

MINUTES
CITY COUNCIL – REGULAR MEETING
TUESDAY, MAY 20, 2014 - 7:00 P.M.
CALISTOGA COMMUNITY CENTER
1307 Washington Street, Calistoga, CA 94515

A) CALL TO ORDER

Mayor Canning called the Regular Session to order at 7:01 P.M.

In attendance were the following: Councilmember Irais Lopez-Ortega, James Barnes, Councilmember Gary Kraus, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Also present were the following: Planning and Building Director Lynn Goldberg, Public Works Director Michael Kirn, Fire Chief Steve Campbell, Administrative Services Director Gloria Leon, Police Chief Mitch Celaya, City Manager Richard Spitler and Deputy City Clerk Kathy Flamson.

B) ACTION OUT OF CLOSED SESSION

Mayor Canning announced that there was no action out of Closed Session held this evening.

C) SALUTE TO THE FLAG

D) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened Oral Communication.

Zerla Troeppel, 2412 Foothill Blvd., spoke of the election of 2012 process and the upcoming November 4, 2014 election.

Executive Director of the Boys and Girls Club of St. Helena and Calistoga Jay Templeton announced the temporary modular building has been delivered to the Monhoff Center site. He hopes Tuesday, June 3, 2014, will be the date for the opening of the temporary Teen Center. He thanked the staff and City Council for their support.

St. Helena High School Swim Coach Kevin Twohey thanked the City Council and Calistoga Staff for allowing the St. Helena High School Swim Team to use the Calistoga Pool while their pool is being renovated.

Mayor Canning closed Oral Communication.

E) ADOPTION OF MEETING AGENDA

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Barnes to approve the Council Meeting Agenda. The Motion was carried by the following vote:

AYES: Councilmembers Krause, Barnes and Lopez-Ortega, Vice Mayor Dunsford and Mayor Canning

NOES: None

ABSTAIN: None

ABSENT: None

F) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

Councilmember Lopez-Ortega reminded people to remove old signs from utility poles around Calistoga after they are no longer needed.

Councilmember Barnes reminded everyone that Memorial Day is Monday, May 26. The American Legion Post will put on 2 events. They will have an event to honor the Civil War veterans at the Pioneer Cemetery at 9 A.M. At 11 A.M. there will be a ceremony at the Logvy Park for all Veterans and dedication of the newly installed bricks.

He also reminded people on Tuesday May 27, the second of 2 budget meetings will be held at the Community Center. He invited the public to attend.

Councilmember Kraus reiterated Councilmember Barnes invitation to attend the May 27 budget meeting.

He also reminded everyone of the fire danger with the water shortage. The south interface portion of the City of Calistoga is of most concern to him.

Mayor Canning announced Wednesday, May 21, will be a Community Forum. There will be a representative from the District Attorney's office.

G) PROCLAMATIONS/ PRESENTATIONS/ AWARDS

1) **Public Works Director Kirn** reported on the Monhoff Center. He stated the modular will be put in place as soon as possible. He thanked the Calistoga Unified School District for their help with the positioning of the modular building.

2) **Police Chief Celaya** reported on the status of Vehicle Speed Signs. He reported a new radar trailer has been ordered and will be arriving next week.

H) CONSENT CALENDAR

Councilmember Kraus stated that he would recuse himself on Item #6 because he lived within 500 feet of the Assessment District.

