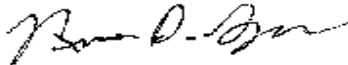


City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Richard Spitler, City Manager
DATE: March 3, 2015
SUBJECT: Consideration of Resolution Approving the Proposed Renovation of the Calistoga Library by Napa County

APPROVAL FOR FORWARDING:



Richard D. Spitler, City Manager

1 **ISSUE:** Approval of the Proposed Renovation of the Calistoga Library by Napa
2 County.

3
4 **RECOMMENDATION:** Consideration of Resolution Approving the Proposed
5 Renovation of the Calistoga Library by Napa County.

6
7 **BACKGROUND:**

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9 Napa County has embarked on a library renovation project for all of its libraries.
10 Calistoga is designated for major renovation this summer, including a new roof, a
11 change in the floor plan and new furniture to make the building more effective in
12 providing library services. Such improvements have proved to increase usage of
13 the library upon completion. The capital fund designated for Calistoga is
14 \$651,908. The cost of actual improvement is estimated to be \$644,000, however,
15 it will not be finally determined until after bids are received.

16
17 The County has prepared a preliminary floor plan of changes anticipated (see
18 Attachment 2). The changes are meant to improve the functionality of the floor
19 plan to provide improved service and facilities. This will require removal of the
20 stage and the wood book shelves in the outer walls of the facility, among other
21 improvements. A new entry door will be installed to the building. The outward
22 appearance of the building will not change.
23

24 Section 7 of the City's agreement with Napa County regarding operation of the
25 library requires that the County obtain City approval of any major renovation to
26 the library. This is why this proposed renovation of a County facility is before the
27 City Council.

28
29 On November 18, 2014 the City Council approved in concept the proposed
30 renovation. However, they requested that a public meeting be held to receive
31 comment. This meeting was held on January 7, 2015 at the library.
32 Approximately 50 people attended. Subsequently on February 3, 2015 the City
33 Council established a Calistoga Library Renovation Review Subcommittee to
34 review the public comments, the County response to them and to report back to
35 the City Council with a recommendation. The following persons were appointed
36 to this subcommittee:

37
38 Ed Tapper- citizen at-large member
39 Michele Amendola - member of the Calistoga Friends of the Library
40 Jim Barnes- Councilmember

41
42 Danis Kreimeier, County Librarian and Richard Spitler, City Manager, would also
43 attend the meeting.

44

45 **DISCUSSION:**

46

47 On February 10, 2015 this subcommittee met and reviewed the public comments
48 received at the public meeting and informal comment cards that will completed at
49 the library (see Attachment 3). The subcommittee had responses to several of
50 the suggestions (see Attachment 3) and gave the recommendation that the
51 renovation project should move ahead as planned. The one exception is the
52 recommendation that one area be preserved with the original wood shelves to
53 hold special collections such as the display of a rare bible (behind a plastic case)
54 that belongs to the Calistoga Library.

55

56 Staff believes that the renovation of the library is in the best interest of the
57 Calistoga patrons of the library. With the benefit of public review and the
58 recommendation of the library subcommittee recommendation, the City Council
59 should adopt the attached resolution approving the proposed renovation. Napa
60 County will then prepare a bid document; and, if all goes well, begin construction
61 this summer. During this time the library will find a temporary location, likely the
62 fairgrounds.

63

64 **CEQA:**

65

66 Napa County is the lead agency on this project and will determine the
67 appropriate level of environmental review prior to initiating the bid process.

68

69

70

71 **FISCAL IMPACT:** None.

72

73 **ATTACHMENTS:**

- 74 1. Draft Resolution to approve the renovation of the Calistoga Library by
75 Napa County
- 76 2. Existing and Proposed Floor Plan of Library
- 77 3. Memorandum from the Calistoga Library Renovation Subcommittee and
78 public comments on the library renovation

RESOLUTION 2015-XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, APPROVING THE PROPOSED RENOVATION OF THE CALISTOGA LIBRARY BY NAPA COUNTY

WHEREAS, the City has a long history of providing library services since the late 1880's; and

WHEREAS, in 1979, the City joined the Napa City-County Library system to provide for the operation of the Calistoga Library; and

WHEREAS, in 2003, the City and County entered into an agreement (City Agreement #0009, April 22, 2003; County Agreement No. 5087) to provide for the operations and funding of the Calistoga Library; and

WHEREAS, the County has expressed the desire to renovate the Calistoga Library and has requested City Council approval consistent with the provisions of Section 7 of the aforementioned agreement; and

WHEREAS, at the request of the City of Calistoga the County held a public meeting on January 7, 2015 to receive public comment on the proposed renovation; and

WHEREAS, the City Council appointed three members to a Calistoga Library Renovation Review Subcommittee to review the public comments received to date, the County response and to make a recommendation to the City Council on the proposed renovation; and

WHEREAS, on February 10, 2015 the members of the Calistoga Library Renovation Review Subcommittee met with the County Librarian and project architect and prepared a memorandum to the City Council with their recommendation to approve the proposed renovation as planned except that one area be preserved with the original wood shelves to hold special collections such as the display of a rare bible (behind a plastic case) that belongs to the Calistoga Library; and

WHEREAS, the City Council has reviewed the proposed request for approval of the library renovation at a public meeting held on March 3, 2015 and considered the concerns of all participants, the Calistoga Library Renovation Review Subcommittee and the recommendation of staff as contained in the staff report; and

WHEREAS, after due consideration the City Council is supportive of the proposed renovation and finds that the renovation of the library is in the best interest of the Calistoga patrons of the library.

47 **NOW THEREFORE BE IT RESOLVED** that the City Council of the City of
48 Calistoga hereby approves the renovation of the Calistoga Library as proposed except
49 that one area be preserved with the original wood shelves to hold special collections
50 such as the display of a rare bible (behind a plastic case) that belongs to the Calistoga
51 Library.

52
53 **PASSED, APPROVED, AND ADOPTED** by the City Council of the City of
54 Calistoga at a regular meeting held this 3rd of March, 2015 following vote:

- 55
56 **AYES:**
57 **NOES:**
58 **ABSTAIN:**
59 **ABSENT:**
60

61
62 _____
63 **CHRIS CANNING, Mayor**

64 **ATTEST:**
65
66 _____
67 **KATHY FLAMSON, City Clerk**