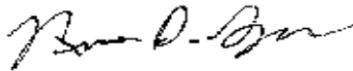


City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Kathy Flamson, City Clerk
DATE: January 20, 2015
SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:



Richard D. Spitler, City Manager

-
-
- 1
2 **DISCUSSION:** Minutes of the January 6, 2015 Closed Session and Regular City
3 Meetings.
4
5 **RECOMMENDATION:** Approve Minutes.
6
7 **ATTACHMENTS:**
8 1. Draft Minutes of the aforementioned meetings.

MINUTES
CITY COUNCIL CLOSED SESSION
TUESDAY, JANUARY 6, 2015 – 6:00 P.M.
CALISTOGA COMMUNITY CENTER

A) CALL TO ORDER

Mayor Canning called the Closed Session to order at 6:00 P.M. In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Also present was Labor Negotiator Deborah Glasser (via telephone), City Manager Richard Spitler and Administrative Services Director Gloria Leon.

B) ORAL COMMUNICATIONS

No public comment.

C) ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTERS:

- 1) Conference with Labor Negotiators (City Manager Richard Spitler and Administrative Services Director Gloria Leon) pursuant to GC §54957.6.

Employee Organizations: Calistoga Public Employees Association
Calistoga Police Officers Association
Calistoga Professional Firefighters' Association
Unrepresented Employees

D) REPORT OUT OF CLOSED SESSION

Mayor Canning stated there was no reportable action taken during the Closed Session.

E) CONVENE TO OPEN SESSION TO REPORT FROM CLOSED SESSION

F) ADJOURNMENT

Mayor Canning adjourned the Closed Session at 6:42 P.M. to the scheduled meeting of the Calistoga City Council, on Tuesday, January 6, 2015, Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

Respectfully submitted:

Prepared by: Kathy Flamson, City Clerk

Approved by: Chris Canning, Mayor

1 **MINUTES**

2
3 **CITY COUNCIL – REGULAR MEETING**
4 **TUESDAY, JANUARY 6, 2015 - 7:00 P.M.**
5 **CALISTOGA COMMUNITY CENTER**
6 **1307 Washington Street, Calistoga, CA 94515**
7

8 **A) CALL TO ORDER- ROLL CALL**

9 **Mayor Canning** called the Regular Session to order at 7:02 P.M.

10
11 In attendance were the following: Councilmember James Barnes,
12 Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice
13 Mayor Michael Dunsford and Mayor Chris Canning.
14

15 Also present were the following: Planning and Building Director Lynn
16 Goldberg, Public Works Director Michael Kirn, Administrative Service
17 Director Gloria Leon, Senior Planner Erik Lundquist, City Manager Richard
18 Spitler and City Clerk Kathy Flamson.
19

20 **B) SALUTE TO THE FLAG**

21
22 **C) ACTION OF CLOSED SESSION**

23 **Mayor Canning** stated there was nothing to report from the Closed
24 Session regarding labor negotiations with the Calistoga Public Employee's
25 Association, Calistoga Police Officer's Association, Calistoga Professional
26 Firefighters' Association and the Unrepresented Employees.
27

28 **D) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA**
29 **ITEMS**

30 **Mayor Canning** opened Oral Communication at 7:05 P.M.

31
32 **Napa County Library Commissioner Shelby Valentine, 2771 Foothill**
33 **Blvd.** introduced Ed Tapper, who has helped her with the Napa County
34 Library renovation project. She requested people attend the meeting at the
35 library on January 7, 2015, for community input on the upgrade of the
36 Calistoga Library. She also requested the City of Calistoga participate in
37 processing the suggestions collected for the Library proposal (s).
38

39 **Doug Cook, 1447 Second Street,** reiterated the importance of attending
40 the session for public comment on the Library upgrade on January 7,
41 2015, from 6-8 P.M. He also discussed the Indian Springs and Calistoga
42 Hills Development Agreements. He inquired about when the Silver Rose
43 Development Agreement will be. Planning Director Goldberg announced
44 the report will be presented in April 2015.

45 **Mayor Canning** closed Public Comments at 7:10 P.M.

