

MINUTES

CITY COUNCIL – REGULAR MEETING TUESDAY, FEBRUARY 2, 2016 - 6:00 P.M. CALISTOGA COMMUNITY CENTER

A) CALL TO ORDER – ROLL CALL

Mayor Canning called the Regular Session to order at 6:00 p.m.

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford, and Mayor Chris Canning.

Also present was Interim City Manager Michael Kim, Administrative Services Director Gloria Leon and City Clerk Kathy Flamson.

B) SALUTE TO THE FLAG

C) REPORT FROM CLOSED SESSIONS OF JANUARY 19, 2016

Mayor Canning stated there was no reportable action on any of the Closed Session items.

D) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened oral communication.

Karen Chang, 3067 Myrtledale Road, spoke of encouraging Calistoga to strive to have City-wide sustainability, limit carbon emissions and to implement a discussion regarding solar power on several buildings within Calistoga.

Executive Director of the Boys and Girls Clubs of St. Helena and Calistoga Jay Templeton, 1420 Tainter Street, St. Helena stated the Calistoga Boys and Girls Club plans are about 90% complete. He spoke of the awards to the Boys and Girls of the Year.

Mayor Canning closed oral communication.

E) ADOPTION OF MEETING AGENDA

It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by **Councilmember Barnes** to approve the Council Meeting Agenda as presented. The Motion was carried by the following vote:

AYES: Vice Mayor Dunsford, Councilmembers Barnes,
Kraus and Lopez-Ortega and Mayor Canning
NOES: None

ABSTAIN: None
ABSENT: None

F) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

- **Councilmember Lopez-Ortega** requested a Community Forum with the Latino community. **Mayor Canning** noted it will be held at the March 16, 2016 Forum.
- **Councilmember Barnes** warned people to be aware of scam phone calls from the IRS. He urged people not to talk to the caller or call them back and report the calls to the Calistoga Police Department.
- **Councilmember Kraus** agreed that the City of Calistoga should be more carbon-neutral and stated there are LED lights at the corner of Lincoln Avenue and Washington Street installed by the State of California. He also stated the new family apartments include solar energy.
- **Vice Mayor Dunsford** mentioned there is a street light that flickers at night in front of the Mt. View Hotel.
- **Mayor Canning** met with Senior Planner Lundquist and a representative from Sustainable Napa County regarding electric vehicles, charging stations and G.I.S. solar panels. The Community Forum on February 17 will be relocated to the multi-purpose room at the Jr./Sr. High School. Included at the meeting will be Napa County agencies in conjunction with the Town Hall meeting presented by the Calistoga UpValley Family Center. It will start at 5 p.m.

G) PROCLAMATIONS/PRESENTATION/AWARDS

- 1) **Mayor Canning** presented a service award to Jeremy Campbell for 10 years of service to the City of Calistoga as a Fire Fighter.

H) CONSENT CALENDAR

- 2) **Approval of Minutes of January 19, 2016 Regular and Closed Session City Council Meetings.**

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Kraus to approve Item No. 2 of the Consent Calendar. The Motion was carried by the following vote:

AYES: Vice Mayor Dunsford, Councilmembers Kraus, Barnes and Lopez-Ortega and Mayor Canning
NOES: None
ABSTAIN: None

ABSENT: None

I) PUBLIC HEARING

None

J) GENERAL GOVERNMENT

- 3) Adopting Resolution No. 2016-008 appointing Dylan Feik as City Manager and approving the employment agreement between City of Calistoga and Dylan Feik.**

Mayor Canning presented the item. He introduced **Dylan Feik**.

Mr. Feik spoke to the Council and community.

Council and staff discussion ensued.

Mayor Canning opened public comment.

Having on one come forward, **Mayor Canning** closed public comment.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Kraus to adopt Resolution No. 2016-008 appointing Dylan Feik as City Manager and approving the Employment Agreement between the City of Calistoga and Dylan Feik. The Motion was carried by the following vote:

AYES: Vice Mayor Dunsford, Councilmembers Kraus, Barnes and Lopez-Ortega and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

- 4) Adopting Resolution No. 2016-009 accepting the annual report on the status of the Development Agreement for the Calistoga Hills Project.**

Interim City Manager Kirn presented the item.

