

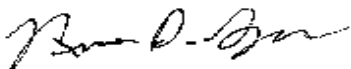
# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Steve Campbell, Fire Chief  
**DATE:** June 16, 2015  
**SUBJECT:** Consideration of a Resolution Approving an Agreement between Napa County and the City of Calistoga to Provide Emergency Medical and Fire Protection Services to Certain Unincorporated Areas near Calistoga

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APPROVAL FOR FORWARDING:




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Richard Spitler, City Manager

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2 **ISSUE:** Consideration of a Resolution Approving an Agreement between Napa County  
3 and the City of Calistoga to Provide Emergency Medical and Fire Protection Services to  
4 Certain Unincorporated Areas near Calistoga  
5  
6 **RECOMMENDATION:** Adopt Resolution.  
7  
8 **BACKGROUND / DISCUSSION:** For many years Calistoga has provided first  
9 response emergency services to the unincorporated areas outside the city limits. The  
10 City and Napa County (County) have enjoyed a positive working relationship and have  
11 provided very reliable and much needed service for each other over these years.  
12  
13 The County contracts with Cal Fire to provide emergency response services to the  
14 County unincorporated area. The County has contracted with the City to provide first  
15 response emergency services within a defined unincorporated area, generally to the  
16 north, east, south and west of the City.  
17  
18 The current agreement was entered into July 1, 2013 and will expire on June 30, 2015.  
19  
20 Under the current agreement, the City provides emergency response to the contract  
21 area, which includes:  
22

- 23 1. One staffed Engine with two personnel Monday through Sunday, on a 24-hour  
24 basis.
- 25
- 26 2. Provide additional apparatus and equipment as necessary staffed by off-duty  
27 and/or paid-call firefighters on a 24-hour basis, available for response into the  
28 contract zone, from Calistoga's Fire Station.
- 29
- 30 3. Respond to all reported incidents within the contract zone, with appropriate  
31 equipment, as available, to mitigate the emergencies.
- 32
- 33 4. Respond to mutual aid requests with appropriate equipment, as available.
- 34

35 The County provides Calistoga with emergency response/station coverage as follows:

- 36
- 37 1. Provide one Type I engine staffed with two personnel, 24/7 at the Cal Fire  
38 Station located on Hwy. 29 at Big Tree Road and respond to the following types  
39 of incidents within the city limits of Calistoga:
  - 40
  - 41 • Reported structure fires.
  - 42 • Reported vegetation fires.
  - 43
- 44 2. Provide station coverage as requested.
- 45
- 46 3. Provide Chief Officer Coverage when requested.
- 47
- 48 4. Respond to all reported incidents within the City limits, with minimum of one  
49 apparatus staffed with two personnel, if available
- 50
- 51 5. Respond to mutual aid request with appropriate equipment, as available.
- 52

53 The agreement has provided more efficient fire and emergency services to the  
54 unincorporated Calistoga area at an overall reduced cost to the public.

55

56 The County has expressed interest in having Calistoga continue providing fire and  
57 emergency services to the contract zone area through June 30, 2016, with a term  
58 agreement that would automatically renew for an additional year at the end of each  
59 fiscal year, under the terms and conditions then in effect, unless either party gives the  
60 other party written notice of intention not to renew no less than (90) days prior to  
61 expiration of then current term. If the contract is automatically renewed there is a 3%  
62 annual increase to the cost per call amount.

63

64 The proposed agreement does have some changes to dispatch, fleet maintenance and  
65 the cost per call rate:

66

67 1. Calistoga would contract for dispatch services directly with Cal-Fire on an  
68 annual basis. Calistoga would pay for one-half the cost of these dispatch  
69 services (\$30,000) and the County would pay for the other half of the cost.

70

71 2. The County will cover 1/3 the cost of fleet maintenance. This cost is included  
72 in the cost per call rate.

73

74 3. Cost per call rate would increase from \$826.00 to \$1188.00 per call.

75

76 The City has two options to consider:

77

78 1. Fulfill our current agreement and do not enter into a new agreement. (Service  
79 would cease June 30, 2015).

80

81 2. Approve the newly agreement with Napa County Agreement that would expire  
82 on June 30, 2016, unless it is extended.

83

84 Staff recommends the City Council direct the City Manager to execute the proposed  
85 agreement with the County.

86

87 **FISCAL IMPACT:** The County shall compensate Calistoga for a minimum of 150  
88 incidents per year and a maximum of 350. Each call shall be compensated at the rate of  
89 \$1188.00, for a minimum total of \$178,200 and a maximum total of \$415,800.

90

91 The \$178,200.00 is a decrease of \$7,000 below the past agreement and if we reached  
92 the 350 maximum it would be a net increase of \$91,700.

93

94 By the end of the present fiscal year it is estimated that there will have been 279 calls or  
95 \$230,454 in revenue. If this call volume were to continue into next fiscal year, the  
96 revenue would be \$331,452.

