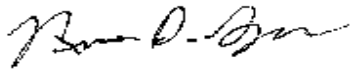


City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Kathy Flamson, City Clerk
DATE: October 20, 2015
SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:



Richard D. Spitler, City Manager

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- 1
2 **DISCUSSION:** Minutes of the October 6, 2015 Closed Session Meeting and Regular
3 City Meeting.
4
5 **RECOMMENDATION:** Approve Minutes.
6
7 **ATTACHMENTS:**
8 1. Draft Minutes of the aforementioned meetings.

1 **MINUTES**

2
3 **CITY COUNCIL REGULAR MEETING**

4 **TUESDAY, OCTOBER 6, 2015 – 7:00 P.M.**

5 **CALISTOGA COMMUNITY CENTER**

6
7 **A) CALL TO ORDER- ROLL CALL**

8 **Mayor Canning called the Regular Session to order at 7:00 P.M.**

9 **In attendance were the following:** Councilmember James Barnes,
10 Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford and
11 Mayor Chris Canning.

12
13 **Absent:** Councilmember Gary Kraus

14
15 **Also present were the following:** Public Works Director Mike Kirn,
16 Administrative Services Director Gloria Leon, Senior Planner Erik Lundquist,
17 Police Chief Mitch Celaya, City Manager Richard Spitler and City Clerk Kathy
18 Flamson.

19
20 **B) SALUTE TO THE FLAG**

21 **C) ACTION OUT OF CLOSED SESSION**

22 **Mayor Canning stated there was no reportable action on Item No. 1**
23 **from the Calistoga City Council Closed Session.**

24
25 **D) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA**
26 **ITEMS**

27 **Mayor Canning** opened Oral Communication.

28
29 **Calistoga Art Center President Michael Easterday** thanked the City for the
30 Community Enrichment Grant awarded to the Art Center. He announced the
31 Soup-er Bowl event will be held November 7, 2015. He also announced
32 some of the new classes taking place at the Calistoga Art Center.

33
34 **Clarence Luvisi** spoke of law, order and justice.

35
36 **Mr. Jerry Johnson, 1121 Mitzi Drive,** spoke of an odor in his neighborhood.

37
38 **Mayor Canning** closed Oral Communication.

39
40 **E) ADOPTION OF MEETING AGENDA**

41 **It was MOVED** by Vice Mayor Dunsford and **SECONDED** by
42 **Councilmember Lopez-Ortega** to approve the Council Meeting Agenda
43 **as presented. The Motion was carried by the following vote:**

44
45 **AYES:** Vice Mayor Dunsford, Councilmembers Lopez-
46 **Ortega and Barnes and Mayor Canning**

47 **NOES:** None

48 **ABSTAIN:** None

49 **ABSENT: Councilmember Kraus**

50
51 **F) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION**

52 **Councilmember Lopez-Ortega** asked the community to continue to
53 remember the victims of the Valley Fire, as they will need our support and
54 help for some time to come.

55
56 **Councilmember Barnes** reiterated what Councilmember Lopez-Ortega said.
57 He thanked the Firefighters and Police Officers, as well as the citizens of
58 Calistoga for all they did for the Valley Fire victims.

59
60 **Vice Mayor Dunsford** reiterated what was said. He also thanked Mayor
61 Canning and Napa County Fair Manager Carlene Moore for all they did
62 during the evacuation.

63
64 **Mayor Canning** reminded everyone that this type of event can happen
65 anywhere and to keep the victims in mind. He also thanked the City staff and
66 citizens of Calistoga for all of their help during the evacuation.

67
68 **G) PROCLAMATIONS/ AWARDS/OATHS OF OFFICE**

69 **1) Mayor Canning** presented a proclamation recognizing October as
70 Community Planning Month. **Senior Planner Erik Lundquist** accepted
71 the proclamation.

72
73 **2) Mayor Canning** presented a proclamation recognizing October 18-24,
74 2015, as Freedom from Workplace Bullies Week.

75
76 **3) a. Mayor Canning** presented service awards to **Jaime Orozco** and
77 **Derek Rayner** for 5 years of service to the City of Calistoga. He also
78 presented **Griselda Loza** a service award for 10 years of service and
79 **Matthew Freese** for 20 years of service to the City of Calistoga.

80
81 **3) b. City Clerk Flamson** administered the Oath of Office to **Police Officers**
82 **Benjamin Harvey** and **Luis Paniagua**.

83
84 **I) CONSENT CALENDAR**

85 **4) Approval of Minutes of September 18, 2015 Closed Session, Regular**
86 **and Special City Council Meetings and September 22, 2015 Special**
87 **City Council Meeting.**

88
89 **5) Adoption of Resolution No. 2015-114 Accepting as complete the**
90 **Emergency River Bank Repair for the Feige Tank Water Main**
91 **constructed by Maggiora & Ghillotti, Inc and authorizing the Public**
92 **Works Director to file a Notice of Completion.**

94 6) Adoption of Resolution No. 2015-115 authorizing a Sole Source
95 Contract with Precision Concrete Cutting in the amount not to
96 exceed \$25,000 for Phase III of the Sidewalk Repair Program.

97
98 7) Adoption of Resolution No. 2015-116 establishing a Community
99 Service Officer position within the Police Department.

100
101 It was MOVED by Councilmember Barnes and SECONDED by Vice
102 Mayor Dunsford to approve Item Nos. 4, 5, 6 and 7 of the Consent
103 Calendar. The motion was carried by the following vote:

104
105 AYES: Councilmember Barnes, Vice Mayor Dunsford,
106 Councilmember Lopez-Ortega and Mayor Canning
107 NOES: None
108 ABSTAIN: None
109 ABSENT: Councilmember Kraus
110

111 I) PUBLIC HEARING

112 8) Adoption of Resolution No. 2015-117 approving street name
113 associated with the newly constructed roadway required for the
114 White and Deckard/Franquelin parcel maps. The new roadway is on
115 the northwestern side of Mora Avenue approximately 1,774 feet from
116 the intersection of Grant Street.

