \_\_\_\_\_

Funding Source: \_\_\_\_\_

Anticipated Cost Overrun/Underrun: \_\_\_\_\_

Date of Project Approval: \_\_\_\_\_ Start date of the project: \_\_\_\_\_

Anticipated completion date: \_\_\_\_\_

Description of the Project (include a description of each phase, if applicable, and the time frame for completing each phase): \_\_\_\_\_

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Milestones	Completed (✓)	Projected Date of Completion

MHMP Goal Addressed: \_\_\_\_\_

Indicator of Success: \_\_\_\_\_

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\_\_\_\_\_  
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**Project Status**

Project on schedule

Project completed

Project delayed\*

\*explain \_\_\_\_\_  
\_\_\_\_\_

Project cancelled\*

\*explain \_\_\_\_\_  
\_\_\_\_\_

**Project Cost Status**

Cost unchanged

Cost overrun\*

\*explain \_\_\_\_\_  
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**Summary of progress on project for this report:**

A. What was accomplished during this reporting period?

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B. What successes have you encountered, if any?

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C. What obstacles, problems, or delays have you encountered, if any?

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D. How was each problem resolved?

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E. Based on the past experiences (successes and obstacles), what changes, if any, need to be made to ensure completion?

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**Next Steps:** What are the next step(s) to be accomplished over the next reporting period?

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**Other Comments:**

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A.2.13 Action 3.2.1:

<b>Mitigation Action</b>	
<b>Action 3.2.1:</b> Foster and form neighborhood based Firewise Councils.	
<b>Implementing Agencies</b>	
<b>Lead Agency (ies):</b>	Napa County OES
<b>Roles and Responsibilities of Lead Agency (ies):</b>	Grant Administration
<b>Support Agency (ies):</b>	Napa County Firewise Council
<b>Roles and Responsibilities of Support Agency (ies):</b>	Project Work
<b>Preliminary Identified Tasks: Napa County</b>	
See Progress Report	
<b>Implementation Costs</b>	
<b>Estimated Capital Costs:</b>	
<b>Estimated Maintenance Costs:</b>	
<b>Implementation Resources</b>	
<b>Financial Resources (Funding):</b>	
<b>Technical Assistance Resources:</b>	
<b>Materials Needed</b>	
<b>(Equipment, Vehicles, and Supplies):</b>	<b>Readily Available (RA)/Need to Purchase (NTP)</b>
<b>Implementation Timeframe</b>	
<b>Estimated Mitigation Action Start Date:</b>	
<b>Estimated Mitigation Action Completion Date:</b>	



## Action 3.2.1 Progress Report

Progress Report Period: July, 2004 to June, 2013

(date)

(date)

Project Title: Foster and Form Neighborhood Firewise Councils Project ID# 3.2.1

Responsible Agency: Napa Firewise

Address: Box 4151

City: Napa, CA 94558

Contact Person: Stephen Gort

Phone#: 707-265-9624 email address: sgort@napafirewise.org

List Supporting Agencies and Contacts: Napa County Fire Department

Total Project Cost: Approximately \$19,000/yr currently – See Comments section below

Funding Source: See Comments section below.

Anticipated Cost Overrun/Underrun: None

Date of Project Approval: Annually - in July

Start date of the project: 2007 as configured

Anticipated completion date: Ongoing – Annually

Description of the Project (include a description of each phase, if applicable, and the time frame for completing each phase): Each year a new community is exposed to the program which includes: education, a community fire risk evaluation, mapping assistance, Community Wildfire Protection Plan (CWPP), usually a demonstration mitigation project and general organization assistance.

Milestones	Completed (✓)	Projected Date of Completion
Mt, Veeder FSC	X	
Circle Oaks FSC	X	
Berryessa Estates FSC	X	
Berryessa Highlands FSC	X	
Atlas Peak FSC	X	
Soda Canyon FSC	X	
Deer Park FSC	X	

MHMP Goal Addressed: Foster and form neighborhood Firewise Councils.

Indicator of Success: High attendance at new Fire Safe Council meetings, volunteers stepping up to take on Council projects, general progress in undertaking mitigation projects identified in their CWPP.

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**Project Status**

Project on schedule

Project completed

Project delayed\*

\*explain \_\_\_\_\_  
\_\_\_\_\_

Project cancelled\*

\*explain \_\_\_\_\_  
\_\_\_\_\_

**Project Cost Status**

Cost unchanged

Cost overrun\*

\*explain \_\_\_\_\_  
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**Summary of progress on project for this report:**

A. What was accomplished during this reporting period?

In 2012 – 2013, two new communities – Soda Canyon and Deer park were started. For previous years see table “completed” above.

