

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Kathy Flamson, City Clerk
DATE: May 3, 2016
SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:



Dylan Feik, City Manager

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2 **DISCUSSION:** Minutes of the April 19, 2016 Regular City Council Meeting.
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4 **RECOMMENDATION:** Approve Minutes.
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6 **ATTACHMENTS:**
7 1. Draft Minutes of the aforementioned meeting.

MINUTES

CITY COUNCIL – REGULAR MEETING
TUESDAY, APRIL 19, 2016 - 6:00 P.M.
CALISTOGA COMMUNITY CENTER

A) CALL TO ORDER – ROLL CALL

Mayor Canning called the Regular Session to order at 6:01 p.m.

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Also present were Public Works Director Mike Kirn, Fire Chief Steve Campbell, City Manager Dylan Feik and City Clerk Kathy Flamson.

B) SALUTE TO THE FLAG

C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened oral communication.

Having no one come forward, Mayor Canning closed oral communication.

D) ADOPTION OF MEETING AGENDA

It was **MOVED** by Mayor Canning and **SECONDED** by Councilmember Barnes to approve the Council Meeting Agenda with a change to move **Item No. J6 before J5**. The Motion was carried by the following vote:

- AYES:** Mayor Canning, Councilmembers Barnes, Kraus and Lopez-Ortega, and Vice Mayor Dunsford
- NOES:** None
- ABSTAIN:** None
- ABSENT:** None

E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

- Councilmember Lopez-Ortega thanked the City Manager, Public Works Director Kirn and Recreation Manager Clegg for their effort and hard work to make it possible for more citizens to use the pool.
- Councilmember Barnes stated his concurrence with Councilmember Lopez-Ortega regarding the use of the pool. He also thanked Public Works Director Kirn for the Grant Street project completion. He announced this weekend is the annual Calistoga High School play from Friday, April 22 through Sunday, April 24. All funds received will support the Drama Class.

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- **Mayor Canning** also thanked everyone's efforts regarding the pool. He reminded the audience this was possible at a significant cost to the City and encouraged everyone to use the pool often. He also thanked the Public Works Department for getting the Grant Street project done, but noted there was a complaint about speeding on Grant Street. There will be a community Forum tomorrow at 6 pm with no specific topic. Engage Arts Fair will be held next week end in conjunction with Arts in April.

51 **F) CITY MANAGER'S REPORT**

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- **City Manager Feik** echoed the same comments about the great job Recreation Manager Clegg and Public Works Director Kirn did to get the pool open more hours. He also noted next month will have a couple meeting agenda's with many proclamations for various Calistoga employee groups being honored.

57 **G) PROCLAMATIONS/PRESENTATIONS/AWARDS/OATH OF OFFICE**

58 **None**

59 **H) CONSENT CALENDAR**

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- 1) **Approval of Minutes of April 5, 2016 Regular City Council Meeting.**
 - 2) **Adoption of Resolution No. 2016-030 directing the Mayor to execute a three-year contract with Cal Fire for dispatch services not to exceed \$98,184.00 from July 1, 2016 through June 30, 2019.**
 - 3) **Adoption of Resolution No. 2016-031 authorizing submittal of applications to CalRecycle for any and all payment programs and related authorizations transfer of those funds to the Upper Valley Waste Management Agency.**
 - 4) **Adoption of Resolution No. 2016-032 accepting as complete the public improvements of the Deborah M. Franquelin, Trustee of the Deckard Family Trust Subdivision, located at Mora Avenue at West Money Lane and approval to file the final parcel map.**

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It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Lopez-Ortega to approve Item Nos. 1, 2, 3 & 4 of the Consent Calendar. The Motion was carried by the following vote:

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AYES: Councilmembers Kraus, Lopez-Ortega and Barnes, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

86 I) PUBLIC HEARING

87 None

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89 J) GENERAL GOVERNMENT

90 5) Adoption of Resolution No. 2016-033 authorizing the installation of
91 stop signs on Cedar Street at the intersection of Silver Street

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93 Councilmember Lopez-Ortega recused herself due to a business
94 proximity issue and left the dais.

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96 Public Works Director Kirn introduced the item.

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98 Council and staff discussion ensued.

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100 Mayor Canning opened public comment.

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102 Martha Casselman, 1602 Cedar Street, spoke in favor of putting in stop
103 signs at the corner of Cedar and Silver Streets to slow down the traffic
104 coming off Foothill Blvd.

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106 Sue Mauro, 1313 Silver Street, spoke of finding a solution other than stop
107 signs. She suggested a stop sign be put in on Silver Street.

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109 Nancy Smith, 1521 Cedar Street, spoke in favor of not using stop signs on
110 Cedar Street. She also read a letter from John Mauro who was in favor
111 using traffic slowing and calming measures instead of stop signs.

