

City of Calistoga

Staff Report

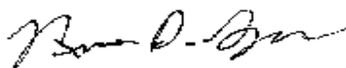
TO: Honorable Mayor and City Council

FROM: Kathy Flamson, Deputy City Clerk

DATE: June 3, 2014

SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:



Richard Spitler, City Manager

- 1
2 **DISCUSSION:** Minutes of May 15, 2014 Special City Council Meeting, May 20, 2014
3 Closed City Council Meeting, May 20, 2014 Regular City Council Meeting and May 27,
4 2104 Special City Council Meeting.
5
6 **RECOMMENDATION:** Approve Minutes.
7
8 **ATTACHMENTS:** Draft Minutes of the aforementioned meetings.

MINUTES

**CITY COUNCIL-SPECIAL MEETING
BUDGET STUDY SESSION
THURSDAY, MAY 15, 2014– 1:00 P.M.
CALISTOGA COMMUNITY CENTER**

A) CALL TO ORDER

Mayor Canning called the Special Session to order at 1:02 P.M.

In attendance were the following: Councilmember James Barnes, Councilmember Irais Lopez-Ortega, Councilmember Kraus and Mayor Chris Canning. It was noted that Vice Mayor Dunsford will be arriving later.

Also present were Public Works Director Michael Kirn, Administrative Services Director Gloria Leon, Planning & Building Director Lynn Goldberg, Police Chief Mitch Celaya, Fire Chief Steve Campbell, Recreation Services Manager Olivia Lemen, City Manager Richard Spitler, and Deputy City Clerk Kathy Flamson.

Vice Mayor Dunsford arrived at 1:12 P.M.

B) SALUTE TO THE FLAG

C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened Oral Communication at 1:04 P.M. Hearing none, **Mayor Canning** closed Oral Communication.

D) ADOPTION OF MEETING AGENDA

It was **MOVED** by Councilmember Barnes and **SECONDED** by Councilmember Kraus to approve the Council Meeting Agenda. The Motion was carried unanimously.

E) GENERAL GOVERNMENT

1) Discussion regarding the FY 2014/15 Budget

City Manager Spitler introduced the item.

43 **Administrative Services Director Leon** discussed the item and gave a
44 PowerPoint presentation outlining the updated FY 13/14 actuals with
45 adjustments to assumptions, the budget/cash flow situation for FY 13/14
46 year end projections and the budget summary review for FY 14/15
47 (General Fund and Enterprise). (1:13 P.M.)
48

49 **Mayor Canning** asked to report the Property Taxes paid by businesses
50 serving Calistoga visitors in future reports.
51

52 **Administrative Services Director Leon** discussed each of the
53 Department budgets beginning with Fire Department, and following with
54 Administration, Finance, Planning & Building, Recreation Division, Police
55 Department and ending with Public Works.
56

57 Council and staff discussion ensued regarding Revenues and
58 Expenditures.
59

60 **2) Discussion regarding the next steps**

61
62 **City Manager Spitler** discussed what the next steps are in the budget
63 approval process. The Public Hearing for budget adoption will be held on
64 June 10, 2014, 6:00 p.m. The Budget Adoption is tentatively scheduled
65 for the City Council Meeting of Tuesday, June 17, 2014.
66

67 It was decided that the Special Budget Study Session scheduled for
68 Tuesday, May 27, 2014 will be held at the Calistoga Community Center
69 starting at 1:00 P.M.
70

71 **F) ADJOURNMENT**

72
73 **Mayor Canning** adjourned the meeting at 4:35 P.M. to the next scheduled
74 regular City Council meeting, on Tuesday, May 20, 2014, Calistoga
75 Community Center, 1307 Washington Street, 7:00 p.m.
76

77 **Respectfully submitted:**
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Prepared by: Kathy Flamson, Deputy City Clerk
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Approved by: Chris Canning, Mayor
86

1 **MINUTES**

2 **CITY COUNCIL CLOSED SESSION**

3 **TUESDAY, MAY 20, 2014 – 6:00 P.M.**

4 **CALISTOGA COMMUNITY CENTER**

5
6 **A) CALL TO ORDER**

7 **Mayor Canning called the Closed Session to order at 6:00 P.M.** In attendance
8 were the following: Councilmember James Barnes, Councilmember Gary Kraus,
9 Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford, and Mayor Chris
10 Canning

11 Also present was City Manager Richard Spitler, City Attorneys Michelle Kenyon and
12 Alexandra Barnhill(via conference call).

