

# MINUTES

## SPECIAL MEETING CALISTOGA CITY COUNCIL GOAL SETTING UPDATE STUDY SESSION

THURSDAY, MARCH 17, 2016 – 9:00 A.M.

### CALISTOGA FIRE DEPARTMENT

#### A. CALL TO ORDER

**Mayor Canning** called the Special Session to order at 9:06 a.m.

In attendance were the following: Councilmember Barnes, Councilmember Irais Lopez-Ortega, Councilmember Gary Kraus, Vice Mayor Michael Dunsford, and Mayor Chris Canning.

Also present were Public Works Director Michael Kirn, Administrative Services Director Gloria Leon, Police Sergeant Tim Martin, Fire Chief Steve Campbell, Planning and Building Director Lynn Goldberg; Recreation Services Manager Shannon Clegg, Deputy Public Works Director Derek Rayner, Senior Planner Erick Lundquist, Executive Assistant Melissa Velasquez, City Manager Dylan Feik and City Clerk Kathy Flamson.

#### B. ORAL COMMUNICATIONS

**Mayor Canning** opened public comment.

With no public comment, **Mayor Canning** closed public comment.

#### C. ADOPTION OF MEETING AGENDA

It was **MOVED** by **Councilmember Kraus** and **SECONDED** by **Councilmember Barnes** to approve the Special Council Meeting Agenda. The Motion was carried by the following vote:

<b>AYES:</b>	<b>Councilmembers Kraus, Barnes and Lopez-Ortega, Vice Mayor Dunsford and Mayor Canning</b>
<b>NOES:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>

#### **D. GENERAL GOVERNMENT**

##### **1) Introduction and study session expectations.**

**City Manager Feik** discussed the purpose of the scheduled study sessions and reviewed the agenda of the session. The group took part in a team exercise, including the public audience.

##### **2) Administrative Services Director Gloria Leon gave a report on the status of the City finances relative to preparation of the Fiscal Year 2016/2017 budget.**

Council discussion ensued. **Vice Mayor Dunsford** left the session at 11 am.

##### **3) Overview of accomplishments during Fiscal Year 2015/2016 on Council goals, objectives and key priority projects.**

**City Manager Feik** presented an overview of the FY 2015/2016 City Council goals and objectives and accomplishments to date.

Council, audience and staff discussion ensued.

##### **4) Review of Departments' current activities, opportunities and challenges as they relate to the 2015/2016 Goals; and ideas for projects and programs for Fiscal Year 2016/2017.**

**City Manager Feik** discussed ideas for Priority Projects for the FY 2016/2017 Budget for Council's consideration.

Council discussion ensued.

##### **5) Council discussion, deliberations and direction regarding possible Fiscal Year 2016/2017 Council goals, objectives, and key priority projects.**

**City Manager Feik** reviewed the FY 2015/2016 adopted goals and went through them individually to add, eliminate or change the goals for FY 2016/2017. The final document will then be brought forth for adoption at Council's next regularly scheduled Meeting on April 5, 2016.

Council discussion ensued regarding a review of the Fiscal Year 2015/2016 Council goals, and setting Council goals for Fiscal Year 2016/2017.

The Council gave direction on possible Fiscal Year 2016/2017 goals, objectives and priority projects.

**E. CITY COUNCIL ADJOURNMENT**

**Mayor Canning** adjourned the meeting at 1:30 p.m. to the next scheduled regular meeting of the Calistoga City Council on Tuesday, April 5, 2017, Calistoga Community Center, 1307 Washington Street, 6:00 p.m.

**Respectfully submitted:**



Prepared by: Kathy Flamson, City Clerk



Approved by: Chris Canning, Mayor

