

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Kathy Flamson, City Clerk
DATE: March 1, 2016
SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:

Michael Kirn

Michael T. Kirn, Interim City Manager

- 1
2 **DISCUSSION:** Minutes of the February 16, 2016 Regular City Council Meeting.
3
4 **RECOMMENDATION:** Approve Minutes.
5
6 **ATTACHMENTS:**
7 1. Draft Minutes of the aforementioned meeting.

MINUTES

**CITY COUNCIL – REGULAR MEETING
TUESDAY, FEBRUARY 16, 2016 - 6:00 P.M.
CALISTOGA COMMUNITY CENTER**

A) CALL TO ORDER – ROLL CALL

Mayor Canning called the Regular Session to order at 6:01 p.m.

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford, and Mayor Chris Canning.

Also present was Interim City Manager Michael Kirn, Administrative Services Director Gloria Leon and City Clerk Kathy Flamson.

B) SALUTE TO THE FLAG

C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened oral communication.

Scott Atkinson, 2103 Oathill Court reminded the Council there will soon be a need for a dog park.

Mayor Canning closed oral communication.

D) ADOPTION OF MEETING AGENDA

It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by **Councilmember Lopez-Ortega** to approve the Council Meeting Agenda as presented. The Motion was carried by the following vote:

AYES:	Vice Mayor Dunsford, Councilmembers Lopez-Ortega, Kraus and Barnes and Mayor Canning
NOES:	None
ABSTAIN:	None
ABSENT:	None

E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

- **Councilmember Lopez-Ortega** noted at the corner of Lake and Washington Streets it is dark and dangerous for pedestrians at night. She wanted to be sure all of the street lights in the area are working. **Interim City Manager Kirn** will contact P.G. & E. regarding this issue.

- 41 • **Councilmember Barnes** inquired about the replacement of trees on
42 private property when one is taken out, as noted in the Calistoga Municipal
43 Code. He asked if this process is still in effect due to the drought. **Interim**
44 **Manager Kirn** stated there is an in lieu fee instead of replacing the tree
45 due to the drought. Councilmember Barnes also noted there are several
46 establishments advertising as Airbnb establishments on the internet in
47 Calistoga. **Interim City Manager Kirn** stated the investigations by the
48 Planning Department are random and complaint-driven investigations at
49 this time.
50
- 51 • **Councilmember Kraus** spoke of the letter from Calistoga Firefighters
52 association regarding a staffing grant sent a few months ago. **Interim City**
53 **Manager Kirn** noted it would be discussed during item 2.
54
- 55 • **Mayor Canning** noted the corner of Berry and Cedar Streets is very dark
56 and there isn't a light there. He also noted the light behind the Fire House
57 doesn't work and should be replaced. **Interim City Manager Kirn** will let
58 P.G. & E. know about it.
59

60 **F) CONSENT CALENDAR**

- 61 1) **Approval of Minutes of February 2, 2016 Regular City Council**
62 **Meetings.**

63
64 It was **MOVED** by Councilmember Barnes and **SECONDED** by
65 Councilmember Kraus to approve Item No. 1 of the Consent Calendar.
66 The Motion was carried by the following vote:

67
68 **AYES:** Councilmembers Barnes, Kraus and Lopez-
69 Ortega, Vice Mayor Dunsford and Mayor Canning
70 **NOES:** None
71 **ABSTAIN:** None
72 **ABSENT:** None
73

74 **G) PUBLIC HEARING**

75 None
76

77 **H) GENERAL GOVERNMENT**

- 78 2) **Receiving a mid-year 2015-2016 budget report and adopting**
79 **Resolution No. 2016-017 approving Operating and Capital**
80 **Improvement Adjustments for Fiscal Year 2015-2016.**

81
82 **Administrative Services Director Leon and Interim Manager Kirn**
83 **presented the item.**

84
85 Council and staff discussion ensued.

86 **Mayor Canning** requested Resolution No. 2016-017 be modified to
87 include the use of \$40,000 from the Community Development Fund (Fund
88 39) and \$15,000 from the Boys and Girls Club to fund the demolition and
89 clearing of the property behind the Little League Field that housed the
90 ambulance.

91
92 **Mayor Canning** opened public comment.

93
94 Having on one come forward, **Mayor Canning** closed public comment.

95
96 It was **MOVED** by **Mayor Canning** and **SECONDED** by **Councilmember**
97 **Barnes** to receive a mid-year 2015-2016 budget report and adopt
98 Resolution No. 2016-017 approving **Operating and Capital**
99 **Improvement Adjustments** for **Fiscal Year 2015-2016** with the
100 modification. The Motion was carried by the following vote:

101
102 **AYES:** **Mayor Canning, Councilmembers Barnes, Kraus**
103 **and Lopez-Ortega and Vice Mayor Dunsford**
104 **NOES:** **None**
105 **ABSTAIN:** **None**
106 **ABSENT:** **None**
107

108 **3) Setting City Council study sessions and hearing dates for Goal Setting**
109 **and Fiscal Year 2015-2016 budget review and adoption.**
110

111 **Interim City Manager Kirn** presented the item.

112
113 **Mayor Canning** opened public comment.

114
115 Having no one come forward, **Mayor Canning** closed public comment.

116
117 It was **MOVED** by **Councilmember Barnes** and **SECONDED** by
118 **Councilmember Kraus** to approve the proposed **City Council study**
119 **sessions and hearing dates for Goals Setting and Fiscal Year 2015-**
120 **2016 budget review and adoption.** The Motion was carried by the
121 following vote:

122
123 **AYES:** **Councilmembers Barnes, Kraus and Lopez-**
124 **Ortega, Vice Mayor Dunsford and Mayor Canning**
125 **NOES:** **None**
126 **ABSTAIN:** **None**
127 **ABSENT:** **None**
128

129 **I) ADJOURNMENT**

130 **Mayor Canning** adjourned the meeting at 7:12 p.m. to the next regular City
131 Council meeting of the Calistoga City Council, on Tuesday, March 1, 2016,
132 Calistoga Community Center, 1307 Washington Street, at 6:00 p.m.

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134 **Respectfully submitted:**

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138 **Prepared by: Kathy Flamson, City Clerk**

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140 **Approved by: Chris Canning, Mayor**