

# City of Calistoga

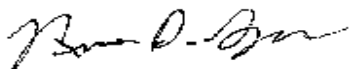
## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Kathy Flamson, Deputy City Clerk  
**DATE:** September 2, 2014  
**SUBJECT:** City Council Minutes

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APPROVAL FOR FORWARDING:



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Richard Spitler, City Manager

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- 2 **DISCUSSION:** Minutes of the August 19, 2014 Closed and Regular City Council
- 3 meetings.
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- 5 **RECOMMENDATION:** Approve Minutes.
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- 7 **ATTACHMENTS:** Draft Minutes of the aforementioned meetings.
- 8

**MINUTES****CITY COUNCIL CLOSED SESSION  
TUESDAY, AUGUST 19, 2014 – 6:00 P.M.  
CALISTOGA COMMUNITY CENTER****A) CALL TO ORDER**

**Mayor Canning called the Closed Session to order at 6:02 P.M.** In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford, and Mayor Chris Canning.

Also present was City Manager Richard Spitler and Public Works Director Michael Kirn.

**B) ORAL COMMUNICATIONS**

No public comment.

**C) ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTERS:**

- 1) Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to Gov. Code § 54956.9(d)(2) No reportable action.
- 2) Conference with Real Property Negotiators was removed from the agenda to be included in the September 2, 2014 Regular City Council Meeting agenda.

**D) ADJOURNMENT**

**Mayor Canning adjourned the Closed Session at 6:36 P.M.** to the regular meeting of the Calistoga City Council, on Tuesday, August 19, 2014 Calistoga Community Center, 1307 Washington Street, 7:00 P.M.

**E) RECONVENE TO OPEN SESSION**

**Respectfully submitted:**

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**Prepared by: Richard Spitler, Acting City Clerk**

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**Approved by: Chris Canning, Mayor**

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**MINUTES**  
**CITY COUNCIL – REGULAR MEETING**  
**TUESDAY, AUGUST 19, 2014 - 7:00 P.M.**  
**CALISTOGA COMMUNITY CENTER**  
**1307 Washington Street, Calistoga, CA 94515**

7 **A) CALL TO ORDER/ROLL CALL**

8 **Mayor Canning** called the Regular Session to order at 7:01P.M.

9  
10 In attendance were the following: Councilmember James Barnes,  
11 Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice  
12 Mayor Michael Dunsford and Mayor Chris Canning.

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14 Also present were the following: Public Works Director Michael Kirn,  
15 Administrative Services Director Gloria Leon, City Manager Richard Spitler  
16 and Deputy City Clerk Kathy Flamson.  
17

18 **B) ACTION OUT OF CLOSED SESSION**

19 **Mayor Canning** announced that there was no reportable action on any of  
20 the Closed Session items. Item No. 2, Logvy Property was removed from  
21 the agenda to be moved to a future meeting.  
22

23 **C) SALUTE TO THE FLAG**

24  
25 **D) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA**  
26 **ITEMS**

27 **Mayor Canning** opened Oral Communication at 7:04 P.M.

28  
29 **Native Daughters of the Golden West Parlor No. 145 President Kathy**  
30 **McClosky** thanked the Council for the opportunity to request the Native  
31 Daughters of the Golden West's flag be flown on the City's ceremonial flag  
32 pole. The Native Daughters of the Golden West would like to fly the flag  
33 the week of September 8, 2014, to recognized Admissions Day.  
34

35 Oral Communication was closed at 7:06 P.M.  
36

37 **E) ADOPTION OF MEETING AGENDA**

38  
39 **It was MOVED by Councilmember Barnes and SECONDED by**  
40 **Councilmember Kraus to approve the Council Meeting Agenda. The**  
41 **Motion was carried by the following vote:**  
42  
43

44                   **AYES:**           **Councilmembers Barnes, Kraus and Lopez-Ortega**  
45   **Vice Mayor Dunsford and Mayor Canning**  
46                   **NOES:**           **None**  
47                   **ABSTAIN:**   **None**  
48                   **ABSENT:**   **None**  
49

50 **F) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION**

51  
52                   **Councilmember Lopez-Ortega** invited the community to join her on  
53                   September 6 at Yountville Park for the Walk for Alzheimer's. The event  
54                   opens at 8:30 A.M. for check-in with the walk starting at 10 A.M.  
55

