

# City of Calistoga

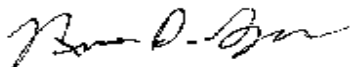
## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Kathy Flamson, City Clerk  
**DATE:** September 1, 2015  
**SUBJECT:** City Council Minutes

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APPROVAL FOR FORWARDING:



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Richard D. Spitler, City Manager

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2 **DISCUSSION:** Minutes of the August 18, 2015 Regular City Meeting.  
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4 **RECOMMENDATION:** Approve Minutes.  
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6 **ATTACHMENTS:**  
7 1. Draft Minutes of the aforementioned meeting.

MINUTES

## CITY COUNCIL REGULAR MEETING

TUESDAY, August 18, 2015 – 7:00 P.M.

CALISTOGA COMMUNITY CENTER

## A) CALL TO ORDER- ROLL CALL

Mayor Canning called the Regular Session to order at 7:02 P.M.

In attendance were the following: Councilmember James Barnes, Councilmember Irais Lopez-Ortega, Councilmember Gary Kraus, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Also present were the following: Public Works Director Mike Kirn, Building and Planning Director Lynn Goldberg, Administrative Services Director Gloria Leon, City Manager Richard Spitler and City Clerk Kathy Flamson.

## B) SALUTE TO THE FLAG

## C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened Oral Communication.

Having no one come forward, Mayor Canning closed Oral Communication.

## D) ADOPTION OF MEETING AGENDA

It was MOVED by Councilmember Kraus and SECONDED by Councilmember Barnes to approve the Council Meeting Agenda as presented. The Motion was carried by the following vote:

|          |  |
|----------|--|
| AYES:    | Councilmembers Kraus, Barnes and Lopez-Ortega, Vice Mayor Dunsford and Mayor Canning |
| NOES:    | None   |
| ABSTAIN: | None   |
| ABSENT:  | None   |

## E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

Councilmember Barnes noted he has had several requests for information about the late pool season status.

Mayor Canning noted sadly former City Councilmember Diane Byrne passed away last week. Ms. Byrne served on the City Council from 1994 to 1999. He stated the flags will be flown at half-staff in her memory on Wednesday, August 19, 2015.

Mayor Canning also asked that staff investigate the possibility of moving City Council regular meetings from 7 pm to 6 pm on the first and third Tuesday of each month.

48 **F) PROCLAMATIONS/PRESENTATIONS**

49 **1) Mayor Canning** adjourned the meeting at 7:08 P.M. to the Water-Wise  
50 Demonstration Garden in front of the Police Department, 1235  
51 Washington Street. At 7:10 P.M. the meeting was reconvened at the  
52 Water-Wise Demonstration Garden. It was noted that all members of the  
53 City Council were present. **Mayor Canning**, along with various individuals  
54 representing those responsible for the creation of the Garden, presented a  
55 plaque to be displayed in the Garden. **Mayor Canning** adjourned the  
56 meeting at 7:15 P.M. The meeting was reconvened at the Calistoga  
57 Community Center, 1307 Washington Street at 7:20 P.M. by **Mayor**  
58 **Canning**. It is noted that all members of the City Council were present.  
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60 **G) CONSENT CALENDAR**

- 61 **2) Approval of Minutes of August 4, 2015 Closed Session and Regular**  
62 **City Council Meetings.**
- 63
- 64 **3) Adoption of Resolution No. 2015-099 authorizing the City Clerk to**  
65 **procure a city embossing seal to match the currently used city seal.**
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- 67 **4) Adoption of Resolution No. 2015-100 rejecting the claim of Bella**  
68 **Koretsky for an undetermined amount.**
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- 70 **5) Adoption of Resolution No. 2015-101 authorizing the City Manager to**  
71 **execute a Professional Services Agreement with Interwest**  
72 **Consulting Group, Inc., for building official, building inspection and**  
73 **plan check services as needed.**

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75 It was **MOVED** by Councilmember Kraus and **SECONDED** by  
76 Councilmember Lopez-Ortega to approve **Item Nos. 2, 3, 4 and 5** of  
77 the Consent Calendar. The motion was carried by the following vote:

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79 **AYES: Councilmembers Kraus, Lopez-Ortega and**  
80 **Barnes, Vice Mayor Dunsford and Mayor Canning**

