

City of Calistoga

Staff Report

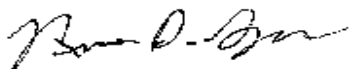
TO: Honorable Mayor and City Council

FROM: Kathy Flamson, Deputy City Clerk

DATE: August 19, 2014

SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:



Richard Spitler, City Manager

1
2 **DISCUSSION:** Minutes of the July 29, 2014 Special Study Session and August 5, 2014
3 Regular City Council meetings.

4
5 **RECOMMENDATION:** Approve Minutes.

6
7 **ATTACHMENTS:** Draft Minutes of the aforementioned meetings.
8

MINUTES
CITY COUNCIL – SPECIAL MEETING
TUESDAY, JULY 29, 2014 – 1:00 P.M.
CALISTOGA COMMUNITY CENTER

1 **A. CALL TO ORDER/ROLL CALL**

2
3 **B. Mayor Canning called the Special Session to order at 7:00 P.M.**

4
5 In attendance were the following: Councilmember James Barnes,
6 Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor
7 Michael Dunsford, and Mayor Chris Canning.

8
9 Also present were Public Works Director/City Engineer Mike Kirn, Administrative
10 Services Director Gloria Leon, Fire Chief Steve Campbell, Police Chief Mitch
11 Celaya, Planning and Building Manager Lynn Goldberg, City Manager Richard
12 Spitler, and Deputy City Clerk Kathy Flamson.

13
14 **C. SALUTE TO THE FLAG**

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16 **D. ORAL COMMUNICATION**

17 **Mayor Canning** opened Oral Communication at 7:02 P.M. Having none, **Mayor**
18 **Canning** closed Oral Communication.

19
20 **E. ADOPTION OF MEETING AGENDA**

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22 It was **MOVED** by **Councilmember Kraus** and **SECONDED** by **Councilmember**
23 **Lopez-Ortega** to approve the Council Meeting Agenda. The Motion was carried
24 unanimously.

25
26 **F. GENERAL GOVERNMENT**

- 27
28 1. **City Manager Spitler** presented this item. He introduced **Teifion Rice-Evans**
29 and **Michael Nimon of Economic and Planning Systems, Inc.** and **Dalene**
30 **Whitlock of W-Trans, Inc.**, who presented their findings of the Fee Studies.

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32 **City Manager Spitler** clarified the results reflect a 20 year time line, with periodic
33 updates. Council and staff discussion ensued.

34
35 Explanation of the report continued. Transportation Fees results were discussed.

36
37 **Mayor Canning** opened Public Comment regarding transportation issues.
38

39 **Michael Quast**, 1300 Washington, inquired about identification of which
40 businesses might be impacting the transportation costs. **Dalene Whitlock**
41 addressed his question.

42
43 **Mayor Canning** closed the Transportation Public Comment.

44
45 Explanation of the report continued. Council and staff discussion ensued.

46
47 Explanation of the report continued. Housing Fees results were discussed.

48
49 **Mayor Canning** opened Housing Public Comment.

50
51 **Doug Cook**, 1447 Second Street, inquired about the proposed rates. **Teifion**
52 **Rice-Evans** addressed his question.

53
54 **Michael Quast**, 1300 Washington Street, discussed the housing issues.

55
56 **Mayor Canning** closed Housing Public Comment.

57
58 Explanation of the report continued. Parking In-Lieu Fees results were
59 discussed.

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61 **Mayor Canning** opened Parking In-Lieu Fee Public Comments.

62
63 **Doug Cook** and **Michael Quast** discussed parking in-lieu fees.

64
65 **Mayor Canning** closed Parking In-Lieu Fee Public Comments.

66
67 Closing discussion of the report was given.

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69 **Mayor Canning** opened Public Discussion.

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71 **Michael Quast** and **Doug Cook** discussed new development fee issues.

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73 **Mayor Canning** Closed Public Comment.

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75 Council and Staff discussion ensued. Council directed staff to schedule a
76 another informal study session including suggested projects regarding the City of
77 Calistoga's development impact fees, affordable housing non-residential linkage
78 fees, affordable housing in-lieu fees and parking in-lieu fees.

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F. CITY COUNCIL ADJOURNMENT

Mayor Canning adjourned the meeting at 9:17 P.M. to the regular meeting of the Calistoga City Council, on Tuesday, August 5, 2014, Calistoga Community Center, 1307 Washington Street, 7:00 P.M.

Respectfully submitted:

Prepared by: Kathy Flamson Deputy City Clerk

Approved by: Chris Canning, Mayor

1 **MINUTES**
2 **CITY COUNCIL – REGULAR MEETING**
3 **TUESDAY, AUGUST 5, 2014 - 7:00 P.M.**
4 **CALISTOGA COMMUNITY CENTER**
5 **1307 Washington Street, Calistoga, CA 94515**
6

7 **A) CALL TO ORDER/ROLL CALL**

8 **Mayor Canning** called the Regular Session to order at 7:02 P.M.

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10 In attendance were the following: Councilmember James Barnes,
11 Councilmember Gary Kraus, Vice Mayor Michael Dunsford and Mayor Chris
12 Canning.

