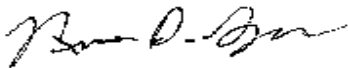


City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Michael Kirn, Public Works Director/City Engineer
DATE: October 6, 2015
SUBJECT: Consideration of a Resolution Authorizing a Sole Source Contract with Precision Concrete Cutting in an Amount Not to Exceed \$25,000 for Phase III of the Sidewalk Repair Program

APPROVAL FOR FORWARDING:



Richard D. Spitler, City Manager

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2 **ISSUE:** Consideration of a Resolution authorizing a sole source contract with Precision
3 Concrete Cutting (PCC) in an amount not to exceed \$25,000.
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5 **RECOMMENDATION:** Adopt resolution.
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7 **BACKGROUND:** On September 6, 2011, the City Council approved a Sidewalk Repair
8 Program breaking the City into four Sectors and approving a multistep abatement plan as
9 follows:
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11 a. Sidewalks within a Sector will be inspected by a qualified inspection contractor
12 and trip hazards of less than 1.75-inches in height will be repaired at City cost.
13 b. The inspection contractor will provide written itemization of trip hazards greater
14 than 1.75-inches in height within the Sector for future abatement.
15 c. Public Works will notice property owners who have trip hazards that exceed 1.75-
16 inches in height of their responsibility to abate the trip hazard with an offer to cost
17 share the abatement on a 50/50 split.
18 d. Property owners have the option of: (a) Performing the sidewalk repair
19 themselves and not participating in the 50/50 cost-share; (b) Selecting their own
20 contractor to perform the repair and submitting the invoice for a 50/50 cost-share
21 reimbursement; or (c) Partnering with a larger aggregated City sidewalk repair
22 contract and paying their split of the costs. In all cases a City encroachment
23 permit is required with a recommended zero dollar fee if the property owner
24 causes the work to be completed.
25 e. If the noticed abutting property owner does not choose to repair the trip hazard,
26 then the City Public Works Department, as obliged under the Streets and
27 Highway Code will make the repair and charge all costs as a lien on the property.

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DISCUSSION: Grinding concrete produces a variety of quality of final finishes depending on the level of effort expended and the experience of the contractor. As such, it is difficult to develop a specification for a “finished product” and accept as “complete” a publicly bid sidewalk grinding project. In light of this, staff has previously recommended that the City abate minor trip hazards utilizing a proprietary “angled saw cutting” technique. This resulted in a cleaner and neater repair that can be accurately sloped to meet ADA standards, has a reliable standard of quality, and can be measured for payment.

With the City’s improved financial condition we are in a position to move forward with Phase III of the sidewalk repair program this fall. Given the success of the previous “angled saw-cutting” staff is recommending that the Council approve a sole source contract with Precision Concrete Cutting (PCC), the contractor who performed similar work for the City in Sector A in 2011 and Sector B in 2014. PCC has satisfactorily performed this service for over 30 Bay Area cities, including Santa Rosa, Rohnert Park, Healdsburg and American Canyon.

Under the Uniform Construction Cost Accounting Procedures, and PCC’s proprietary methods, the City can sole source services up to \$30,000 annually. We requested a proposal from PCC for abatement of minor trip hazards and staff has determined that the proposal from PCC for “angled saw cutting” at \$30 per inch-foot (an “inch-foot” is equivalent to repairing a 1-inch high and 1-foot long trip hazard) is reasonable and PCC is qualified to perform the desired work.

Staff recommends that the Council adopt a resolution authorizing the City Manager to execute a sole source agreement with PCC in an amount not to exceed \$25,000 for inspection and “angled saw cutting” of trip hazards in “Sector C” and refreshing “Sectors A and B”.

CONSISTENCY WITH CITY COUNCIL GOALS AND OBJECTIVES: The recommended action supports the FY 2015/16 City Council Goal 3: Establish, improve and maintain City infrastructure; Objective No. 3 “Provide for long term maintenance and repair of City sidewalks.”

FISCAL IMPACT: The FY 15/16 CIP adopted budget includes \$75,000 for sidewalk trip hazard repair, Account Number 01-5530-4915. The recommended resolution allocates \$25,000 to abatement of minor trip hazards in Sector C and refreshing of Sectors A and B. \$50,000 is available for abatement of more extensive sidewalk repairs in Sectors A and B which would be completed under a separate contract. As previously approved, these repairs are envisioned to be completed under a 50/50 cost-share with abutting property owners.

