

# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Kathy Flamson, City Clerk  
**DATE:** January 5, 2016  
**SUBJECT:** City Council Minutes

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APPROVAL FOR FORWARDING:



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Michael T. Kirn, Acting City Manager

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2 **DISCUSSION:** Minutes of the December 15, 2015 Closed Session and Regular City  
3 Council Meetings.  
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5 **RECOMMENDATION:** Approve Minutes.  
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7 **ATTACHMENTS:**  
8 1. Draft Minutes of the aforementioned meetings.

MINUTES

**CITY COUNCIL CLOSED SESSION**

**TUESDAY, DECEMBER 15, 2015 – 1:00 P.M.**

**CALISTOGA COMMUNITY CENTER**

**A) CALL TO ORDER**

**Mayor Canning called the Closed Session to order at 1:00 P.M.** In attendance were the following: Councilmember Irais Lopez-Ortega, Councilmember James Barnes, Councilmember Gary Kraus, Vice Mayor Michael Dunsford, and Mayor Chris Canning.

Absent: None

Also present was Recruiter Bobbi Peckham.

**B) ORAL COMMUNICATIONS**

None were received

**C) ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTERS:**

- 1) Personnel Matters (Recruiter Bobbi Peckham) pursuant to GC §54957. Public Employment: City Manager

**D) REPORT OUT OF CLOSED SESSION**

**Mayor Canning** stated there was no reportable action on Items No. 1 from the Calistoga City Council Closed Session.

**E) CONVENE TO OPEN SESSION TO REPORT FROM CLOSED SESSION**

**F) ADJOURNMENT**

**Mayor Canning adjourned the Closed Session at 2:30 P.M.** to the next scheduled meeting of the Calistoga City Council, on Tuesday, December 15, 2015, Calistoga Community Center, 1307 Washington Street, 6:00 p.m.

**Respectfully submitted:**

\_\_\_\_\_  
**Prepared by: Kathy Flamson, City Clerk**

\_\_\_\_\_  
**Approved by: Chris Canning, Mayor**

1 **MINUTES**

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3 **CITY COUNCIL REGULAR MEETING**

4 **TUESDAY, DECEMBER 15, 2015 – 6:00 P.M.**

5 **CALISTOGA COMMUNITY CENTER**

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7 **A) CALL TO ORDER- ROLL CALL**

8 **Mayor Canning called the Regular Session to order at 6:02 P.M.**

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10 **In attendance were the following:** Councilmember James Barnes,  
11 Councilmember Irais Lopez-Ortega, Councilmember Gary Kraus, Vice Mayor  
12 Michael Dunsford and Mayor Chris Canning.

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14 Also present were the following: Police Chief Mitch Celaya, Fire Chief Steve  
15 Campbell, Senior Planner Erik Lundquist, Planning and Building Director  
16 Lynn Goldberg, Acting City Manager Mike Kirn and City Clerk Kathy  
17 Flamson.

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19 **B) SALUTE TO THE FLAG**

20 **C) ACTION OUT OF CLOSED SESSION**

21 **Mayor Canning** stated there was no reportable action at this time.

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23 **D) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA**  
24 **ITEMS**

25 **Mayor Canning** opened Oral Communication.

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27 **Thomas Hughes, 2412 Foothill Blvd. #125,** asked that the new City  
28 Manager be open to senior issues.

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30 **Mayor Canning** closed Oral Communication.

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32 **E) ADOPTION OF MEETING AGENDA**

33 **It was MOVED** by Councilmember Barnes and **SECONDED** by Vice  
34 **Mayor Dunsford** to approve the Council Meeting Agenda as presented.  
35 **The Motion was carried by the following vote:**

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37 **AYES:** Councilmember Barnes, Vice Mayor Dunsford,  
38 Councilmembers Kraus and Lopez-Ortega and  
39 Mayor Canning

40 **NOES:** None

41 **ABSTAIN:** None

42 **ABSENT:** None

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44 **F) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION**

45 Councilmember Lopez-Ortega wished everyone a Happy Holiday.

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47 Councilmember Barnes asked for a status update regarding the status  
48 of body cameras at a future Council meeting.

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50 **\*\*Vice Mayor Dunsford would like Cal Trans to be invited back to a City  
51 Council meeting to do a presentation on the replacement of the Lincoln  
52 Avenue Bridge?**

53

54 Mayor Canning thanked the community for hosting another successful  
55 Calistoga Lighted Tractor Parade. He noted the Community Forum for  
56 December 16, 2015, is cancelled. He wished everyone Happy Holidays.  
57 The Mayor noted the meeting will be adjourned in honor of Don  
58 Hollinsworth.