13
14 **B) ORAL COMMUNICATIONS**

15 No public comment.

16 **C) ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTERS:**

17
18 1) Anticipated Litigation (Gov. Code § 54956.9)

19 It is the intention of the City Council to meet in Closed Session concerning:

20
21 Conference with Legal Counsel – Anticipated Litigation

22 Significant exposure to litigation pursuant to Gov. Code § 54956.9(d)(2)

23 (One potential case)
24

25 **D) ADJOURN CLOSED SESSION at 6:45 P.M.**

26
27 **E) RECONVENE TO OPEN SESSION**

28
29 **ADJOURNMENT**

30 **Mayor Canning adjourned the Closed Session at 7:00 P.M.** to the regular
31 meeting of the Calistoga City Council, on Tuesday, May 20, 2014 Calistoga
32 Community Center, 1307 Washington Street, 7:00 P.M.

33
34 **Respectfully submitted:**

35
36 _____
37 **Prepared by: Richard Spitler, Acting City Clerk**

38
39 _____
40 **Approved by: Chris Canning, Mayor**
41

42 **MINUTES**
43 **CITY COUNCIL – REGULAR MEETING**
44 **TUESDAY, MAY 20, 2014 - 7:00 P.M.**
45 **CALISTOGA COMMUNITY CENTER**
46 **1307 Washington Street, Calistoga, CA 94515**
47

48 **A) CALL TO ORDER**

49 **Mayor Canning called the Regular Session to order at 7:01 P.M.**

50 In attendance were the following: Councilmember Irais Lopez-Ortega, James
51 Barnes, Councilmember Gary Kraus, Vice Mayor Michael Dunsford and Mayor
52 Chris Canning.

53
54 Also present were the following: Planning and Building Director Lynn Goldberg,
55 Public Works Director Michael Kirn, Fire Chief Steve Campbell, Administrative
56 Services Director Gloria Leon, Police Chief Mitch Celaya, City Manager Richard
57 Spitler and Deputy City Clerk Kathy Flamson.
58

59 **B) ACTION OUT OF CLOSED SESSION**

60 **Mayor Canning** announced that there was no action out of Closed Session held
61 this evening.
62

63 **C) SALUTE TO THE FLAG**
64

65 **D) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS**

66 **Mayor Canning** opened Oral Communication.

67 **Zerla Troeppel**, 2412 Foothill Blvd., spoke of the election of 2012 process and the
68 upcoming November 4, 2014 election.

69 **Executive Director of the Boys and Girls Club of St. Helena and Calistoga Jay**
70 **Templeton** announced the temporary modular building has been delivered to the
71 Monhoff Center site. He hopes Tuesday, June 3, 2014, will be the date for the
72 opening of the temporary Teen Center. He thanked the staff and City Council for
73 their support.

74 **St. Helena High School Swim Coach Kevin Twohey** thanked the City Council
75 and Calistoga Staff for allowing the St. Helena High School Swim Team to use the
76 Calistoga Pool while their pool is being renovated.

77 **Mayor Canning** closed Oral Communication.
78

79 **E) ADOPTION OF MEETING AGENDA**

80 It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember
81 Barnes to approve the Council Meeting Agenda. The Motion was carried by
82 the following vote:

83
84 **AYES:** Councilmembers Krause, Barnes and Lopez-Ortega, Vice
85 Mayor Dunsford and Mayor Canning

86 **NOES:** None

87 **ABSTAIN:** None

88 **ABSENT:** None

89
90 **F) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION**

91 Councilmember Lopez-Ortega reminded people to remove old signs from utility
92 poles around Calistoga after they are no longer needed.

93
94 Councilmember Barnes reminded everyone that Memorial Day is Monday, May
95 26. The American Legion Post will put on 2 events. They will have an event to
96 honor the Civil War veterans at the Pioneer Cemetery at 9 A.M. At 11 A.M. there
97 will be a ceremony at the Logvy Park for all Veterans and dedication of the newly
98 installed bricks.

99
100 He also reminded people on Tuesday May 27, the second of 2 budget meetings
101 will be held at the Community Center. He invited the public to attend.

102
103 Councilmember Kraus reiterated Councilmember Barnes invitation to attend the
104 May 27 budget meeting.

105
106 He also reminded everyone of the fire danger with the water shortage. The south
107 interface portion of the City of Calistoga is of most concern to him.