81 **NOES: None**

82 **ABSTAIN: None**

83 **ABSENT: None**

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85 **I) PUBLIC HEARING**

86 **6) Adoption of Resolution No. 2015-102 authorizing the City Manager to**  
87 **execute a Lease Disposition and Development Agreement between**  
88 **the City of Calistoga and the Boys & Girls Clubs of St. Helena and**  
89 **Calistoga and the City of Calistoga for the 1.06 acre property located**  
90 **at Logvy Park, 1401 N. Oak Street, Calistoga (APN 011-140-056) and**  
91 **approval of a Ground Lease and Joint Use Agreement to develop the**  
92 **property for a Boys & Girls Club. The proposed agreement is exempt**  
93 **from the California Environmental Quality Act (CEQA) under Section**  
94 **15061 (b)(3) of CEQA Guidelines.**

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96 **City Manager Spitler** presented the item.

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98 Council and staff discussion ensued.

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100 **Executive Director of the Boys and Girls Clubs of St. Helena and**  
101 **Calistoga Jay Templeton** addressed the Council's questions.

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103 **Mayor Canning** opened the public hearing.

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105 Having no one come forward, **Mayor Canning** closed the public hearing.

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107 Council and staff discussion ensued.

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109 **Executive Director Templeton** stated the total amount of funds raised to  
110 date was \$8,100,000.00, pledged and donated funds.

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112 It was **MOVED** by Councilmember Kraus and **SECONDED** by  
113 Councilmember Lopez-Ortega to adopt **Resolution No. 2015-102**  
114 authorizing the City Manager to execute a Lease Disposition and  
115 Development Agreement between the City of Calistoga and the Boys  
116 & Girls Clubs of St. Helena and Calistoga and the City of Calistoga  
117 for the 1.06 acre property located at Logvy Park, 1401 N. Oak Street,  
118 Calistoga (APN 011-140-056) and approval of a Ground Lease and  
119 Joint Use Agreement to develop the property for a Boys & Girls Club.  
120 The proposed agreement is exempt from the California  
121 Environmental Quality Act (CEQA) under Section 15061 (b)(3) of  
122 CEQA Guidelines.. The motion was carried by the following vote:

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124 **AYES:** Councilmembers Kraus, Lopez-Ortega and  
125 Barnes, Vice Mayor Dunsford and Mayor Canning

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127 **NOES:** None

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129 **ABSTAIN:** None

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131 **7) Introduction by title and waiving the first reading of Ordinance 714**  
132 **amending the Calistoga Municipal Code to Commercial Zoning**  
133 **District (ZOA 2015-2). This item was continued from the City Council**  
134 **meeting of July 21, 2015.**

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135 **Building and Planning Director Goldberg** presented the item.

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137 Council and staff discussion ensued.

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139 **Mayor Canning** noted he spoke to Mr. Quast regarding this matter.

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141 **Mayor Canning** opened the public hearing.

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143 **Michael Quast, 1300 Washington Street,** suggested explaining the  
144 changes to Calistoga's business community would be helpful.

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**Director Goldberg** replied to Mr. Quast's concerns. Council and staff discussion ensued.

**Diane Barrett, 1567 Centennial Circle**, agreed that holding a public forum for this topic would be helpful. Ms. Barrett noted she was the only person in attendance at the Planning Commission meeting when this item was discussed.

**Mayor Canning** closed the public hearing.

Council and staff discussion ensued.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Lopez-Ortega to introduce by title and waive the first reading of **Ordinance 714** amending the Calistoga Municipal Code to Commercial Zoning District (ZOA 2015-2). The motion was carried by the following roll call vote:

**AYES:** Vice Mayor Dunsford, Councilmembers Lopez-Ortega, Kraus and Barnes  
**NOES:** Mayor Canning  
**ABSTAIN:** None  
**ABSENT:** None

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** Councilmember Barnes to direct staff to initiate a Zoning Code amendment to allow residential structures in a commercial or industrial district to be reconstructed if they are involuntarily destroyed.

**AYES:** Vice Mayor Dunsford, Councilmembers Barnes, Kraus and Lopez-Ortega and Mayor Canning  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**J) GENERAL GOVERNMENT**

**8) Accepting a Certificate of Achievement for excellence in financial reporting for Fiscal Year ending June 30, 2014.**

**City Manager Spitler** presented the item.

Council and staff discussion ensued.