97

98

99 **ATTACHMENT:**

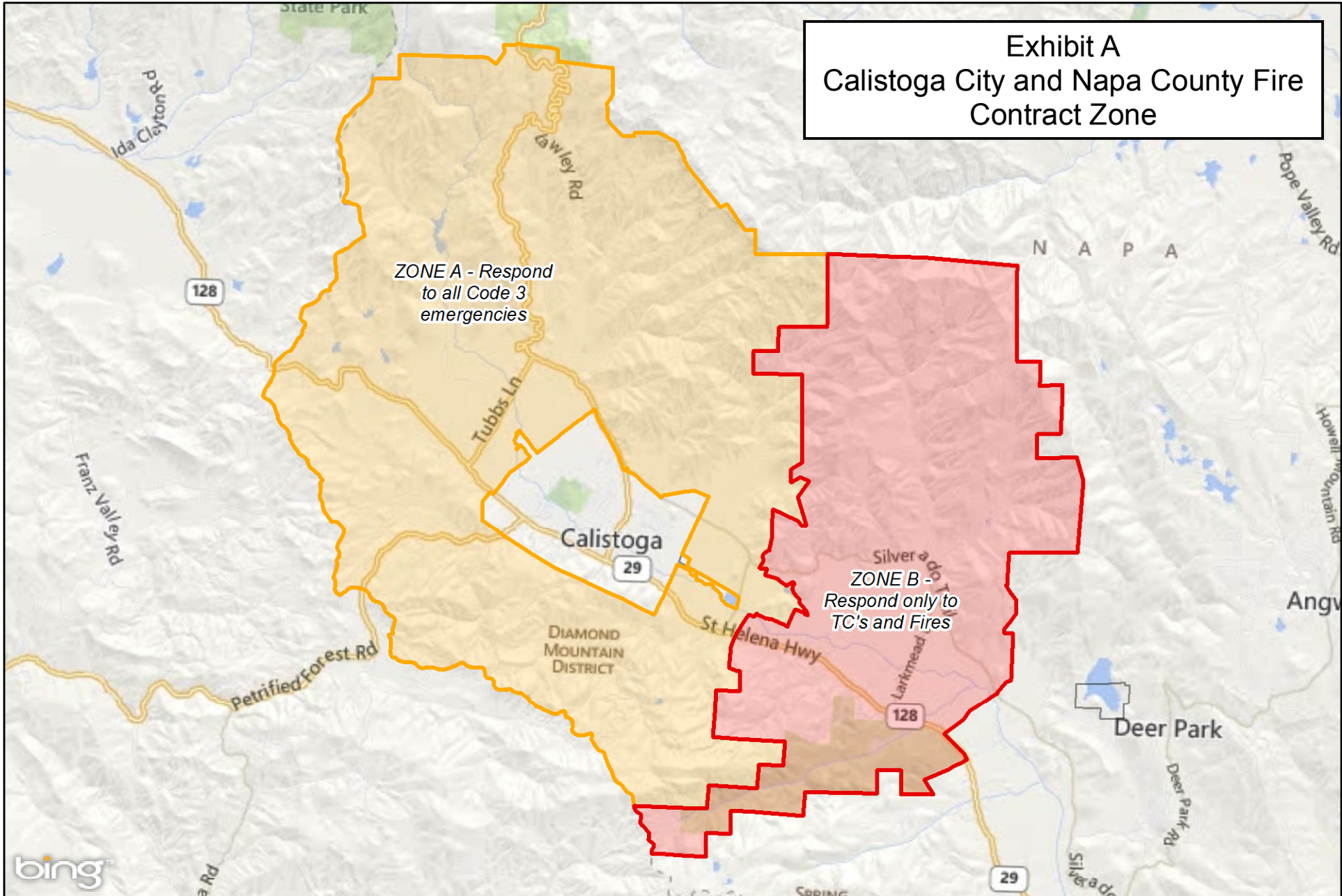
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101 1. Zone Map

102 2. Resolution

103 3. Proposed Agreement for Fire and Emergency Services with Napa County

Exhibit A  
Calistoga City and Napa County Fire  
Contract Zone



Map Created By: Tom Knecht, BC  
5/20/2015, NAD 1983. Map not to scale.

**Map Legend**

- ZONE A - Respond to all Code 3 emergencies
- ZONE B - Respond only to Traffic Collisions and Fires



**LNU**  
1:87,454  
1 in = 1 miles

**RESOLUTION NO. 2015-XXX**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, APPROVING AN AGREEMENT BETWEEN NAPA COUNTY AND THE CITY OF CALISTOGA TO PROVIDE EMERGENCY MEDICAL AND FIRE PROTECTION SERVICES TO CERTAIN UNINCORPORATED AREAS NEAR CALISTOGA**

**WHEREAS**, the City of Calistoga has provided first response emergency services to the unincorporated areas outside the City limits, and

**WHEREAS**, Napa County has an agreement with the City of Calistoga to provide first response emergency services within a defined unincorporated area, and

**WHEREAS**, the current agreement between the City of Calistoga and Napa County expires on June 30, 2015, and

**WHEREAS**, Napa County has expressed interest in entering into a new agreement with the city of Calistoga to continue providing fire and emergency services to two contract zone areas through June 30, 2016 with the potential to extend the agreement additional years by mutual consent; and

**WHEREAS**, the City Council reviewed the proposed agreement at its June 16, 2015 regular meeting and finds that it is the public interest of the city of Calistoga to enter into an agreement to extend the fire emergency services coverage to certain unincorporated areas of the County of Napa.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Calistoga hereby authorizes the City Manager to execute an agreement with Napa County for emergency medical, fire protection, and related services in substantially the same form as shown in Exhibit A to this resolution, subject to City Attorney review and approval.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Calistoga at a regular meeting held this **16<sup>th</sup> day of June, 2015**, by the following vote:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

\_\_\_\_\_  
**CHRIS CANNING, Mayor**

**ATTEST:**  
  
\_\_\_\_\_  
**Kathy Flamson, City Clerk**