108
109 Mayor Canning announced Wednesday, May 21, will be a Community Forum.
110 There will be a representative from the District Attorney's office.

111
112 **G) PROCLAMATIONS/ PRESENTATIONS/ AWARDS**

113 1) **Public Works Director Kirn** reported on the Monhoff Center. He stated the
114 modular will be put in place as soon as possible. He thanked the Calistoga
115 Unified School District for their help with the positioning of the modular building.

116
117 2) **Police Chief Celaya** reported on the status of Vehicle Speed Signs. He reported
118 a new radar trailer has been ordered and will be arriving next week.

119
120 **H) CONSENT CALENDAR**

121 Councilmember Kraus stated that he would recuse himself on Item #6 because
122 he lived within 500 feet of the Assessment District.

123
124 3) **Minutes of the April 15, 2014 Regular City Council Meeting.**

125

126 4) Adoption of Resolution No. 2014-031 Directing the Mayor to Execute a Two-
127 Year Contract with Cal-Fire for Dispatch Services for the Fiscal Years
128 2014/15 and 2015/16.

129
130 5) Adoption of Resolution No. 2014-032 Directing the City Engineer to
131 Prepare and File a Report for the Silverado Place Subdivision Landscape
132 Maintenance District in Accordance with Article 4 of Chapter 1 of the
133 California Streets and Highways Code.

134
135 6) Adoption of Resolution No. 2014-033 Directing the City Engineer to
136 Prepare and File a Report for the Palisades Landscape Maintenance
137 District in Accordance with Article 4 of Chapter 1 of the California Streets
138 and Highways Code.

139
140 It was MOVED by Vice Mayor Dunsford and SECONDED by
141 Councilmember Lopez-Ortega to approve Item Nos. 3, 4 and 6 on the
142 Consent Calendar. The Motion was carried unanimously.

143
144 It was MOVED by Vice Mayor Dunsford and SECONDED by
145 Councilmember Barnes to approve Item No. 6 on the Consent Calendar.
146 The Motion carried. (Councilmember Kraus abstained)

147
148 I) PUBLIC HEARING

149 7) Preparation for Adoption of Ordinance No. 702 Amending Calistoga
150 Municipal Code to Simplify and Clarify Appeals to the City Council and
151 Planning Commission, and to Create a New Chapter 17.03 (MCA 2014-1,
152 ZOA 2014-2).

153
154 **Planning and Building Director Goldberg** introduced the item.

155
156 **Mayor Canning** opened the Public Hearing.

157
158 **Michael Quast**, 1300 Washington Street, requested a deadline limit be
159 attached to this ordinance. He also discussed the health officers duties with
160 regard to this Ordinance. He also requested the revision be in line with the
161 General Plan.

162
163 **Mayor Canning** closed the Public Hearing.

164
165 **City Manager Spitler** addressed the issues raised by Mr. Quast. **Council**
166 discussion ensued. **Mayor Canning** suggested changing the wording to “next
167 available council meeting, but not to exceed 90 days”. **Planning and Building**
168 **Director Goldberg** will clarify the section numbering to make sure it is
169 appropriate.

170

171 It was **MOVED** by Councilmember Barnes and **SECONDED** by Vice Mayor
172 Dunsford to introduce **Ordinance No. 702** and waive the first reading. The
173 Motion was carried by the following roll call vote:

174
175 **AYES:** Councilmembers Barnes, Lopez-Ortega and Kraus, Vice
176 Mayor Dunsford and Mayor Canning
177 **NOES:** None
178 **ABSTAIN:** None
179 **ABSENT:** None

180
181
182 **J) GENERAL GOVERNMENT**

- 183 8) Adoption of **Resolution No. 2014-034** Amendment to Resolution No.
184 **2014-013** changing the Stage II Water Conservation Best Practices.

185
186 **City Manager Spitler** presented the item. This resolution will change the
187 days to watering as follows: odd addresses water on Tuesdays and Fridays,
188 with even addresses water on Mondays and Thursdays. Council discussion
189 ensued.

190
191 **Mayor Canning** opened Oral Communication.

192
193 **Michael Quast** discussed the efforts commercial users have done to cut
194 down on water usage. He inquired about the City of Calistoga's water usage.

195
196 **Jeri Hansen** inquired about the Community Garden.

197
198 **Mayor Canning** closed Oral Communication.

199
200 **Mayor Canning** stated the members of the Community Garden have been
201 asked to reduce their traditional water usage by 20%.