46

47 **E) ADOPTION OF MEETING AGENDA**

48 It was **MOVED** by Councilmember Kraus and **SECONDED** by
49 Councilmember Lopez-Ortega to approve the Council Meeting
50 Agenda. The Motion was carried by the following vote:

51

52 **AYES:** Councilmembers Kraus, Lopez-Ortega and
53 Barnes, Vice Mayor Dunsford and Mayor Canning

54 **NOES:** None

55 **ABSTAIN:** None

56 **ABSENT:** None

57

58 **F) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION**

59 **Councilmember Jim Barnes** reinforced the need for public input at the
60 library meeting on January 7, 2015.

61

62 **Councilmember Lopez-Ortega** wished everyone a Happy New Year and
63 suggested everyone make a resolution to visit the homebound members
64 of our community.

65

66 **Mayor Canning** thanked all of the volunteers, participants and sponsors
67 of the 2014 Calistoga Community Holiday Dinner. He reminded everyone
68 that Wednesday, January 21, 2015, is the next Community Forum, to be
69 held at the Community Center.

70

71 **G) PROCLAMATIONS/PRESENTATIONS**

72 **1) Calistoga Hills Resort Development Project Manager Aaron Harkin,**
73 1019 Myrtle Street, introduced the new ownership interest, CTF
74 Development International President Dan Heining and
75 Architecture/Construction Director Mike Kiggin. Mr. Heining spoke
76 about the CTF Development International, a private investment arm of the
77 Cheng Family.

78

79 **2) American Cancer Society Event Manager Susan Korcz** announced the
80 upcoming Calistoga Relay For Life, along with her assistant, **Tony**
81 **Matijaca**. It is scheduled for May 16, 2015, at the Napa County
82 Fairgrounds. The first planning meeting is scheduled for Thursday,
83 January 8, 2015, at the La Prima Pizza at 6 P.M. For more information go
84 to www.relayforlife.org/calistogaCA. The goal is to raise \$40,000, 250
85 participants, have 35 teams and 100 survivors in the survivor lap during
86 the event.

87

88 **3) Public Works Director Mike Kirn** reported on the status of the Monhoff
89 Center, Greenwood Avenue Bridge and Greenwood Avenue Culvert and
90 the Garnet Creek Bridge. He had nothing new to report on the Monhoff
91 Center. The building will be renovated and not demolished. The
92 Greenwood Avenue Culvert and Bridge are County of Napa projects. The
93 culvert project is slated to be completed this summer. The Garnett Creek
94 Bridge has no funding in place at this time and is not slated to be
95 completed in the near future. At this point, the bridge is not secure for
96 pedestrian and cycling traffic.

97

98 **H) CONSENT CALENDAR**

99 **4) Approval of Minutes of December 16, 2014 Closed Session and**
100 **Regular City Council Meetings.**

101

102 **5) Adoption of Resolution No. 2015-001 continuing the Declaration of a**
103 **Local Emergency Due to the Failed Effluent Pumps at the Dunaweal**
104 **Wastewater Treatment Plant.**

105

106 **It was MOVED by Councilmember Kraus and SECONDED by**
107 **Councilmember Barnes to approve Item No. 4 and 5 of the Consent**
108 **Calendar. The motion was carried by the following vote:**

109

110 **AYES: Councilmembers Kraus, Barnes and Lopez-**
111 **Ortega, Vice Mayor Dunsford and Mayor Canning**

112

113 **NOES: None**

114

115 **ABSTAIN: None**

116

116 **I) PUBLIC HEARING**

117

118 **6) Adoption of Resolution No. 2015-002 approving a variance allowing**
119 **substantial improvements to the existing dwelling unit located within**
120 **the floodway at 3051 Myrtledale Road (APN 017-221-007). This action**
121 **is exempt from the California Environmental Quality Act (CEQA)**
122 **under Section 15332 of the CEQA Guidelines.**

123

123 **Senior Planner Erik Lundquist** presented this item.

124

125 Council and staff discussion ensued.

126

127 **Mayor Canning** opened the public hearing.

