

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Kathy Flamson, City Clerk
DATE: February 2, 2016
SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:



Michael T. Kirn, Interim City Manager

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2 **DISCUSSION:** Minutes of the January 19, 2016 Closed Session and Regular City
3 Council Meetings.
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5 **RECOMMENDATION:** Approve Minutes.
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7 **ATTACHMENTS:**
8 1. Draft Minutes of the aforementioned meetings.

MINUTES

**CITY COUNCIL – CLOSED SESSION
TUESDAY, JANUARY 19, 2016 - 7:20 P.M.
CALISTOGA COMMUNITY CENTER**

A) CALL TO ORDER

Mayor Canning called the Closed Session to order at 7:20 p.m.

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford, and Mayor Chris Canning.

Also present was Interim City Manager Michael Kirn

B) ORAL COMMUNICATIONS

C) ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTERS:

- 1) Conference with Labor Negotiators (Interim City Manager Mike Kirn and Administrative Services Director Gloria Leon) pursuant to GC §54957.6.
Employee Organization: Calistoga Public Employee Association

D) CONVENE TO OPEN SESSION IN THE COMMUNITY CENTER

Mayor Canning announced there was no reportable action on Item No. 1 from the Calistoga City Council Closed Session.

E) ADJOURNMENT

Mayor Canning adjourned the Closed Session at 7:45 p.m. to the regular session meeting of the Calistoga City Council, on Tuesday, February 2, 2016 at Calistoga Community Center, 1307 Washington Street, 6:00 p.m.

Respectfully submitted:

Prepared by: Kathy Flamson, City Clerk

Approved by: Chris Canning, Mayor

1 **MINUTES**

2 **CITY COUNCIL – REGULAR MEETING**
3 **TUESDAY, JANUARY 19, 2016 - 6:00 P.M.**
4 **CALISTOGA COMMUNITY CENTER**

5
6 **A) CALL TO ORDER – ROLL CALL**

7 **Mayor Canning called the Regular Session to order at 6:00 p.m.**

8 In attendance were the following: Councilmember James Barnes,
9 Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice
10 Mayor Michael Dunsford, and Mayor Chris Canning.

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12 Also present was Interim City Manager Michael Kirn, Planning & Building
13 Manager Lynn Goldberg, Police Chief Mitch Celaya, Administrative Services
14 Director Gloria Leon, Fire Chief Steve Campbell and City Clerk Kathy
15 Flamson.

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17 **B) SALUTE TO THE FLAG**

18 **C) REPORT FROM CLOSED SESSIONS OF JANUARY 5, 7, AND 8, 2016**

19 **Mayor Canning** reported that there was no reportable action on any of the
20 Closed Session items.

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22 **D) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS**

23 **Mayor Canning** opened oral communication.

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25 **Socorro Padilla Vasquez** was concerned by the lack of safety on the Berry
26 Street Bridge.

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28 **Cindy Panek, 3440 North St. Helena Highway**, spoke of the Union Pacific right
29 of way and the Closed Session of January 5, 2016.

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31 **Mayor Canning** closed oral communication.

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33 **E) ADOPTION OF MEETING AGENDA**

34 It was **MOVED** by Councilmember Kraus and **SECONDED** by
35 Councilmember Lopez-Ortega to approve the Council Meeting Agenda
36 with the following changes: adjourning to a Closed Session Meeting and
37 adding a report from the City Manager. The Motion was carried by the
38 following vote:

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40 **AYES: Councilmembers Kraus, Lopez-Ortega and**
41 **Barnes, Vice Mayor Dunsford and Mayor Canning**

42 **NOES: None**
43 **ABSTAIN: None**
44 **ABSENT: None**
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46 **F) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION**

- 47 • **Mayor Canning** stated the next Community Forum will be held on January
48 20th at 6 pm. The topic is downtown A-frame signage.
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50 **G) PROCLAMATIONS/PRESENTATION/AWARDS**

- 51 1) **Police Chief Celaya** presented awards to Molly Harden as 2015 Police
52 Dispatcher of the Year and Carolina Wieggers as 2015 Police Officer of the
53 Year.
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55 2) **Police Chief Celaya** presented a report regarding the status of
56 implementation of Body Work Cameras. Council and staff discussion
57 ensued.
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59 **H) CONSENT CALENDAR**

- 60 3) **Approval of Minutes of January 5, 2016 Regular City Council Meeting**
61 **and January 5, 7 and 8, 2016 Closed Session City Council Meetings.**
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63 4) **Adoption of Ordinance 721 amending the Calistoga Municipal Code to**
64 **prohibit the cultivation of marijuana in Calistoga (MCA 2015-3).**
65 **(Second Reading)**
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67 5) **Adoption of Resolution No. 2016-007 approving Amendment No. 10 to**
68 **the Joint Powers Agreement with the Napa County Transportation and**
69 **Planning Agency (NCTPA) to change its name to Napa Valley**
70 **Transportation Authority (NVTA).**
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72 **It was MOVED by Vice Mayor Dunsford and SECONDED by**
73 **Councilmember Barnes to approve Item Nos. 3, 4 and 5 of the Consent**
74 **Calendar. The Motion was carried by the following vote:**
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76 **AYES: Vice Mayor Dunsford, Councilmembers Barnes,**
77 **Kraus and Lopez-Ortega and Mayor Canning**
78 **NOES: None**
79 **ABSTAIN: None**
80 **ABSENT: None**
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82 **I) PUBLIC HEARING**

83 **None**
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J) GENERAL GOVERNMENT

- 5) **Accept the presentation of the annual Comprehensive Annual Financial Report (CAFR) for Fiscal Year ending June 30, 2015, receiving and filing the report.**

Administrative Services Director Leon, presented the item. She introduced **R.J. Ricciardi, Inc. Auditor Michael O'Connor**, who explained the report.

Council and staff discussion ensued.

Mayor Canning opened public comment.

Having on one come forward, **Mayor Canning** closed public comment.

The report was accepted by the City Council.

K) CITY MANAGER REPORT

- 6) **Interim City Manager Kirn** gave updates on:
- **Grant Street storm drain: Need to repave the street as soon as the weather allows.**
 - **Library remodel: In progress and should be completed sometime in June, 2016.**
 - **The Railroad tracks on Washington Street: Almost ready for a bid to be submitted for the project.**
 - **Monhoff Building: The old roof was removed and the new roof has been installed. The plans are 100% complete and ready to issue permits for construction. There will be a meeting with the insurance adjusters next week. The plans will include a bathroom with some type of lift device for ADA compliance upstairs. The janitor's closet will be converted into a bathroom to include 3 bathrooms.**
 - **Kimball Reservoir is still full.**
 - **Wastewater treatment plant: 60,000,000-gallon pond is working well. The Public Works Department has submitted comments to the Water Board.**

L) ADJOURNMENT

Mayor Canning adjourned the meeting to the special Closed Session meeting of the Calistoga City Council, on Tuesday, January 19, 2016, Calistoga Community Center, 1307 Washington Street, at 7:14 p.m.

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Respectfully submitted:

Prepared by: Kathy Flamson, City Clerk

Approved by: Chris Canning, Mayor