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B. What successes have you encountered, if any?

All of these communities have formed Fire Safe Councils and have Community Wildfire Protection Plans (CWPP) in place, and Deer Park’s is under development

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C. What obstacles, problems, or delays have you encountered, if any?

Most communities accept and welcome the education, organization and funding. As with most community action, sustainability and continued motivation are a constant challenge.

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D. How was each problem resolved?

Constant follow-up and support for new Fire Safe Councils typically resolves most problems or occasional inertia.

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E. Based on the past experiences (successes and obstacles), what changes, if any, need to be made to ensure completion?

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Satisfied that our template is working very well.

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**Next Steps:** What are the next step(s) to be accomplished over the next reporting period?

Continuing to enable one or two communities every year until all have been reached.

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**Other Comments:**

From 2007 through 2010 funding was through various federal grants and the annual expenditure was approximately \$57,000 to \$60,000. With the cut back of federal grants and problems with staffing, funding has come from Napa County Fire Department and activity has been reduced to one community per year, at an annual cost of approximately \$19,000. This is FY 2011-2012 and FY 2012-2013. In the earlier years – (2007 – 2010) as many as three or four communities were undertaken a year.



A.2.14 Action 3.2.2:

<b>Mitigation Action</b>	
<b>Action 3.2.2:</b> Revise General Plan Safety Element with lessons learned from Fire-wise programs and analysis.	
<b>Implementing Agencies</b>	
<b>Lead Agency (ies):</b>	City of Calistoga
<b>Roles and Responsibilities of Lead Agency (ies):</b>	Update General Plan
<b>Support Agency (ies):</b>	Planning Department
<b>Roles and Responsibilities of Support Agency (ies):</b>	Project Work
<b>Preliminary Identified Tasks: City of Calistoga</b>	
1- As Written	
<b>Implementation Costs</b>	
<b>Estimated Capital Costs:</b>	\$50,000 per 10 YRS
<b>Estimated Maintenance Costs:</b>	
<b>Implementation Resources</b>	
<b>Financial Resources (Funding):</b>	General Fund
<b>Technical Assistance Resources:</b>	Fire-wise
<b>Materials Needed</b>	
<b>(Equipment, Vehicles, and Supplies):</b>	<b>Readily Available (RA)/Need to Purchase (NTP)</b>
Fire-wise programs & analysis	
<b>Implementation Timeframe</b>	
<b>Estimated Mitigation Action Start Date:</b>	underway
<b>Estimated Mitigation Action Completion Date:</b>	12/14





### Action 3.2.2 Progress Report

**New or Refined Mitigation Action, Progress report will be issued for next update cycle.**

Progress Report Period: \_\_\_\_\_ to \_\_\_\_\_  
(date) (date)

Project Title: \_\_\_\_\_ Project ID# \_\_\_\_\_

Responsible Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone#: \_\_\_\_\_ email address: \_\_\_\_\_

List Supporting Agencies and Contacts: \_\_\_\_\_

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Total Project Cost: \_\_\_\_\_

Funding Source: \_\_\_\_\_

Anticipated Cost Overrun/Underrun: \_\_\_\_\_

Date of Project Approval: \_\_\_\_\_ Start date of the project: \_\_\_\_\_

Anticipated completion date: \_\_\_\_\_

Description of the Project (include a description of each phase, if applicable, and the time frame for completing each phase): \_\_\_\_\_

\_\_\_\_\_

Milestones	Completed (✓)	Projected Date of Completion

MHMP Goal Addressed: \_\_\_\_\_

Indicator of Success: \_\_\_\_\_

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\_\_\_\_\_  
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**Project Status**

Project on schedule

Project completed

Project delayed\*

\*explain \_\_\_\_\_  
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Project cancelled\*

\*explain \_\_\_\_\_  
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**Project Cost Status**

Cost unchanged

Cost overrun\*

\*explain \_\_\_\_\_  
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**Summary of progress on project for this report:**

A. What was accomplished during this reporting period?

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\_\_\_\_\_

B. What successes have you encountered, if any?

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C. What obstacles, problems, or delays have you encountered, if any?

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D. How was each problem resolved?

