City of Calistoga Staff Report

TO: Honorable Mayor and City Council

FROM: Richard Spitler, City Manager

DATE: September 22, 2015

SUBJECT: Consideration of Resolution Authorizing the City Manager to enter into a

Memorandum of Agreement between the City of Calistoga and Napa County Pertaining to Assistance Provided under the Emergency Management Mutual Aid Plan in Connection with the Valley Fire

APPROVAL FOR FORWARDING:

Richard D. Spitler, City Manager

ISSUE: Consideration of a resolution authorizing the City Manager to enter into a Memorandum of Agreement between the City of Calistoga and Napa County pertaining to assistance provided under the Emergency Management Mutual Aid Plan in connection with the Valley Fire

RECOMMENDATION: Adopt Resolution.

BACKGROUND / DISCUSSION: On September 12, 2015 Napa County opened the Napa County Fairgrounds as an emergency evacuation and shelter center to take in evacuees from the Valley Fire in Lake County. Although this property is within the city limits of Calistoga, it is owned by Napa County. Napa County is the lead agency for this disaster response in Napa County and is being assisted by the Red Cross and many other state agencies.

Napa County asked the City of Calistoga to provide them with mutual aid to deal with this emergency. Since September 12th, this emergency has caused city staff to provide emergency management mutual aid consisting of emergency management personnel, equipment, and/or materials at the fairgrounds and within the city of Calistoga. In order to receive reimbursement for city expense related to our participation, a memorandum of agreement (MOA) between Napa County and the City of Calistoga must be approved by the City Council and Napa County Board of Supervisors. The Board of Supervisors will approve the MOA on September 22, 2015. The attached resolution requests City Council authorization to have the City Manager enter into the MOA.

Date: September 22, 2015

Subject: Mutual Aid Agreement with Napa County

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FISCAL IMPACT: Staff is presently compiling a list of costs to date and through Wednesday September 23rd to submit to Napa County. Napa County will then submit this to the state Office of Emergency Services. It is anticipated that this emergency event will last longer than September 23rd, however, it is not known when the evacuation center will close.

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ATTACHMENTS:

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- Draft Resolution
 - 2. MOA for Emergency Mutual Aid

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RESOLUTION 2015-XXX

RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF CALISTOGA AND NAPA COUNTY PERTAINING TO ASSISTANCE PROVIDED UNDER THE EMERGENCY MANAGEMENT MUTUAL AID PLAN IN CONNECTION WITH THE VALLEY FIRE

WHEREAS, this event and associated conditions will collectively be referred to as Valley Fire; and

WHEREAS, on September 13, 2015, this declared emergency event consists of fire and loss of property; and

WHEREAS, the following extreme conditions exist:

On September 12, 2015, the Valley Fire started in Lake County and spread into Napa County, rapidly burned thousands of acres of land, and destroyed multiple structures, including homes necessitating the evacuation of residents. The extreme drought which has caused millions of trees to die and created unusual fuels together with other fires throughout the State has significantly deteriorated air quality and impacted public health; and

WHEREAS, the Emergency Management Mutual Aid Plan delineates the current state policy concerning Emergency Management Mutual Aid; and

WHEREAS, the Emergency Management Mutual Aid Plan describes the standard procedures used to acquire emergency management mutual aid resources and the method to ensure coordination of emergency management mutual aid planning and readiness; and

WHEREAS, the county emergency manager is the Operational Area Emergency Management Mutual Aid Coordinator; and

WHEREAS, Emergency Management Mutual Aid Plan provides, in pertinent part, "When an emergency develops or appears to be developing which cannot be resolved by emergency management resources within an Operational Area, it is the responsibility of the Operational Area Mutual Aid Coordinator to provide assistance and coordination to control the problem;" and

WHEREAS, the Emergency Management Mutual Aid Plan provides, in pertinent part, "A request for emergency management mutual aid requires the approval of an authorized official of the requesting jurisdiction;" and

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WHEREAS, the Emergency Services Manager of Napa County requested the mutual aid assistance of City of Calistoga, pursuant to the Emergency Management Mutual Aid Plan to provide emergency management support in connection with the Valley Fire; and

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50 WHEREAS, City of Calistoga has provided and will continue to provide emergency 51 management mutual aid consisting of emergency management personnel, equipment, and/or 52 materials from September 12, 2015 through December 31, 2015 to assist with emergency 53 management services in connection with the Valley Fire; and 54 55 WHEREAS, City of Calistoga agrees to document all of its mutual aid assistance costs 56 related to the Valley Fire as attachments to this MOA and submit to Napa County as soon as 57 practicable; and 58 59 WHEREAS, the City Council of the City of Calistoga reviewed the proposed MOA at a 60 special public meeting held on September 22, 2015 and considered the staff report and public 61 comment and finds it is in the public interest of the City Calistoga to enter into the MOA to 62 ensure that emergency management mutual aid is provided for this event and associated costs reimbursed. 63 64 65 NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Calistoga hereby authorizes the City Manager to enter into a memorandum of agreement between the City of 66 67 Calistoga and Napa County pertaining to assistance provided under the Emergency Management 68 Mutual Aid Plan in connection with the Valley Fire as shown in Exhibit A to this resolution, subject 69 to City Attorney review and approval. 70 71 PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calistoga at a regular meeting held this 22nd day of September, 2015, by the following vote: 72 73 74 75 **AYES:** 76 **NOES:** 77 **ABSTAIN:** 78 **ABSENT:** 79 80 **CHRIS CANNING, Mayor** 81 82 **ATTEST:** 83 84 85 KATHY FLAMSON, City Clerk