202
203 **City Manager Spitler** stated water use will be managed by a team that is
204 currently being created.

205
206 **Public Works Director Kirn** reported City staff has been directed to cut back
207 on water usages to keep in line with the rest of the City.

208
209 It was **MOVED** by Councilmember Kraus and **SECONDED** by Vice Mayor
210 Dunsford to adopt **Resolution No. 2014-034** amending resolution 2014-
211 **013** changing the Stage II Water Conservation Best Practice. The
212 Motion was carried by the following vote:

213
214 **AYES:** Councilmember Kraus, Vice Mayor Dunsford,
215 Councilmembers Barnes and Lopez-Ortega and Mayor
216 Canning

217 NOES: None
218 ABSTAIN: None
219 ABSENT: None

- 220
221 9) Adoption of Resolution No. 2014-035 Approving the Napa County
222 Operational Area Hazard Mitigation Plan – 2013 Update.

223
224 Fire Chief Steve Campbell introduced item and introduced Napa County
225 Emergency Services Coordinator Kevin Twohey who presented an
226 overview of the Napa County Operational Area Hazard Mitigation Plan
227 updates.

228
229 Mayor Canning opened Oral Communication. With no one coming forward,
230 Oral Communication was closed.

231
232 It was MOVED by Vice Mayor Dunsford and SECONDED by
233 Councilmember Kraus to adopt Resolution No. 2014-035 approving the
234 Napa County Operational Area Hazard Mitigation Plan – 2013 Update.
235 The Motion was carried by the following vote:

236
237 AYES: Vice Mayor Dunsford, Councilmembers Kraus, Barnes
238 and Lopez-Ortega and Mayor Canning

239 NOES: None
240 ABSTAIN: None
241 ABSENT: None

- 242
243 10) Direction to Staff to Draft an Ordinance Banning the Distribution of
244 Single-Use Carryout Bags.

245
246 Planning and Building Director Goldberg presented the item. Council
247 discussion ensued.

248
249 Mayor Canning opened Oral Communication. With no one coming forward,
250 Oral Communication was closed.

251
252 There was consensus from the City Council to direct staff to draft an
253 Ordinance Banning the Distribution of Single-Use Carryout Bags for review at
254 the June 3, 2014, City Council meeting.

- 255
256 11) Adoption of Resolution 2014-036 Adopting a Code Enforcement Manual
257 for the Abatement of Public Nuisances, and Provide Direction on
258 Drafting Municipal Code Amendments Related to Administrative
259 Penalty/Citation Procedures. (C12014-3)

260

261 **Planning and Building Director Goldberg** presented the item. **City**
262 **Manager Spitler** clarified the recommended changes. Council discussion
263 ensued.

264
265 **It was MOVED by Councilmember Kraus and SECONDED by Vice Mayor**
266 **Dunsford to adopt Resolution No. 2014-036 Adopting a Code**
267 **Enforcement Manual for the Abatement of Public Nuisances, and to**
268 **Provide Direction on Drafting Municipal Code Amendments Related to**
269 **Administrative Penalty/Citation Procedures (CI2025-3). The Motion was**
270 **carried by the following vote:**

271
272 **AYES: Councilmember Kraus, Vice Mayor Dunsford,**
273 **Councilmembers Barnes and Lopez-Ortega and Mayor**
274 **Canning**
275 **NOES: None**
276 **ABSTAIN: None**
277 **ABSENT: None**
278

279 12) Adoption of Resolution 2014-037 Calling and Giving Notice of the
280 holding of a General Municipal Election to be held November 4, 2014,
281 and requesting the Board of Supervisors to permit the County Clerk and
282 County Elections Department to render certain services.

283
284 **City Manager Spitler** presented the item.

285
286 **It was MOVED by Councilmember Barnes and SECONDED by**
287 **Councilmember Lopez-Ortega to adopt Resolution No. 2014-037 Calling**
288 **and Giving Notice for the holding of a General Municipal Election to be**
289 **held on November 4, 2014, and requesting the Board of Supervisors to**
290 **permit the County Clerk and County Elections Department to render**
291 **certain services. The Motion was carried by the following vote:**

292
293 **AYES: Councilmembers Barnes, Lopez-Ortega and Kraus, Vice**
294 **Mayor Dunsford and Mayor Canning**
295 **NOES: None**
296 **ABSTAIN: None**
297 **ABSENT: None**
298

299 13) Adoption of Resolution No. 2014-038 Confirming the Mayor's
300 Appointment to the Active Transportation Advisory Committee.