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113 Tim Wilkes, 1517 Cedar Street, stated there aren't any stop signs on Silver
114 Street. He discussed the results of the W-Trans report. He spoke in favor of
115 approving the use of stop signs.

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117 Teresa Butler, 1207 Silver Street, discussed the results of the W-Trans
118 report. She spoke in favor of putting in stop signs.

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120 UpValley Family Center Board of Directors member Indira Lopez,
121 discussed the results of the W-Trans report and spoke in favor of putting in
122 stop signs at the Cedar-Silver Streets intersection.

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124 Tom Balser, 1705 Michael Way, spoke in favor of putting a stop sign on
125 Silver Street.

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127 Mayor Canning closed public comment.

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129 Council and staff discussion ensued.

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131 Mayor Canning reopened public comment.
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133 **Tom Balsler, 1705 Michael Way**, inquired about the Council's reluctance to
134 accept the W-Trans report.
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136 **Tim Wilkes, 1517 Cedar Street**, noted that, in the past, the students had to
137 access the Calistoga Elementary School from Berry Street because the
138 entire length of the school yard on Cedar Street was fenced. He noted
139 when the School put in a parking lot on Cedar Street, the students started
140 accessing school through the Cedar Street parking lot creating a pedestrian
141 crossing issue.
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143 It was **MOVED** by Councilmember Barnes and **SECONDED** by Mayor
144 Canning to adopt **Resolution No. 2016-033** authorizing the installation
145 of stop signs on Cedar Street at the intersection of Silver Street. The
146 Motion was carried by the following roll call vote:
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148 **AYES:** Councilmember Barnes, Mayor Canning and Vice
149 Mayor Dunsford
150 **NOES:** Councilmember Kraus
151 **ABSTAIN:** None
152 **ABSENT:** Councilmember Lopez-Ortega
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154 Councilmember Lopez-Ortega returned to the dais.
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- 156 6) Adoption **Resolution No. 2016-034** approving the annual report on the
157 status of the Silver Rose Development Agreement for the project.
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159 City Manager Feik introduced the item and introduced **Bald Mountain**
160 **Development Principal Kelly Foster and Project Manager Victor Cortez**
161 who presented pictures of the project's progress.
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163 Council and staff discussion ensued.
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165 Mayor Canning opened public comment.
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167 **Martha Casselman, 1602 Cedar Street**, asked about the use of solar
168 panels on the buildings. **Mr. Foster** noted the project is a Cal Green resort
169 and will be using geothermal energy to heat all of the building spaces and
170 water features. They are still studying the option of solar panels.
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172 Mayor Canning closed public comment.
173

174 It was **MOVED** by Councilmember Barnes and **SECONDED** by
175 Councilmember Kraus to adopt **Resolution No. 2016-034** approving the

176 annual report on the status of the Silver Rose Development Agreement
177 for the project. The Motion was carried by the following vote:

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179 AYES: Councilmembers Barnes, Kraus and Lopez-
180 Ortega, Vice Mayor Dunsford and Mayor Canning
181 NOES: None
182 ABSTAIN: None
183 ABSENT: None
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- 185 7) Adopting Resolution No. 2016-035 authorizing the City Manager to
186 execute a Professional Services Agreement with Kennedy/Jenkes
187 Consultants in an amount not to Exceed \$50,000 to prepare a Hazard
188 Mitigation Grant Program Application and Preliminary Engineering
189 Report for the Wastewater Treatment Plant Riverside Ponds and
190 Headworks Repair Project and authorization to submit a grant
191 application.

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193 Public Works Director Kirn presented the item.

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195 Council and staff discussion ensued.

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197 Mayor Canning opened public comment.

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199 Having no one come forward, Mayor Canning closed public comment.
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201 It was MOVED by Councilmember Kraus and SECONDED by Vice
202 Mayor Dunsford to adopt Resolution No. 2016-035 authorizing the City
203 Manager to execute a Professional Services Agreement with
204 Kennedy/Jenkes Consultants in an amount not to exceed \$50,000 to
205 prepare a Hazard Mitigation Grant Program Application and
206 Preliminary Engineering Report for the Wastewater Treatment Plant
207 Riverside Ponds and Headworks Repair Project and authorization to
208 submit a grant application. The Motion was carried by the following
209 vote:

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211 AYES: Councilmember Kraus, Vice Mayor Dunsford,
212 Councilmembers Barnes and Lopez-Ortega and
213 Mayor Canning
214 NOES: None
215 ABSTAIN: None
216 ABSENT: None
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218 K) ADJOURNMENT

219 Mayor Canning adjourned the meeting at 7:19 p.m. to the next regular City
220 Council meeting held at 1307 Washington Street, on May 3, 2016.

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Respectfully submitted:

Prepared by: Kathy Flamson, City Clerk

Approved by: Chris Canning, Mayor