59

60 **G) CITY MANAGER REPORT**

61 Acting City Manager Mike Kirn presented the following updates:

- 62 • Relocation of Christmas Day Community Luncheon

63 **H) PROCLAMATIONS/ AWARDS/OATHS OF OFFICE**

64 None

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66 **I) CONSENT CALENDAR**

67 1) Approval of Minutes of December 1, 2015 Regular City Council  
68 Meeting.

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70 2) Adoption of Resolution No. 2015-140 directing the City Manager to  
71 send a letter to Comcast authorizing the collection of the 15 P.E.G.  
72 fee in accordance with State law and the Calistoga Municipal Code  
73 Chapter 13.12 and authorizing the City Manager to execute a  
74 Professional Services Agreement with Napa Public Access Cable  
75 Television.

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77 3) Adoption of Resolution No. 2015-141 approving \$5,000 in additional  
78 affordable housing funding for Calistoga Affordable Housing Rebuild  
79 Calistoga Program and approval of a Fiscal Year 2015/2016 Budget  
80 Adjustment in the amount of \$5,000.

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82 It was **MOVED** by Councilmember Kraus and **SECONDED** by  
83 Councilmember Lopez-Ortega to approve Item Nos. 1, 2 and 3 of the  
84 Consent Calendar. The motion was carried by the following vote:

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86 **AYES:** Councilmembers Kraus, Lopez-Ortega and  
87 Barnes, Vice Mayor Dunsford and Mayor Canning

88 **NOES:** None

89 **ABSTAIN:** None

90 **ABSENT:** None

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**J) PUBLIC HEARING**

- 4) Adoption of Resolution No. 2015-142 approving an addendum to the Mitigated Negative Declaration prepared for the Logvy Community Park Master Plan and revisions to the Logvy Community Park master Plan replacing the Teen Center/Art Center and Community Gardens with the Boys and Girls Clubs of St. Helena and Calistoga and other minor modifications.**

**Senior Planner Erik Lundquist** presented this item.

Council and Staff discussion ensued.

**Mayor Canning** opened the Public Hearing.

With no one coming forward, **Mayor Canning** closed the Public Hearing.

Council and Staff discussion ensued.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Barnes to adopt Resolution No. 2015-142 approving an addendum to the Mitigated Negative Declaration prepared for the Logvy Community Park Master Plan and revisions to the Logvy Community Park master Plan replacing the Teen Center/Art Center and Community Gardens with the Boys and Girls Clubs of St. Helena and Calistoga and other minor modifications. The motion was carried by the following vote:

**AYES:** Councilmembers Kraus, Barnes and Lopez-Ortega, Vice Mayor Dunsford and Mayor Canning  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

**K) GENERAL GOVERNMENT**

- 5) Adoption of Resolution No. 2015-145 authorizing the City Manager to execute the purchase of MSA G1 Self-Contained Breathing Apparatus (SCBA) from Bauer Compressors in the amount of \$151,873, accepting a monetary donation of \$75,523 from the Calistoga Firefighters Association and approving a Fiscal Year 2015/2016 Budget Adjustment in the amount of \$75,523.**

**Fire Chief Steve Campbell** presented this item.

Council and Staff discussion ensued.

**Mayor Canning** opened public comment.

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Having no one come forward, **Mayor Canning** closed public comment.

**It was MOVED by Councilmember Kraus and SECONDED by Vice Mayor Dunsford to adopt Resolution No. 2015-145 authorizing the City Manager to execute the purchase of MSA G1 Self-Contained Breathing Apparatus (SCBA) from Bauer Compressors in the amount of \$151,873, accepting a monetary donation of \$75,523 from the Calistoga Firefighters Association and approving a Fiscal Year 2015/2016 Budget Adjustment in the amount of \$75,523. The motion was carried by the following vote:**

**AYES: Councilmember Kraus, Vice Mayor Dunsford, Councilmembers Barnes and Lopez-Ortega and Mayor Canning**

**NOES: None**

**ABSTAIN: None**

**ABSENT: None**

- 6) Adoption of Resolution No. 2015-144 authorizing the City Manager to execute a Reimbursement Agreement with the Boys and Girls Clubs of St. Helena and Calistoga and Construction and Utility Easement Agreements.**

**Acting City Manager Mike Kirn** presented this item.

Council and Staff discussion ensued.

**Mayor Canning** opened public comment.

**Executive Director of the Boys and Girls Clubs of St. Helena and Calistoga Jay Templeton** updated the Council on the construction project.