ATTACHMENTS:

1. Map of Phased Sidewalk Trip Hazard Inspection and Repair Program

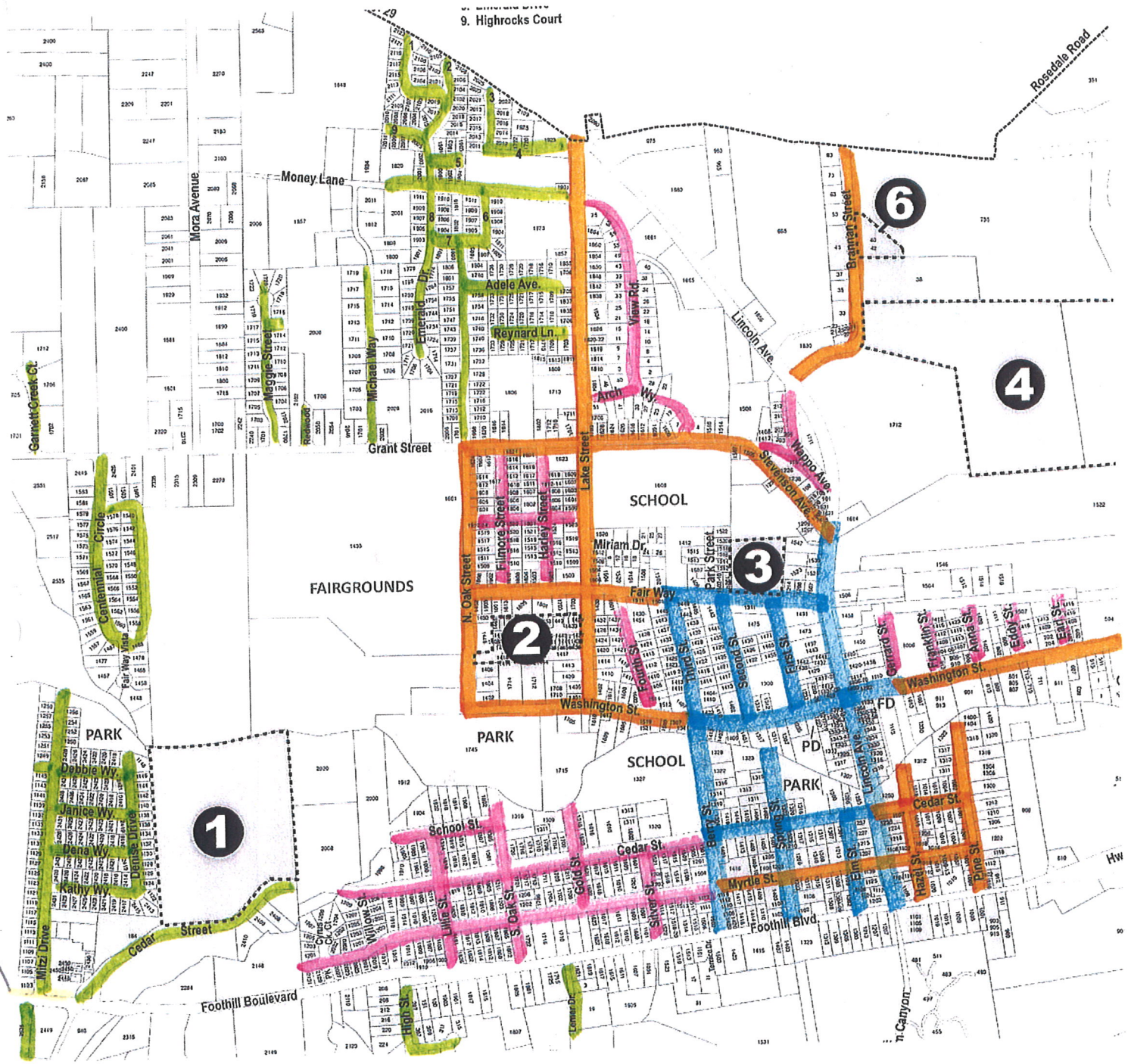
Date: October 6, 2015

Resolution Authorizing Sole Source Contract - Phase III Sidewalk Repair Program

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- 75 2. Resolution
- 76 3. Proposal from PCC dated September 8, 2015

THESE ARE SIDEWALKS ON ICD #1 WITHIN



SECTOR A - DOWNTOWN
 SECTOR B - CONNECTORS
 SECTOR C - INNER NEIGHBORHOODS
 SECTOR D - OUTER NEIGHBORHOODS