117
118 Senior Planner Erik Lundquist presented this item. Staff suggested the
119 new street name be West Money Lane.

120
121 Council and staff discussion ensued.

122
123 Mayor Canning opened the Public Hearing.

124
125 Property Owner Woran Deckard stated the property owners agreed to
126 West Money Lane as a name of the road.

127
128 Mayor Canning closed the Public Hearing.

129
130 It was MOVED by Vice Mayor Dunsford and SECONDED by
131 Councilmember Barnes to adopt Resolution No. 2015-117 approving
132 the name West Money Lane associated with the newly constructed
133 roadway required for the White and Deckard/Franquelin Parcel Maps.
134 of the Consent Calendar. The motion was carried by the following
135 vote:

136
137 AYES: Vice Mayor Dunsford, Councilmembers Barnes
138 and Lopez-Ortega and Mayor Canning
139 NOES: None
140 ABSTAIN: None
141 ABSENT: Councilmember Kraus
142

143 9) Adoption of Ordinance No. 715 amending Chapter 13.12, Cable
144 System Franchise Regulations, of the City of Calistoga Municipal
145 Code.

146
147 City Manager Spitler presented the item. He requested the Public
148 Hearing be continued to the October 20, 2015 City Council Meeting, in
149 order to address questions Comcast has regarding this item.

150
151 Council and staff discussion ensued.

152
153 It was MOVED by Mayor Canning and SECONDED by Councilmember
154 Barnes to continue the Public Hearing to October 20, 2015. The
155 motion was carried by the following vote:

156
157 AYES: Mayor Canning Councilmembers Barnes and
158 Lopez-Ortega and Vice Mayor Dunsford
159 NOES: None
160 ABSTAIN: None
161 ABSENT: Councilmember Kraus
162

163 10) Adoption of Ordinance No. 716 amending Calistoga Municipal Code
164 Title 2, Chapter 2.04, Section 2.04.020 pertaining to Regular City
165 Council Meeting start time by changing it from 7 P.M. to 6 P.M. and
166 waive the first reading.

167
168 City Manager Spitler presented the item.

169
170 Mayor Canning opened the Public Hearing.

171
172 Having no one come forward, Mayor Canning closed the Public Hearing.

173
174 It was MOVED by Councilmember Barnes and SECONDED by
175 Councilmember Lopez-Ortega to adopt Ordinance No. 716 amending
176 Calistoga Municipal Code Title 2, Chapter 2.04, Section 2.04.020
177 pertaining to Regular City Council Meeting start time by changing it
178 from 7:00 P.M. to 6:00 P.M. and waive the first reading. The motion
179 was carried by the following roll call vote:

180
181 AYES: Councilmembers Barnes and Lopez-Ortega, Vice
182 Mayor Dunsford and Mayor Canning
183 NOES: None
184 ABSTAIN: None
185 ABSENT: Councilmember Kraus
186

187 J) GENERAL GOVERNMENT

188 10) Adoption of Resolution No. 2015-118 awarding a contract to Modern
189 Method Roofing and construction in the amount of \$38,384 for roof
190 replacement at the Monhoff center and authorizing the City Manager
191 to execute the contract.

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Public Works Director Kirn presented the item.

Council discussion ensued.

Mayor Canning opened public comment.

Having no one come forward, **Mayor Canning** closed public comment.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Barnes to adopt **Resolution No. 2015-118** awarding a contract to Modern Method Roofing and construction in the amount of **\$38,384** for roof replacement at the Monhoff Center and authorizing the City Manager to execute the contract. The motion was carried by the following vote:

AYES: Vice Mayor Dunsford Councilmember Barnes and Lopez-Ortega and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: Councilmember Kraus

Councilmember Barnes and City Manager Spitler recused themselves due to the proximity of their residences to the project in item J11.

- 11) Adoption of **Resolution No. 2015-119** awarding a construction contract to Pavement Coating Company in the amount of \$499,500 for the construction of the 2015 Microsurfacing Project and authorizing the City Manager to execute the contract and approving a project construction budget of \$564,550.

Public Works Director Kirn presented the item.

Council and staff discussion ensued.

Mayor Canning opened public comment.

Steve Cinocco, 1909 Emerald Drive, inquired about the protocol if the contracted company doesn't enter into the agreement.

Public Works Director Kirn answered his questions.

Mayor Canning closed public comment.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Lopez-Ortega to adopt **Resolution No. 2015-119** awarding a construction contract to Pavement Coating Company in the amount of **\$499,550** for the construction of the 2015

241 **Microsurfacing Project and authorizing the City Manager to execute**
242 **the contract and approving a Project Construction Budget of**
243 **\$564,550. The motion was carried by the following vote:**

244
245 **AYES: Vice Mayor Dunsford, Councilmember Lopez-**
246 **Ortega and Mayor Canning**
247 **NOES: None**
248 **ABSTAIN: None**
249 **ABSENT: Councilmembers Kraus and Barnes**

250
251 **Councilmember Barnes and City Manager Spitler returned to the**
252 **dais.**

253
254 **K) ADJOURNMENT**

255 **At 7:57 P.M., Mayor Canning adjourned the meeting to the next regular**
256 **City Council meeting at 7:00 P.M. on Tuesday, October 20, 2015, at the**
257 **Calistoga Community Center, 1307 Washington Street, Calistoga.**

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259 **Respectfully submitted:**

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262 **Prepared by: Kathy Flamson, City Clerk**

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264
265 **Approved by: Chris Canning, Mayor**

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