Mayor Canning opened public comment.

Calistoga Hills Project Manager Aaron Harkin, 1019 Myrtle Street, discussed the progress of the Calistoga Hills Project.

Mayor Canning closed public comment.

It was **MOVED** by Councilmember Barnes and **SECONDED** by Councilmember Lopez-Ortega to adopt Resolution No. 2016-009 accepting the annual report on the status of the Development Agreement for the Calistoga Hills Project. The Motion was carried by the following vote:

AYES: Councilmembers Barnes, Lopez-Ortega and Kraus, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

- 5) Adopting Resolution No. 2016-010 accepting the annual report on the status of the Development Agreement for the Resort at Indian Springs.

Interim City Manager Kirn presented the item.

Council and staff discussion ensued.

Mayor Canning opened public comment.

Having no one come forward, Mayor Canning closed public comment.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Lopez-Ortega to adopt Resolution No. 2016-010 accepting the annual report on the status of the Development Agreement for the Resort at Indian Springs. The Motion was carried by the following vote:

AYES: Vice Mayor Dunsford, Councilmembers Lopez-Ortega, Barnes, and Kraus and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

- 6) Adopting Resolution No. 2016-011 authorizing the acceptance of the Special Gas Tax Street Improvement Fund audit for the period of July 1, 2007 through June 30, 2014 and appropriate from the Unencumbered Special Gas Tax Street Improvement Fund balance the amount of \$44,919.82 to the State Controller's office for Traffic Congestion Relief Funds for Fiscal Year 2008-2009 and a transfer from the Unappropriated General Fund to the Special Gas Tax Street Improvement Fund for an amount of \$5,021.22 for a deficit balance for Fiscal Year 2005-2006.

Administrative Services Director Leon presented the item.

Council and staff discussion ensued.

Mayor Canning opened public comment.

Having no one come forward, **Mayor Canning** closed public comment.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Barnes to adopt **Resolution No. 2016-011** authorizing the acceptance of the Special Gas Tax Street Improvement Fund audit for the period of July 1, 2007 through June 30, 2014 and appropriate from the Unencumbered Special Gas Tax Street Improvement Fund balance the amount of \$44,919.82 to the State Controller's office for Traffic Congestion Relief Funds for Fiscal Year 2008-2009 and a transfer from the Unappropriated General Fund to the Special Gas Tax Street Improvement Fund for an amount of \$5,021.22 for a deficit balance for Fiscal Year 2005-2006. The Motion was carried by the following vote:

AYES: Councilmembers Kraus, Barnes, and Lopez-Ortega, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

- 7) Adopting **Resolution No. 2016-012** awarding a Design Contract to Kennedy/Jenks Consultants for Phase I design of the Feige Water Tank, approving a budget adjustment in the amount of \$107,208 and designating the City Manager or Public Works Director as agents for the City and authorizing them to execute and file the necessary contract documents with FEMA and Cal OES.

Interim City Manager Kirn presented the item.

Council and staff discussion ensued.

Mayor Canning opened public comment.

Having no one come forward, **Mayor Canning** closed public comment.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Vice Mayor Dunsford to adopt **Resolution No. 2016-012** awarding the Design Contract to Kennedy/Jenks Consultants for Phase I design of the Feige Water Tank, approving a budget adjustment in the amount of \$107,208 and designating the City Manager or Public Works Director as agent's for the City and authorizing them to execute and file the

necessary contract documents with FEMA and Cal OES. The Motion was carried by the following vote:

AYES: Councilmember Kraus, Vice Mayor Dunsford
Councilmembers Barnes and Lopez-Ortega and
Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

- 8) Adopting a Resolution authorizing the City Manager to waive the payment bond required under the Lease Disposition and Development Agreement between the City of Calistoga and the Boys and Girls Clubs of St. Helena and Calistoga, 1401 N. Oak Street.

Interim City Manager Kirn presented the item.

Council and staff discussion ensued.