3) **Minutes of the April 15, 2014 Regular City Council Meeting.**

- 4) Adoption of **Resolution No. 2014-031** Directing the Mayor to Execute a Two-Year Contract with Cal-Fire for Dispatch Services for the Fiscal Years 2014/15 and 2015/16.
- 5) Adoption of **Resolution No. 2014-032** Directing the City Engineer to Prepare and File a Report for the Silverado Place Subdivision Landscape Maintenance District in Accordance with Article 4 of Chapter 1 of the California Streets and Highways Code.
- 6) Adoption of **Resolution No. 2014-033** Directing the City Engineer to Prepare and File a Report for the Palisades Landscape Maintenance District in Accordance with Article 4 of Chapter 1 of the California Streets and Highways Code.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Lopez-Ortega to approve **Item Nos. 3, 4 and 6** on the Consent Calendar. The Motion was carried unanimously.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Barnes to approve **Item No. 6** on the Consent Calendar. The Motion carried. (Councilmember Kraus abstained)

I) PUBLIC HEARING

- 7) Preparation for Adoption of **Ordinance No. 702** Amending Calistoga Municipal Code to Simplify and Clarify Appeals to the City Council and Planning Commission, and to Create a New Chapter 17.03 (MCA 2014-1, ZOA 2014-2).

Planning and Building Director Goldberg introduced the item.

Mayor Canning opened the Public Hearing.

Michael Quast, 1300 Washington Street, requested a deadline limit be attached to this ordinance. He also discussed the health officers duties with regard to this Ordinance. He also requested the revision be in line with the General Plan.

Mayor Canning closed the Public Hearing.

City Manager Spitler addressed the issues raised by Mr. Quast. **Council** discussion ensued. **Mayor Canning** suggested changing the wording to "next available council meeting, but not to exceed 90 days". **Planning and Building Director Goldberg** will clarify the section numbering to make sure it is appropriate.

It was **MOVED** by Councilmember Barnes and **SECONDED** by Vice Mayor Dunsford to introduce **Ordinance No. 702** and waive the first reading. The Motion was carried by the following roll call vote:

AYES: Councilmembers Barnes, Lopez-Ortega and Kraus, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

J) GENERAL GOVERNMENT

8) Adoption of Resolution No. 2014-034 Amendment to Resolution No. 2014-013 changing the Stage II Water Conservation Best Practices.

City Manager Spitler presented the item. This resolution will change the days to watering as follows: odd addresses water on Tuesdays and Fridays, with even addresses water on Mondays and Thursdays. Council discussion ensued.

Mayor Canning opened Oral Communication.

Michael Quast discussed the efforts commercial users have done to cut down on water usage. He inquired about the City of Calistoga's water usage.

Jeri Hansen inquired about the Community Garden.

Mayor Canning closed Oral Communication.

Mayor Canning stated the members of the Community Garden have been asked to reduce their traditional water usage by 20%.

City Manager Spitler stated water use will be managed by a team that is currently being created.

Public Works Director Kirn reported City staff has been directed to cut back on water usages to keep in line with the rest of the City.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Vice Mayor Dunsford to adopt **Resolution No. 2014-034** amending resolution 2014-013 changing the Stage II Water Conservation Best Practice. The Motion was carried by the following vote:

AYES: Councilmember Kraus, Vice Mayor Dunsford, Councilmembers Barnes and Lopez-Ortega and Mayor Canning

NOES: None
ABSTAIN: None
ABSENT: None

- 9) **Adoption of Resolution No. 2014-035 Approving the Napa County Operational Area Hazard Mitigation Plan – 2013 Update.**

Fire Chief Steve Campbell introduced item and introduced **Napa County Emergency Services Coordinator Kevin Twohey** who presented an overview of the Napa County Operational Area Hazard Mitigation Plan updates.

Mayor Canning opened Oral Communication. With no one coming forward, Oral Communication was closed.

It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by **Councilmember Kraus** to adopt **Resolution No. 2014-035** approving the **Napa County Operational Area Hazard Mitigation Plan – 2013 Update**. The Motion was carried by the following vote:

AYES: Vice Mayor Dunsford, Councilmembers Kraus, Barnes and Lopez-Ortega and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

- 10) **Direction to Staff to Draft an Ordinance Banning the Distribution of Single-Use Carryout Bags.**

Planning and Building Director Goldberg presented the item. Council discussion ensued.

Mayor Canning opened Oral Communication. With no one coming forward, Oral Communication was closed.