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E. Based on the past experiences (successes and obstacles), what changes, if any, need to be made to ensure completion?

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**Next Steps:** What are the next step(s) to be accomplished over the next reporting period?

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**Other Comments:**

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A.2.15 Action 3.3.1

<b>Mitigation Action</b>	
<b>Action 3.3.1:</b> Maintain and Further Develop the Fuel Reduction Program	
<b>Implementing Agencies</b>	
<b>Lead Agency (ies):</b>	American Canyon (ACEPD)
<b>Roles and Responsibilities of Lead Agency (ies):</b>	Inspection/Enforcement
<b>Support Agency (ies):</b>	City of Napa, JPA
<b>Roles and Responsibilities of Support Agency (ies):</b>	Inspector
<b>Preliminary Identified Tasks: American Canyon</b>	
1- Weed Abatement Enforcement – Private Property	
<b>Implementation Costs</b>	
<b>Estimated Capital Costs:</b>	\$5,000 Annually
<b>Estimated Maintenance Costs:</b>	N/A
<b>Implementation Resources</b>	
<b>Financial Resources (Funding):</b>	ACEPD General Fund
<b>Technical Assistance Resources:</b>	
<b>Materials Needed</b>	
<b>(Equipment, Vehicles, and Supplies):</b>	<b>Readily Available (RA)/Need to Purchase (NTP)</b>
Office Supplies	
Inspector Vehicle	
<b>Implementation Timeframe</b>	
<b>Estimated Mitigation Action Start Date:</b>	On-going
<b>Estimated Mitigation Action Completion Date:</b>	On-going



### Action 3.3.1 Progress Report

Progress Report Period: July, 2012 to June, 2013  
(date) (date)

Project Title: Maintain and further develop fuel reduction program

Project ID# 3.3.1

Responsible Agency: Napa Firewise

Address: Box 4151

City: Napa, CA 94558

Contact Person: Amy Head – for chipping; Stephen Gort for mitigation program

Phone#: 707-967-1407 (Amy Head) or 707-265-9624 (Stephen Gort)

Email address: amy.head@fire.ca.gov and sgort@napafirewise.org

List Supporting Agencies and Contacts: Program consists of a chipping program and mitigation projects run in and by individual community Fire Safe Councils. At present, funding comes from Napa County.

Total Project Cost: Chipping averages \$50,000/yr. Mitigation projects vary from \$50,000 - \$75,000 per year.

Funding Source: Federal Grants and the Napa County Fire Department.

Anticipated Cost Overrun/Underrun: None

Date of Project Approval: Annually- in July Start date of the project: 2007 as configured

Anticipated completion date: Ongoing - Annually

Description of the Project (include a description of each phase, if applicable, and the time frame for completing each phase): Provide a free chipping program to Napa County residents 8 months a year. Fund and help manage mitigation projects in three to six communities each year.

Milestones	Completed (✓)	Projected Date of Completion
Obtained original chipper with grants from Insurance & BAAQMD	X	
Napa County Department of Corrections to supply labor	X	
Napa County Fire Department supplies crew management	X	
Napa County Fire Department supplies equipment maintenance	X	

Napa County Supervisors approved adding a chipper to NCFD capital equipment inventory	X	
Purchase a new chipper for the 2013 – 2014 season		February, 2014
Provide funding and project assist to Mt. Veeder FSC- two years	X	
Provide funding and project assist to Atlas Peak FSC – two years	X	
Provide funding and project assist to Berryessa Estates FSC – two years	X	
Provide funding and project assist to Berryessa Highlands FSC – three years	X	
Provide funding and project assist to Soda Canyon FSC – one year	X	
Provide funding and project assist to Circle Oaks FSC – one year	x	

MHMP Goal Addressed: Maintain and further develop fuel reduction program.

Indicator of Success: Six community Fire Safe Councils continue to make annual progress against their Community wildfire Protection Plans.

**Project Status**

Project on schedule

Project completed

Project delayed\*

\*explain \_\_\_\_\_  
\_\_\_\_\_

Project cancelled\*

\*explain \_\_\_\_\_  
\_\_\_\_\_

**Project Cost Status**

Cost unchanged

Cost overrun\*

\*explain \_\_\_\_\_  
\_\_\_\_\_

**Summary of progress on project for this report:**

A. What was accomplished during this reporting period?

Have chipped over 1,000,000 cubic yards of vegetation over the ten years of the program. Napa County Fire Department has agreed to buy and be responsible for a chipper – relieving Napa Firewise of the cost.