301
302 **Mayor Canning** recommended the appointment of **Laurel Oetker-Kast** to the
303 vacant position on the Calistoga Active Transportation Advisory Committee.

304
305 **It was MOVED by Mayor Canning and SECONDED by Vice Mayor**
306 **Dunsford to adopt Resolution No. 2014-038 appointing Laurel Oetker-**

307 **Kast to the vacant position on the Calistoga Active Transportation**
308 **Advisory Committee. The Motion was carried by the following vote:**

309
310 **AYES: Mayor Canning and Vice Mayor Dunsford,**
311 **Councilmembers Barnes, Kraus and Lopez-Ortega**
312 **NOES: None**
313 **ABSTAIN: None**
314 **ABSENT: None**

315
316 **14) Receipt of the Grand Jury 2013-2014 Final Report on the Napa County**
317 **Transportation & Planning Agency and Vine: Management & Ridership**
318 **for the Future and Authorization for a City of Calistoga's Response.**

319
320 **City Manager Spitler** presented the item.
321
322 There was Council consensus to receive the Report and Authorize the
323 Response Letter by Motion.

324
325 **15) Adoption of Resolution 2014-039 adopting International City**
326 **Management Association (ICMA) Vantage Care Retiree Health Saving**
327 **Plan (RHS) Trust Document and Retiree Medical and Dental Expense**
328 **Reimbursement Plan.**

329
330 **Administrative Services Director Leon** presented the item. Council
331 discussion ensued.

332
333 **It was MOVED by Councilmember Kraus and SECONDED by**
334 **Councilmember Barnes to adopt Resolution No. 2014-039 adopting**
335 **International City Management Association (ICMA) Vantage Care Retiree**
336 **Health Savings Plan (RHS) Trust Document and Retiree Medical and**
337 **Dental Expense Reimbursement Plan. The Motion was carried by the**
338 **following vote:**

339
340 **AYES: Councilmembers Kraus, Barnes and Lopez-Ortega, Vice**
341 **Mayor Dunsford and Mayor Canning**
342 **NOES: None**
343 **ABSTAIN: None**
344 **ABSENT: None**

345
346 **K) ADJOURNMENT**
347 **Mayor Canning** adjourned the meeting at 8:42 P.M. to the next scheduled special
348 meeting of the Calistoga City Council, on Tuesday, May 27, 2014, Calistoga
349 Community Center, 1307 Washington Street, 1:00 P.M.

350
351 **Respectfully submitted:**
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354

Prepared by: Kathy Flamson, Deputy City Clerk

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358

Approved by: Chris Canning, Mayor

MINUTES
CITY COUNCIL – SPECIAL MEETING
TUESDAY, MAY 27, 2014 – 1:00 P.M.
CALISTOGA COMMUNITY CENTER

1 **CALL TO ORDER**

2
3 **Mayor Canning called the Special Session to order at 1:04 P.M.**

4
5 In attendance were the following: Councilmember James Barnes, Councilmember
6 Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford, and
7 Mayor Chris Canning.

8
9 Also present were Public Works Director/City Engineer Mike Kirn, Administrative
10 Services Director Gloria Leon, Fire Chief Steve Campbell, Police Chief Mitch
11 Celaya, Planning and Building Manager Lynn Goldberg, Aquatic & Recreation
12 Manager Olivia Lemen, City Manager Richard Spitler, and Deputy City Clerk Kathy
13 Flamson.

14
15 **ORAL COMMUNICATION**

16 **Mayor Canning** opened Oral Communication.

17
18 **Bob Fiddaman, 1300 Cedar Street**, reported on the progress of the renovations
19 at Pioneer Park. Mr. Fiddaman requested volunteers to help reseed some of the
20 lawn areas. He requested permission to water the front section of Pioneer Park
21 until the new lawn is established.

22
23 **Mayor Canning** closed Oral Communication.

24
25 **ADOPTION OF MEETING AGENDA**

26
27 It was **MOVED** by **Councilmember Krause** and **SECONDED** by **Councilmember**
28 **Barnes** to approve the Council Meeting Agenda. The Motion was carried
29 unanimously.

30
31 **GENERAL GOVERNMENT**

32
33 **City Manager Spitler** introduced this item. He stated that this budget workshop is
34 to provide an opportunity to receive an overview of the City's financial situation in
35 preparation of the Fiscal Year 2014/2015 budget. He stated the financial situation in
36 the City is much better due to past salaries reductions, Transit Occupancy Tax
37 increases, Water and Wastewater rate increases and private development impact
38 fees being paid. The City of Calistoga's General Fund Reserve is now at 30%,

39 which is a goal of the current City Council. The one-time development impact fees
40 will not be available in the future from the current development projects.