There was consensus from the City Council to direct staff to draft an Ordinance Banning the Distribution of Single-Use Carryout Bags for review at the June 3, 2014, City Council meeting.

- 11) **Adoption of Resolution 2014-036 Adopting a Code Enforcement Manual for the Abatement of Public Nuisances, and Provide Direction on Drafting Municipal Code Amendments Related to Administrative Penalty/Citation Procedures. (CI2014-3)**

Planning and Building Director Goldberg presented the item. City Manager Spitler clarified the recommended changes. Council discussion ensued.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Vice Mayor Dunsford to adopt Resolution No. 2014-036 Adopting a Code Enforcement Manual for the Abatement of Public Nuisances, and to Provide Direction on Drafting Municipal Code Amendments Related to Administrative Penalty/Citation Procedures (CI2025-3). The Motion was carried by the following vote:

AYES: Councilmember Kraus, Vice Mayor Dunsford, Councilmembers Barnes and Lopez-Ortega and Mayor Canning

NOES: None

ABSTAIN: None

ABSENT: None

- 12) Adoption of Resolution 2014-037 Calling and Giving Notice of the holding of a General Municipal Election to be held November 4, 2014, and requesting the Board of Supervisors to permit the County Clerk and County Elections Department to render certain services.

City Manager Spitler presented the item.

It was **MOVED** by Councilmember Barnes and **SECONDED** by Councilmember Lopez-Ortega to adopt Resolution No. 2014-037 Calling and Giving Notice for the holding of a General Municipal Election to be held on November 4, 2014, and requesting the Board of Supervisors to permit the County Clerk and County Elections Department to render certain services. The Motion was carried by the following vote:

AYES: Councilmembers Barnes, Lopez-Ortega and Kraus, Vice Mayor Dunsford and Mayor Canning

NOES: None

ABSTAIN: None

ABSENT: None

- 13) Adoption of Resolution No. 2014-038 Confirming the Mayor's Appointment to the Active Transportation Advisory Committee.

Mayor Canning recommended the appointment of Laurel Oetker-Kast to the vacant position on the Calistoga Active Transportation Advisory Committee.

It was **MOVED** by Mayor Canning and **SECONDED** by Vice Mayor Dunsford to adopt Resolution No. 2014-038 appointing Laurel Oetker-

Kast to the vacant position on the Calistoga Active Transportation Advisory Committee. The Motion was carried by the following vote:

AYES: Mayor Canning and Vice Mayor Dunsford, Councilmembers Barnes, Kraus and Lopez-Ortega
NOES: None
ABSTAIN: None
ABSENT: None

- 14) **Receipt of the Grand Jury 2013-2014 Final Report on the Napa County Transportation & Planning Agency and Vine: Management & Ridership for the Future and Authorization for a City of Calistoga's Response.**

City Manager Spitler presented the item.

There was Council consensus to receive the Report and Authorize the Response Letter by Motion.

- 15) **Adoption of Resolution 2014-039 adopting International City Management Association (ICMA) Vantage Care Retiree Health Saving Plan (RHS) Trust Document and Retiree Medical and Dental Expense Reimbursement Plan.**

Administrative Services Director Leon presented the item. Council discussion ensued.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Barnes to adopt Resolution No. 2014-039 adopting International City Management Association (ICMA) Vantage Care Retiree Health Savings Plan (RHS) Trust Document and Retiree Medical and Dental Expense Reimbursement Plan. The Motion was carried by the following vote:

AYES: Councilmembers Kraus, Barnes and Lopez-Ortega, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

K) ADJOURNMENT

Mayor Canning adjourned the meeting at 8:42 P.M. to the next scheduled special meeting of the Calistoga City Council, on Tuesday, May 27, 2014, Calistoga Community Center, 1307 Washington Street, 1:00 P.M.

Respectfully submitted:

Kathy Flamson
Prepared by: Kathy Flamson, Deputy City Clerk


Approved by: Chris Canning, Mayor