56                   **Councilmember Barnes** reminded the community that school is open, so  
57                   drive carefully.  
58

59                   **Mayor Canning** reminded the audience of the next Community Forum on  
60                   August 20, 2014, at 6 P.M. The primary topic will be water conservation.  
61

62 **G) PROCLAMATIONS/PRESENTATIONS**

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64                   **1) Mayor Canning** presented a proclamation recognizing **Native Daughters**  
65                   **of the Golden West Calistoga Parlor No. 145** for over 100 years of  
66                   service in the Calistoga community. **Parlor President Kathy McCloskey**  
67                   accepted the proclamation.  
68

69                   **2) Government Finance Officers Association State Representative**  
70                   **Karen Reid** presented **Administrative Services Director Gloria Leon**  
71                   with the prestigious Award of Financial Reporting Achievement from the  
72                   Government Finance Officers Association of the United States for the  
73                   fiscal year 2012-2013. This award reflects Director Leon's work in  
74                   comprehensive annual financial reporting. This is the second year in a  
75                   row Director Leon has received this award for the City of Calistoga.  
76

77 **H) CONSENT CALENDAR**

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79                   **3) Approval of Minutes of July 29, 2014 Special Study Session and**  
80                   **August 5, 2014, Regular City Council Meeting.**  
81

82                   **4) Approval of displaying the Flag of the Native Daughters of the**  
83                   **Golden West during the week of September 8, 2014, on the City's**  
84                   **Ceremonial Flag Pole in honor of California Admission Day.**  
85

86                   It was **MOVED** by Councilmember Kraus and **SECONDED** by  
87                   Councilmember Lopez-Ortega to approve Item Nos. 3 and 4 of the  
88                   Consent Calendar. The motion was carried by the following vote:  
89

90                   **AYES:**           **Councilmembers Kraus, Lopez-Ortega and**  
91                                   **Barnes, Vice Mayor Dunsford and Mayor Canning**  
92                   **NOES:**           **None**  
93                   **ABSTAIN:**       **None**  
94                   **ABSENT:**        **None**  
95

96 **I) GENERAL GOVERNMENT**  
97

- 98           5) **Adoption of Resolution No 2014-069 confirming the Mayor's**  
99           **Appointments of Brad Suhr to the Active Transportation Advisory**  
100           **Committee, Hazel Cole to the Community Pool Advisory**  
101           **Committee and Karen Chang to the Napa County Regional Park**  
102           **and Open Space Advisory Committee.**

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104           **Mayor Canning presented the item.**

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106           **Mayor Canning opened public comment. Receiving none, Mayor**  
107           **Canning closed the public comment.**

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109           **It was MOVED by Councilmember Kraus and SECONDED by**  
110           **Councilmember Barnes to adopt Resolution No 2014-069**  
111           **confirming the Mayor's Appointments of Brad Suhr to the Active**  
112           **Transportation Advisory Committee, Hazel Cole to the Community**  
113           **Pool Advisory Committee and Karen Chang to the Napa County**  
114           **Regional Park and Open Space Advisory Committee. The Motion**  
115           **was carried by the following vote:**

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117           **AYES:**           **Councilmembers Kraus, Barnes and Lopez-**  
118                                   **Ortega, Vice Mayor Dunsford and Mayor Canning,**  
119           **NOES:**           **None**  
120           **ABSTAIN:**       **None**  
121           **ABSENT:**        **None**  
122

- 123           6) **By motions, the City Council set a date for the Development**  
124           **Impact Fee second workshop.**

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126           **City Manager Spitler presented the item. Council discussion ensued.**

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128           **There was Council Consensus the Development Impact Fee**  
129           **second workshop be held on September 23, 2014, at 7 P.M. at the**  
130           **Community Center.**  
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133 **J) ADJOURNMENT**

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**Mayor Canning** adjourned the meeting at 7:19 P.M. to the next scheduled regular meeting of the Calistoga City Council, on Tuesday, September 2, 2014, Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

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**Respectfully submitted:**

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**Prepared by: Kathy Flamson, Deputy City Clerk**

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**Approved by: Chris Canning, Mayor**