41
42 Several community organizations have requested funding, including Napa Valley
43 Fair Association, Calistoga Chamber of Commerce, Napa Valley Legal Aid and St.
44 Helena/Calistoga Family Center.

45
46 A public hearing will be held on June 10, 2014, at 6:00 P.M. at the Calistoga
47 Community Center for input from the community. The Budget will be adopted at the
48 June 17, 2014, Regular City Council Meeting.

49
50 **Mayor Canning** opened Pubic Comment for requests for funding and comments.

51
52 **Mayor Canning** recused himself. **Vice Mayor Dunsford** presided over the
53 meeting. **Calistoga Chamber of Commerce President Carlene Moore** requested
54 a multi-year contract for Destination Marketing funding. She presented the changes
55 and needs of Destination Marketing. She requested a \$25,000 increase of the
56 contracted amount, which is approximately 8% increase from previous funding. This
57 would be used for 2 additional off-season marketing events, expanding the Visitor
58 Center staff and the changes in the CPI. The funding hasn't been any increased in
59 the last 5 years.

60
61 Council discussion ensued. There was Council consensus to increase the contract
62 with a link to the CPI.

63
64 **Mayor Canning** returned to the dais.

65
66 **Don Hollinsworth**, 919 Champagne Circle South, spoke in favor of Legal Aid of
67 Napa Valley.

68
69 **Legal Aid of Napa Valley Executive Director Diana Dorame**, explained the
70 funding needs of the organization. She requested \$30,000 specifically for the
71 citizens of Calistoga to help support Senior Legal Services and Immigrant Legal
72 Services programs.

73
74 Council discussion ensued. **Legal Aid of Napa Valley Board Member Victoria Li**
75 addressed the funding needs.

76
77 **Calistoga Affordable Housing Director Larry Kromann** presented the need for
78 Senior legal services.

79
80 **Tom Sherman**, 96 Jasmine Lane, discussed active transportation needs for the
81 community.

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Council discussion ensued.

B.J. Hopgood, Rancho de Calistoga, spoke of the Water Recycling System, which brings hot water quickly. The cost per unit is approximately \$200. She asked funding be available for low income residents to purchase a unit to assist in water conservation.

Sharpsteen Museum Representative Alan Rogers requested funding to assist the renovation and maintenance of the Sharpsteen Museum, including a new roof, gutters, re-carpeting and lighting changes inside the building.

Council discussion ensued.

Napa County Fairgrounds Executive Director Carlene Moore asked if the grant requests are available for individuals. **City Manager Spitler** stated that the funds are for organizations only.

Executive Director of Up Valley Family Centers Jenny Ocone requested a \$30,000 grant to serve Calistoga Seniors and local families.

Calistoga Affordable Director Larry Kromann requested an increase of \$500 be made to Calistoga Affordable Housing.

Mayor Canning closed the Public Comment.

City Manager Spitler reviewed the funding requests.

Council discussion ensued regarding funding requests.

****Mr. Hollinsworth and Ms. Hopgood** clarified the legal aid needs. **Mayor Canning** proposed that the Community Enrichment Grant set aside \$30,000 for the purpose of legal aid needs.

City Manager Spitler requested Council consensus for the increase of the Calistoga Affordable Housing from \$10,000 to \$15,000. He also discussed the possibility of getting more information for hot water dispensers.

It was recommended the funding for the Sharpsteen Museum be increased to \$32,500 for purposes of installing a new roof.

Council discussion ensued.

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Michael Quast discussed water conservation needs.

Mayor Canning recessed the meeting at 2:55 P.M.

Mayor Canning called the meeting to order at 3:05 P.M.

City Manager Spitler discussed unresolved budget issues.

Council and staff discussion ensued. The City Council gave direction to prepare the public hearing report.

CITY COUNCIL ADJOURNMENT

Mayor Canning adjourned the meeting at 3:58 P.M. to the regular meeting of the Calistoga City Council, on Tuesday, June 3, 2014, Calistoga Community Center, 1307 Washington Street, 7:00 P.M.

Respectfully submitted:

Prepared by: Kathy Flamson Deputy City Clerk

Approved by: Chris Canning, Mayor