13
14 Absent: Councilmember Irais Lopez-Ortega

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16 Also present were the following: Administrative Services Director Gloria Leon,
17 City Manager Richard Spitler and Deputy City Clerk Kathy Flamson.
18

19 **B) SALUTE TO THE FLAG**

20 **C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS**

21 **Mayor Canning** opened Oral Communication at 7:03 P.M. Having no one step
22 forward, **Mayor Canning** closed Oral Communication.
23

24 **D) ADOPTION OF MEETING AGENDA**

25 It was **MOVED** by Councilmember Barnes and **SECONDED** by
26 Councilmember Kraus to approve the Council Meeting Agenda. The Motion
27 was carried by the following vote:
28

29 **AYES:** Councilmembers Barnes and Kraus, Vice Mayor
30 Dunsford and Mayor Canning

31 **NOES:** None

32 **ABSTAIN:** None

33 **ABSENT:** Councilmember Lopez-Ortega
34

35 **E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION**

36 **Councilmember Barnes** inquired about the status of getting treated wastewater
37 to citizens for irrigation. He also inquired about City issued signs that said “Well
38 Water” for citizens who had their own well and used it for irrigation during the last
39 draught. **City Manager Spitler** is looking into the availability of treated
40 wastewater and will investigate Well Water signs that were used during the last
41 draught.
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43 **Mayor Canning** suggested that citizens who are using recycled water for
44 irrigation might be want to post something.
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F) CONSENT CALENDAR

- 1) Approval of Minutes of July 15, 2014, Closed Session and Regular City Council Meeting.
- 2) Adoption of Ordinance 703 Amending Calistoga Municipal Code Title 19 (Environmental Protection) by adding Chapter 19.12, Single-Use Carryout Bag Reduction (MCA 2014-4). (Second Reading)
- 3) Adoption of Resolution No. 2014-066 approving a funding agreement with Legal Aid of Napa Valley in the amount of \$30,000 for legal assistance to low income, Calistoga immigrants and seniors.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Barnes to approve Items 1, 2 and 3 on the Consent Calendar. The Motion was carried by the following vote:

AYES: Councilmembers Kraus and Barnes, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: Councilmember Lopez-Ortega

G) GENERAL GOVERNMENT

- 4) Adoption of Resolution No. 2014-067 rejecting the Claim of Nora Khishba, Manana Sutidze and David Sutidze for an undetermined amount.

City Manager Spitler presented the item.

Mayor Canning opened public comment.

Doug Cook, 1447 Second Street, discussed the issue.

Mayor Canning closed public comment.

Council discussion ensued.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Vice Mayor Dunsford to adopt Resolution No. 2014-067 rejecting the claim by Nora Khishba, Manana Sutidze and David Sutidze for an undetermined amount. The Motion was carried by the following vote:

AYES: Councilmember Kraus, Vice Mayor Dunsford, Councilmember Barnes and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: Councilmembers Lopez-Ortega

- 94
95 5) Adoption of Resolution No 2014-068 confirming the Mayor's
96 Appointments of Tim Wilkes to the Building Standards Advisory &
97 Appeals Board and Efrain Gonzales and Tiana Fillman the Active
98 Transportation Advisory Committee.
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100 City Manager Spitler presented the item.

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102 Mayor Canning opened public comment. Receiving none, Mayor Canning
103 closed the public comment.
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105 Council discussion ensued.
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107 It was MOVED by Mayor Canning and SECONDED by Councilmember
108 Barnes to adopt Resolution No. 2014-068 to approve the Mayor's
109 appointments of Tim Wilkes to the Building Standards Advisory &
110 Appeals Board and Efrain Gonzales and Tiana Fillman to the Active
111 Transportation Advisory Committee. The Motion was carried by the
112 following vote:
113

114 AYES: Mayor Canning, Councilmembers Barnes and Kraus and
115 Vice Mayor Dunsford

116 NOES: None

117 ABSTAIN: None

118 ABSENT: Councilmember Lopez-Ortega
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- 120 6) By motions, the City Council authorized the City Manager to close City
121 Offices for Non-Essential Services on Friday, December 26, 2014.
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123 City Manager Spitler presented the item. Council discussion ensued.
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125 It was MOVED by Councilmember Barnes and SECONDED by Vice
126 Mayor Dunsford to allow the closing of Non-Essential Services at City
127 Offices making sure there is sufficient public notice. The Motion was
128 carried by the following vote:
129

130 AYES: Councilmembers Barnes, Vice Mayor Dunsford,
131 Councilmember Kraus and Mayor Canning

132 NOES: None

133 ABSTAIN: None

134 ABSENT: Councilmember Lopez-Ortega
135

- 136 7) Discussion and giving direction to the Mayor regarding voting on the
137 2014 League of California Cities Conference resolution regarding the
138 environmental impact of illegal marijuana grow sites on both private and
139 public lands and the increasing problems to public safety.
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141 City Manager Spitler presented the item.

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Mayor Canning announced he is unable to attend the Conference but **Councilmember Lopez-Ortega** will represent the City of Calistoga there. Discussion ensued.

It was **MOVED** by Mayor Canning and **SECONDED** by Councilmember Kraus to authorized Councilmember Lopez-Ortega to support the League of California Cities resolution regarding the environmental impact of illegal marijuana grow sites on both private and public lands and the increasing problems to public safety. The Motion was carried by the follows:

- AYES:** Mayor Canning, Councilmembers Kraus and Barnes and Vice Mayor Dunsford
- NOES:** None
- ABSTAIN:** None
- ABSENT:** Councilmember Lopez-Ortega

H) ADJOURNMENT

Mayor Canning adjourned the meeting at 7:26 P.M. to the next scheduled regular meeting of the Calistoga City Council, on Tuesday, August 19, 2014, Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

Respectfully submitted:

Prepared by: Kathy Flamson, Deputy City Clerk

Approved by: Chris Canning, Mayor