128

129 Having none, **Mayor Canning** closed the public hearing.

130

131 **It was MOVED by Vice Mayor Dunsford SECONDED by**

132 Councilmember Kraus to adopt Resolution No. 2015-002 approving a
133 variance allowing substantial improvements to the existing dwelling
134 unit located within the floodway at 3051 Myrtledale Road (APN 017-
135 221-007). The motion was carried by the following vote:

136
137 AYES: Vice Mayor Dunsford, Councilmembers Kraus,
138 Barnes and Lopez-Ortega and Mayor Canning
139 NOES: None
140 ABSTAIN: None
141 ABSENT: None
142

143 7) Adoption of Resolution No. 2015-003 adopting the final draft of the
144 2014 Housing Element of the Calistoga General Plan (GPA 2014-3).

145
146 Planning and Building Director Goldberg presented this item.

147
148 Mayor Canning opened the public hearing.

149
150 Having none, Mayor Canning closed the public hearing.

151
152 It was MOVED by Councilmember Kraus SECONDED by Vice Mayor
153 Dunsford to adopt Resolution No. 2015-003 adopting the final draft of
154 the 2014 Housing Element of the Calistoga General Plan (GPA 2014-
155 3). The motion was carried by the following vote:

156
157 AYES: Councilmember Kraus, Vice Mayor Dunsford,
158 Councilmembers Barnes and Lopez-Ortega and
159 Mayor Canning
160 NOES: None
161 ABSTAIN: None
162 ABSENT: None
163

164 8) Preparation for adoption of Ordinance No. 706 amending the City of
165 Calistoga Municipal Code Chapter 17.37, related to Second Dwelling
166 Units and direct staff to evaluate the current water and wastewater
167 connection charges for second units (ZOA 2014-4) and waiving its
168 first reading.

169
170 Planning and Building Director Goldberg presented this item.

171
172 Council and staff discussion ensued.

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Mayor Canning opened the public hearing.

John Merchant, 1323 Cedar Street, shared the demographic of his labor force. He encouraged the building of these types of units.

Mayor Canning closed the public hearing.

Council and staff discussion ensued.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Barnes to introduce **Ordinance No. 706** amending the City of Calistoga Municipal Code Chapter 17.37, related to **Second Dwelling Units** and direct staff to evaluate the current water and wastewater connection charges for second units (ZOA 2014-4) and waiving its first reading. The Motion was carried by the following roll call vote:

AYES: Councilmembers Kraus, Barnes and Lopez-Ortega, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

The consensus of the Council is a recommendation from the Council is to explore best practices of other communities regarding water and wastewater connection fee charges for second dwelling units. They would like to explore ability to use the Housing Fund to help this program and recalculate hook- up fees.

J) GENERAL GOVERNMENT

- 9) Adoption of Resolution No. 2015-004 authorizing the acceptance of monetary funds in the amount of \$4,100 and In-Kind donations from community members and businesses and to approve a budget adjustment to Operating Funds 1 and 87.**

City Manager Spitler presented this item. Council discussion ensued.

Mayor Canning opened public comment.

Having none, **Mayor Canning** closed public comment.

It was **MOVED** by Councilmember Barnes and **SECONDED** by Councilmember Lopez-Ortega to adopt **Resolution No. 2015-004**

217 authorizing the acceptance of monetary funds in the amount of
218 \$4,100 and In-Kind donations from community members and
219 businesses and to approve a budget adjustment to Operating Funds
220 1 and 87. The Motion was carried by the following vote:

221
222 AYES: Councilmembers Barnes, Lopez-Ortega and
223 Kraus, Vice Mayor Dunsford and Mayor Canning
224 NOES: None
225 ABSTAIN: None
226 ABSENT: None

227
228 10) Adoption of Resolution No. 2015-005 accepting the annual report on
229 the Indian Springs Development Agreement.

230
231 Planning and Building Director Goldberg presented this item. Council
232 discussion ensued.

233
234 Mayor Canning opened public comment.

235
236 Having none, Mayor Canning closed public comment.

237
238 It was MOVED by Vice Mayor Dunsford and SECONDED by
239 Councilmember Barnes to adopt Resolution No. 2015-005 accepting
240 the annual report on the Indian Springs Development Agreement.
241 The Motion was carried by the following vote:

242
243 AYES: Vice Mayor Dunsford, Councilmembers Barnes,
244 Kraus and Lopez-Ortega and Mayor Canning
245 NOES: None
246 ABSTAIN: None
247 ABSENT: None

248
249 11) Adoption of Resolution No. 2015-006 accepting the annual report on
250 the Calistoga Hills Development Agreement.

