

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Dylan Feik, City Manager
DATE: May 17, 2016
SUBJECT: Consideration of Displaying the Rainbow Flag from June 6, 2016 to June 12, 2016 on the Ceremonial Flag Pole

APPROVAL FOR FORWARDING:



Dylan Feik, City Manager

1 **ISSUE:** Consideration of Displaying the Rainbow Flag from June 6 to June 12, 2016 on
2 the ceremonial flag pole.

3
4 **RECOMMENDATION:** By motion, approve the display of the Rainbow Flag, a Non-
5 Governmental Flag, on the City ceremonial flag pole from June 6 to June 12, 2016.

6
7 **BACKGROUND/DISCUSSION:** Mayor Canning is requesting the Rainbow Flag be
8 flown on the City of Calistoga's Ceremonial Flag Pole from June 6, 2016 to June 12,
9 2016, in honor of Napa Valley LGBTQ Pride Week.

10
11 **FISCAL IMPACT:** There is no fiscal impact to the City with allowing this flag to be
12 flown.

13
14 **Attachment:**

- 15 1. March 30, 2016 email from Mayor Chris Canning
16 2. Non-Governmental Flag Policy

Kathy Flamson

Subject: FW: Hi Chris its Scott Klinepier

Kathy,
Date correction....see below.

Chris

Begin forwarded message:

From: Ian Stanley
Date: March 31, 2016 at 1:48:24 PM PDT
To: Scott Klinepier
Cc: Chris Canning
Subject: Re: Fwd: Re: Hi Chris its Scott Klinepier

Awesome! Fyi Napa valley pride is June 9-12 this year.

On Thu, Mar 31, 2016 at 10:58 AM -0700, "Scott Klinepier" wrote:

scott klinepier

From: Chris Canning
Sent: Wednesday, March 30, 2016 4:51 PM
To: Kathy Flamson
Cc: Dylan Feik
Subject: Fwd: Hi Chris its Scott Klinepier

Kathy,
Can you process this request as we have done for the past two years utilizing our previously approved community flag pole process.

Thank you

Chris Canning
Mayor, City of Calistoga

Begin forwarded message:

From: Scott Klinepier
Date: March 16, 2016 at 6:20:05 PM PDT
To: Chris Canning
Subject: Hi Chris its Scott Klinepier

Hi hope everything is good with and yours! I would like to request that my rainbow flag be flown again this year on the community pole. Pride week in Napa is June 19-24 which would be the best time if possible. Thanks very much !!!

RESOLUTION NO. 2014-025

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, ESTABLISHING POLICIES FOR THE OUTDOOR DISPLAY OF GOVERNMENTAL AND NON-GOVERNMENTAL FLAGS ON CITY PROPERTY

WHEREAS, there is a need to establish a uniform policy to govern the flying of the national and City flags on City-owned properties at half-staff to pay homage to the deceased; and

WHEREAS, the City desires to allow the display of flags promoting appropriate public awareness, non-profit organizations and local cultural celebrations under certain circumstances; and

WHEREAS, in accordance with Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines, the proposed policies are not subject to CEQA because it can be seen with certainty that there is no possibility that they could have a significant effect on the environment.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby adopts the policies as shown in Exhibits A and B attached hereto.

PASSED AND ADOPTED by the City Council at a regular meeting held the 1st day of April, 2014 by the following vote:

AYES: Vice Mayor Dunsford, Councilmembers Kraus and Barnes and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: Councilmember Lopez-Ortega



CHRIS CANNING, Mayor

ATTEST:



KATHY FLANSON, Deputy City Clerk

Exhibit A

Policy on Flying Flags on City Property at Half-Staff

Purpose

The purpose of this administrative policy is to establish a uniform policy to govern the flying of the United States and City of Calistoga flags at half-staff on City-owned property to pay homage to the deceased.

Applicability

1. National flags on City-owned property shall be flown at half-mast upon order of the President of the United States or authorization by the Governor of California, and on Memorial Day until noon.
2. National and/or City flags on City-owned property may also be flown at half-staff at the direction of the Mayor upon the death of:
 - A City Councilmember, past or present
 - A City employee whose death occurred during the discharge of duty
 - A City employee or retiree having served the City for 25 or more years
 - A prominent citizen not holding or having held elected public office, whose accomplishments and contributions to the community clearly demonstrated a commitment over and beyond that which would be normally associated with the performance of work.

For the above circumstances, flags will be flown at half-staff as soon as practicable following the notification of a death, and will ordinarily be continued for 48 hours.

Public Notice

The public shall be notified of the reason for flying the national and/or City flags at half-staff, when feasible. This notice may include posting information on the City's web site.

Exhibit B

Policy on the Display of Non-Governmental Flags on City Property

Purpose

The purpose of this administrative policy is to allow the display of certain flags promoting public awareness, non-profit organizations and local cultural celebrations on City property.

Approval Process

1. An application for the display of a non-governmental flag on City property may be filed by a City resident with the City Clerk and shall be accompanied by the information requested on the application form. Such information shall include, at minimum, the reason(s) for the display, the flag design, the period of time to be displayed, and evidence that the applicant is authorized to make the request on behalf of the organization sponsoring the flag.
2. The Mayor is authorized to approve the display of non-governmental flags, subject to appropriate terms and conditions.
3. The Mayor may deny a flag display application for flags related, but not limited to:
 - a. The promotion of profit-making ventures, products or entities
 - b. Matters of extreme political controversy, ideological or religious beliefs, or individual conviction
 - c. Events or organizations with no direct relationship to the City of Calistoga
 - d. Campaigns or events that the City finds demeaning or disrespectful.

Flag location

Non-governmental flags may not be displayed on a pole on which the U.S. flag is flown.