B. What successes have you encountered, if any?



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Six community Fire Safe Councils continue to make annual progress against their Community Wildfire Protection Plans.

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C. What obstacles, problems, or delays have you encountered, if any?

Chipping equipment takes a significant beating with our volumes.

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D. How was each problem resolved?

The Napa County Fire Department has done a great job of maintenance, giving our original chipper double the manufacturer's predicted life. Additionally, the Napa County Supervisors have approved adding chipper to NCFD capital equipment inventory. Relieving Napa Firewise of this capital expense.

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E. Based on the past experiences (successes and obstacles), what changes, if any, need to be made to ensure completion?

Satisfied that the template is working very well.

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**Next Steps:** What are the next step(s) to be accomplished over the next reporting period?

1. Purchase a new chipper, develop and implement a maintenance program for it; have it in service for the 2014 season; and add annual allocation to the County capital equipment replacement reserves accounting process.
2. Continue to fund community Fire Safe Council mitigation work.
3. Investigate, pursue and apply for (though limited) federal fire safety grant funding.

**Other Comments:**

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A.2.16 Action 3.4.1

<b>Mitigation Action</b>	
<b>Action 3.4.1:</b> Ensure training is provided for Command & General Staff positions in EOC's. Ensure EOC exercises are performed at least annually.	
<b>Implementing Agencies</b>	
<b>Lead Agency (ies):</b>	Napa County OES
<b>Roles and Responsibilities of Lead Agency (ies):</b>	
<b>Support Agency (ies):</b>	All Jurisdictions
<b>Roles and Responsibilities of Support Agency (ies):</b>	
<b>Preliminary Identified Tasks: Napa County</b>	
1- Fire Training through VASI	
2- Annual County Drill with Shake Out & Health and Medical Drill(see pdf page 20)	
3- Train County EOC 'A' and 'TS' shift in shift changes.	
<b>Implementation Costs</b>	
<b>Estimated Capital Costs:</b>	\$20,000 Bi-Annually
<b>Estimated Maintenance Costs:</b>	
<b>Implementation Resources</b>	
<b>Financial Resources (Funding):</b>	General Fund
<b>Technical Assistance Resources:</b>	
<b>Materials Needed</b>	
<b>(Equipment, Vehicles, and Supplies):</b>	<b>Readily Available (RA)/Need to Purchase (NTP)</b>
<b>Implementation Timeframe</b>	
<b>Estimated Mitigation Action Start Date:</b>	Bi-Annually
<b>Estimated Mitigation Action Completion Date:</b>	



### Action 3.4.1 Progress Report

**New or Refined Mitigation Action, Progress report will be issued for next update cycle.**

Progress Report Period: \_\_\_\_\_ to \_\_\_\_\_  
(date) (date)

Project Title: \_\_\_\_\_ Project ID# \_\_\_\_\_

Responsible Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone#: \_\_\_\_\_ email address: \_\_\_\_\_

List Supporting Agencies and Contacts: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Total Project Cost: \_\_\_\_\_

Funding Source: \_\_\_\_\_

Anticipated Cost Overrun/Underrun: \_\_\_\_\_

Date of Project Approval: \_\_\_\_\_ Start date of the project: \_\_\_\_\_

Anticipated completion date: \_\_\_\_\_

Description of the Project (include a description of each phase, if applicable, and the time frame for completing each phase): \_\_\_\_\_

\_\_\_\_\_

Milestones	Completed (✓)	Projected Date of Completion

MHMP Goal Addressed: \_\_\_\_\_

Indicator of Success: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Project Status**

Project on schedule

Project completed

Project delayed\*

\*explain \_\_\_\_\_

\_\_\_\_\_

Project cancelled\*

\*explain \_\_\_\_\_

\_\_\_\_\_

**Project Cost Status**

Cost unchanged

Cost overrun\*

\*explain \_\_\_\_\_

\_\_\_\_\_

**Summary of progress on project for this report:**

A. What was accomplished during this reporting period?

\_\_\_\_\_

\_\_\_\_\_

B. What successes have you encountered, if any?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

C. What obstacles, problems, or delays have you encountered, if any?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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D. How was each problem resolved?

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E. Based on the past experiences (successes and obstacles), what changes, if any, need to be made to ensure completion?

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**Next Steps:** What are the next step(s) to be accomplished over the next reporting period?

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**Other Comments:**

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