251
252 Planning and Building Director Goldberg presented this item.

253
254 Mayor Canning opened public comment.

255
256 Doug Cook, 1447 Second Street, noted he was unclear on the Calistoga
257 Hills' new partner's involvement with the development project. Mr.
258 Heininger noted the Cheng family acquired 100% of the shares of the
259 Calistoga Hills Project and is the ultimate owning company of the project.

260
261 Mayor Canning closed public comment.

262

263 Council discussion ensued.

264

265 It was **MOVED** by Vice Mayor Dunsford and **SECONDED**
266 Councilmember by Kraus to adopt Resolution No. 2015-006
267 accepting the annual report on the Calistoga Hills Development
268 Agreement. The Motion was carried by the following vote:

269

270 **AYES:** Vice Mayor Dunsford, Councilmembers Kraus,
271 Barnes and Lopez-Ortega and Mayor Canning

272

NOES: None

273

ABSTAIN: None

274

ABSENT: None

275

276 **12) Adoption of Resolution No. 2015-007 rescinding Resolution No.**
277 **2011-092 and establishing the Calistoga Green Committee and**
278 **defining its role, duties and responsibilities.**

279

280 **City Manager Spitler** presented this item. The membership, duties and
281 responsibilities will remain the same. The committee will meet bi-monthly,
282 instead of monthly. Council discussion ensued.

283

284 **Mayor Canning** opened public comment.

285

286 Having none, **Mayor Canning** closed public comment.

287

288 It was **MOVED** by Councilmember Kraus and **SECONDED** by
289 Councilmember Barnes to adopt Resolution No 2015-007 rescinding
290 Resolution No. 2011-092 and establishing the Calistoga Green
291 Committee and defining its role, duties and responsibilities. The
292 Motion was carried by the following vote:

293

294 **AYES:** Councilmembers Kraus, Barnes and Lopez-Ortega
295 Vice Mayor Dunsford and Mayor Canning

296

NOES: None

297

ABSTAIN: None

298

ABSENT: None

299

300 **13) Adoption of Resolution No. 2015-008 authorizing the submittal of a**
301 **Housing-Related Parks Program Grant application to the California**
302 **Department of Housing and Community Development and**
303 **authorizing the City Manager to execute all grant documents and**
304 **agreements on behalf of the City of Calistoga.**

305

306 **Planning and Building Director Goldberg** presented this item. Council
307 discussion ensued.

308 **Mayor Canning** opened public comment.

309
310 Having none, **Mayor Canning** closed public comment.

311
312 **It was MOVED by Councilmember Barnes and SECONDED by**
313 **Councilmember Kraus to adopt Resolution No. 2015-008 accepting**
314 **the annual report on the Calistoga Hills Development Agreement.**
315 **The Motion was carried by the following vote:**

316
317 **AYES: Councilmembers Barnes, Kraus and Lopez-**
318 **Ortega, Vice Mayor Dunsford and Mayor Canning**
319 **NOES: None**
320 **ABSTAIN: None**
321 **ABSENT: None**

322
323 **14) Request for the City Council to give direction to staff regarding 2014-**
324 **2015 priority projects from a mid-year review.**

325
326 **City Manager Spitler** presented this item.

327
328 Council discussion ensued. The Council appreciates the work involved in
329 reaching the goals.

330
331 **Mayor Canning** opened public comment. None was received.

332
333 **Mayor Canning** closed public comment.

334
335 The Council received the report and encouraged the public to participate
336 in the upcoming goal setting session in March.

337
338 **K) ADJOURNMENT**

339 **Mayor Canning** adjourned the meeting at 8:28 P.M. in memory of Peggy
340 Pochini and Barbara Butler to the next Regular City Council meeting of the
341 Calistoga City Council on Tuesday, January 20, 2015, at Calistoga
342 Community Center, 1307 Washington Street.

343
344 **Respectfully submitted:**

345
346
347 _____
348 **Prepared by: Kathy Flamson, City Clerk**

349
350 _____
351 **Approved by: Chris Canning, Mayor**

352