Mayor Canning opened public comment.

Boys and Girls Clubs of St. Helena and Calistoga Executive Director Jay Templeton discussed the budget regarding the upcoming project.

Mayor Canning closed public comment.

The item expired for lack of a motion.

- 9) Adopting Resolution No. 2016-013 approving a three (3) year Memorandum of Understanding (MOU) between the City of Calistoga and the Calistoga Public Employees' Association (CPEA), authorizing the Interim City Manager to execute the MOU and approving a budget adjustment not to exceed \$13,070 from the Unappropriated General Fund and \$34,241 from the Enterprise Funds reserves. Adopting Resolution No. 2016-014 approving the updated Classification descriptions within the Calistoga Public Employees' Association.

Administrative Services Director Leon presented the item.

Council and staff discussion ensued.

Mayor Canning opened public comment.

Having no one come forward, Mayor Canning closed public comment.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Barnes to adopt **Resolution No. 2016-013** approving a three (3) year Memorandum of Understanding (MOU) between the City of Calistoga and the Calistoga Public Employees' Association (CPEA), authorizing the Interim City Manager to execute the MOU and approving a budget adjustment not to exceed \$13,070 from the Unappropriated General Fund and \$34,241 from the Enterprise Funds reserves. The Motion was carried by the following vote:

AYES: Councilmembers Kraus, Barnes and Lopez-Ortega, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Barnes to adopt **Resolution No. 2016-014** approving the updated Classification descriptions within the Calistoga Public Employees' Association. The Motion was carried by the following vote:

AYES: Councilmembers Kraus, Barnes and Lopez-Ortega, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

- 10) Adopting **Resolution No. 2016-015** confirming the Mayor's appointment to the Napa County Library Commission.

Mayor Canning presented the item. He noted **Jean Deluca** submitted an application to represent Calistoga on the Napa County Library Commission.

Council and staff discussion ensued.

Mayor Canning opened public comment.

Having no on come forward, **Mayor Canning** closed public comment.

It was **MOVED** by Mayor Canning and **SECONDED** by Councilmember Lopez-Ortega to adopt **Resolution No. 2016-015** appointing Jean DeLuca to represent Calistoga on the Napa County Library Commission. The Motion was carried by the following vote:

AYES: Mayor Canning, Councilmembers Lopez-Ortega, Barnes and Kraus and Vice Mayor Dunsford
NOES: None
ABSTAIN: None
ABSENT: None

- 11) Adopting Resolution No. 2016-016 confirming the Mayor's appointment to the vacant position on the Calistoga City Council Finance Sub-Committee.

Mayor Canning presented the item. This is a two-year term.

Council and staff discussion ensued.

It was **MOVED** by Mayor Canning and **SECONDED** by Vice Mayor Dunsford to adopt Resolution No. 2016-016 appointing Councilmember Gary Kraus to the Calistoga City Council Finance Sub-Committee with the position terminating on December 31, 2017. The Motion was carried by the following vote:

AYES: Mayor Canning, Vice Mayor Dunsford, Councilmembers Barnes, Kraus and Lopez-Ortega
NOES: None
ABSTAIN: None
ABSENT: None

K) CITY MANAGER REPORT

Interim City Manager Kirn reported on the following:

- Replacing four trees in the Calistoga Community Center Parking lot and Logvy Veteran's Memorial
- Logvy soccer field will be renovated for safety reasons causing it to be closed from April 1, 2016 for approximately 4-6 weeks
- Friends of Pioneer Park has requested the chips to be removed and replaced with sod or seed in Pioneer Park. This will happen around April 1, 2016 and the area will be closed for 4-6 weeks during the renovation
- State of California has changed the water allocations

L) ADJOURNMENT

Mayor Canning adjourned the meeting at 7:17 p.m. to the next regular City Council meeting of the Calistoga City Council, on Tuesday, February 16, 2016, Calistoga Community Center, 1307 Washington Street, at 6:00 p.m.

Respectfully submitted:

Kathy Flamson

Prepared by: Kathy Flamson, City Clerk

Chris Canning

Approved by: Chris Canning, Mayor