**Thomas Hughes, 2412 Foothill Blvd.,** inquired about the buildings that will be additionally built.

**Executive Director of Boys and Girls Clubs of St. Helena and Calistoga Jay Templeton** thanked the City for all that is being done on the Monhoff Center.

**Mayor Canning** closed public comment.

**It was MOVED by Councilmember Kraus and SECONDED by Vice Mayor Dunsford to adopt Resolution No. 2015-144 authorizing the City Manager to execute a Reimbursement Agreement with the Boys and Girls Clubs of St. Helena and Calistoga and Construction and Utility Easement Agreements. The motion was carried by the following vote:**

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**AYES:** Councilmember Kraus, Vice Mayor Dunsford,  
Councilmembers Barnes and Lopez-Ortega and  
Mayor Canning  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

- 7) Adoption of Resolution No. 2015-145 approving a Funding Agreement with Legal Aid of Napa Valley in the amount of \$35,000 for Legal Assistance to low income, Calistoga immigrants and seniors.

Acting City Manager Mike Kirn presented this item.

Mayor Canning opened for public comment.

Bay Area Legal Aid Executive Director Alex Gulotta explained why the merge of Legal Aid of Napa Valley and Bay Area Legal Aid will take place and the future of the organization. The advice line number is (800) 551-5554.

Larry Kroman, 19 Rockrose Lane, discussed legal aid for seniors in Calistoga.

Thomas Hughes, 2412 Foothill Blvd., requested the possibility of expanding the scope of legal services for seniors.

Mayor Canning closed public comment.

Council and Staff discussion ensued.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Barnes to adopt Resolution 2015-145 approving a Funding Agreement with Legal Aid of Napa Valley in the amount of \$35,000 for Legal Assistance to low income, Calistoga immigrants and seniors. The motion was carried by the following vote:

**AYES:** Vice Mayor Dunsford, Councilmembers Barnes,  
Kraus and Lopez-Ortega and Mayor Canning  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** None

Councilmember Kraus noted due to a proximity issue, he will recuse himself from the following item. He left the dais.

- 8) Direct the City Manager to exercise the City's option to purchase the affordable housing unit at 1807 Aurora Drive.

236 **Planning and Building Director Lynn Goldberg** presented this item.

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238 **Mayor Canning** opened for public comment.

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240 **Housing Authority of Napa County Andrea Clark** discussed the  
241 analysis of the equity in the house.

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243 **Mayor Canning** closed public comment.

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245 Council and staff discussion ensued.

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247 **It was the consensus of the Council to direct staff to decline the**  
248 **option to purchase the affordable housing unit at 1807 Aurora Drive.**

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250 **Councilmember Kraus** returned to the dais.

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252 **9) Adoption of Resolution No. 2015-146 confirming the Mayor's**  
253 **appointments to the Planning Commission, Active Transportation**  
254 **Advisory Committee, Building Standards Advisory and Appeals**  
255 **Board, Napa County Mosquito Abatement Board and Napa County**  
256 **Bicycle Advisory Committee.**

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258 **Mayor Canning** presented this item. He thanked the Planning  
259 Commissioners for serving the community and their dedication to the City  
260 of Calistoga.

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262 **Mayor Canning** opened for public comment.

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264 **Tim Wilkes, 1517 Cedar Street**, inquired if there are any questions that  
265 he can bring to the Planning Commission.

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267 **Mayor Canning** closed public comment.

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269 Council discussion ensued.

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271 **It was MOVED by Mayor Canning and SECONDED by Councilmember**  
272 **Barnes to adopt Resolution 2015-146 confirming the Mayor's**  
273 **appointments to the Planning Commission, Active Transportation**  
274 **Advisory Committee, Building Standards Advisory and Appeals**  
275 **Board, Napa County Mosquito Abatement Board and Napa County**  
276 **Bicycle Advisory Committee. The motion was carried by the**  
277 **following vote:**

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279 **AYES: Mayor Canning, Councilmembers Kraus and**  
280 **Barnes and Vice Mayor Dunsford**

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282 **NOES: None**

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284 **ABSTAIN: Councilmember Lopez-Ortega**

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**ABSENT: None**



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**L) ADJOURNMENT**

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**At 7:10 P.M., Mayor Canning adjourned the meeting in honor of Don Hollinsworth to the next scheduled regular City Council meeting on January 5, 2016 at 6:00 P.M., at the Calistoga Community Center, 1307 Washington Street, Calistoga.**

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**Respectfully submitted:**

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**Prepared by: Kathy Flamson, City Clerk**

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**Approved by: Chris Canning, Mayor**