The Council accepted the certificate on behalf of the City of Calistoga.

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**9) Discussion and direction on the railroad tracks in Washington Street.**

**Public Works Director Kirn** introduced the item.

Council and staff discussion ensued.

**Mayor Canning** opened public comment.

**Dick Kuykendall, 905 Champaign South**, spoke in favor of preserving the railroad tracks and discussed the preservation of California and Napa County history in Calistoga.

**Doug O'Neill, Fillmore Street**, spoke in favor of preserving the railroad tracks and discussed the history of Calistoga and the railroad tracks.

**Tom Higgins, 1323 Spring Street**, suggested historic preservation of the railroad tracks and review what was done in Sacramento in a similar situation.

**Dieter Deiss, 3000 Silverado Trail**, spoke in favor of preserving the railroad tracks and discussed the history of the railroad in Calistoga.

**Rich Kettlewell, Franz Valley**, spoke in favor of keeping the railroad tracks and their importance as an artifact of Calistoga history.

**Dennis McNay, Foothill Blvd.**, spoke in favor of keeping the tracks.

**David Moon-Wainwright, 1210 Pine Street**, spoke of the symbolism of the railroad tracks.

**Mayor Canning** closed public comment.

Council and staff discussion ensued.

**Doug O'Neill** discussed shortening the amount of track to save money on installation.

Council and staff discussion ensued.

**The City Council directed staff finalize the design plans incorporating removal of the railway tracks with their replacement as an add-alternative bid item to the primary project while saving as much of the rail as possible.**

**10) Adoption of Resolution No. 2015-103 approving a Cooperative Joint Powers Agreement to fund and administer the Napa Countywide Storm Water Pollution Prevention Program (NCSPPP).**

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**Public Works Director Kirn presented the item.**

**It was MOVED by Councilmember Kraus and SECONDED by Vice Mayor Dunsford to adopt Resolution No. 2015-103 approving a Cooperative Joint Powers Agreement to fund and administer the Napa Countywide Storm Water Pollution Prevention Program (NCSPPP) The motion was carried by the following vote:**

**AYES: Councilmember Kraus, Vice Mayor Dunsford, Councilmembers Barnes and Lopez-Ortega and Mayor Canning**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**11) Establishing a City Manager Recruitment Subcommittee and appointing two members from the City Council.**

**City Manager Spitler presented the item.**

Council discussion ensued.

**Mayor Canning opened public comment.**

Having no one come forward, **Mayor Canning** closed public comment.

**It was MOVED by Mayor Canning and SECONDED by Vice Mayor Dunsford to create a committee including Mayor Canning and Councilmember Kraus to be on the City Manager Recruitment Subcommittee.**

**AYES: Mayor Canning, Vice Mayor Dunsford, Councilmembers Lopez-Ortega, Kraus and Barnes**  
**NOES: None**  
**ABSTAIN: None**  
**ABSENT: None**

**12) Adoption of Resolution No. 2015-104 accepting the Mayor's appointments to the Calistoga Community Pool Advisory Committee.**

**Mayor Canning presented the item stating incumbents Hazel Cole and Shirley Blomquist applied for the two open positions.**

**It was MOVED by Mayor Canning and SECONDED by Councilmember Lopez-Ortega to adopt Resolution No. 2015-104 accepting the Mayor's appointments to the Calistoga Community Pool Advisory Committee. The motion was carried by the following vote:**

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**AYES: Mayor Canning, Councilmembers Lopez-Ortega,  
Barnes and Kraus and Vice Mayor Dunsford**

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**NOES: None**

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**ABSTAIN: None**

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**ABSENT: None**

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**K) ADJOURNMENT**

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**At 9:01 P.M., Mayor Canning adjourned the meeting in memory of Diane  
Byrne to the next regular City Council meeting at 7:00 P.M. on Tuesday,  
September 1, 2015, at the Calistoga Community Center, 1307  
Washington Street, Calistoga.**

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**Respectfully submitted:**

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**Prepared by: Kathy Flamson, City Clerk**

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**Approved by: Chris Canning, Mayor**