

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Richard Spitler, City Manager
DATE: September 22, 2015
SUBJECT: Consideration of Resolution Authorizing the City Manager to enter into a Memorandum of Agreement between the City of Calistoga and Napa County Pertaining to Assistance Provided under the Emergency Management Mutual Aid Plan in Connection with the Valley Fire

APPROVAL FOR FORWARDING:

Richard D. Spitler, City Manager

1 **ISSUE:** Consideration of a resolution authorizing the City Manager to enter into a
2 Memorandum of Agreement between the City of Calistoga and Napa County pertaining
3 to assistance provided under the Emergency Management Mutual Aid Plan in
4 connection with the Valley Fire

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6 **RECOMMENDATION:** Adopt Resolution.

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8 **BACKGROUND / DISCUSSION:** On September 12, 2015 Napa County opened the
9 Napa County Fairgrounds as an emergency evacuation and shelter center to take in
10 evacuees from the Valley Fire in Lake County. Although this property is within the city
11 limits of Calistoga, it is owned by Napa County. Napa County is the lead agency for this
12 disaster response in Napa County and is being assisted by the Red Cross and many
13 other state agencies.

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15 Napa County asked the City of Calistoga to provide them with mutual aid to deal with
16 this emergency. Since September 12th, this emergency has caused city staff to provide
17 emergency management mutual aid consisting of emergency management personnel,
18 equipment, and/or materials at the fairgrounds and within the city of Calistoga. In order
19 to receive reimbursement for city expense related to our participation, a memorandum
20 of agreement (MOA) between Napa County and the City of Calistoga must be approved
21 by the City Council and Napa County Board of Supervisors. The Board of Supervisors
22 will approve the MOA on September 22, 2015. The attached resolution requests City
23 Council authorization to have the City Manager enter into the MOA.

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25 **FISCAL IMPACT:** Staff is presently compiling a list of costs to date and through
26 Wednesday September 23rd to submit to Napa County. Napa County will then submit
27 this to the state Office of Emergency Services. It is anticipated that this emergency
28 event will last longer than September 23rd, however, it is not known when the
29 evacuation center will close.

30

31 **ATTACHMENTS:**

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33 1. Draft Resolution

34 2. MOA for Emergency Mutual Aid

RESOLUTION 2015-XXX

RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF CALISTOGA AND NAPA COUNTY PERTAINING TO ASSISTANCE PROVIDED UNDER THE EMERGENCY MANAGEMENT MUTUAL AID PLAN IN CONNECTION WITH THE VALLEY FIRE

WHEREAS, this event and associated conditions will collectively be referred to as Valley Fire; and

WHEREAS, on September 13, 2015, this declared emergency event consists of fire and loss of property; and

WHEREAS, the following extreme conditions exist:

On September 12, 2015, the Valley Fire started in Lake County and spread into Napa County, rapidly burned thousands of acres of land, and destroyed multiple structures, including homes necessitating the evacuation of residents. The extreme drought which has caused millions of trees to die and created unusual fuels together with other fires throughout the State has significantly deteriorated air quality and impacted public health; and

WHEREAS, the Emergency Management Mutual Aid Plan delineates the current state policy concerning Emergency Management Mutual Aid; and

WHEREAS, the Emergency Management Mutual Aid Plan describes the standard procedures used to acquire emergency management mutual aid resources and the method to ensure coordination of emergency management mutual aid planning and readiness; and

WHEREAS, the county emergency manager is the Operational Area Emergency Management Mutual Aid Coordinator; and

WHEREAS, Emergency Management Mutual Aid Plan provides, in pertinent part, “When an emergency develops or appears to be developing which cannot be resolved by emergency management resources within an Operational Area, it is the responsibility of the Operational Area Mutual Aid Coordinator to provide assistance and coordination to control the problem;” and

WHEREAS, the Emergency Management Mutual Aid Plan provides, in pertinent part, “A request for emergency management mutual aid requires the approval of an authorized official of the requesting jurisdiction;” and

WHEREAS, the Emergency Services Manager of Napa County requested the mutual aid assistance of City of Calistoga, pursuant to the Emergency Management Mutual Aid Plan to provide emergency management support in connection with the Valley Fire; and

