

MINUTES

CITY COUNCIL REGULAR MEETING TUESDAY, MARCH 17, 2015 – 7:00 P.M. CALISTOGA COMMUNITY CENTER

A) CALL TO ORDER- ROLL CALL

Mayor Canning called the Regular Session to order at 7:01 P.M.

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Also present were the following: Administrative Services Director Gloria Leon, Police Chief Mitch Celaya, Public Works Director Michael Kirn, Senior Planner Erik Lundquist, City Manager Richard Spitler and City Clerk Kathy Flamson.

B) SALUTE TO THE FLAG

C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened Oral Communication.

Receiving none **Mayor Canning** closed Oral Communication.

D) ADOPTION OF MEETING AGENDA

It was MOVED by Councilmember Kraus and SECONDED by Vice Mayor Dunsford to approve the Council Meeting Agenda. The Motion was carried by the following vote:

AYES:	Councilmembers Kraus, Vice Mayor Dunsford, Councilmembers Barnes and Lopez-Ortega and Mayor Canning
NOES:	None
ABSTAIN:	None
ABSENT:	None

E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

Mayor Canning announced on a Mayor's Open Forum on Wednesday, March 18, 2015, at the Calistoga Community Center.

F) PROCLAMATIONS/PRESENTATIONS

- 1) Due to scheduling issues, Juan Cisneros, Board President of Parents CAN was not able to attend. This item will be rescheduled.

H) CONSENT CALENDAR

- 2) Approval of Minutes of February 24, 2015 Special Closed Session, March 3, 2015 Closed Session and Regular City Council Meetings.
- 3) Adoption of Ordinance No. 710 amending the Calistoga Municipal Code to implement the 2014 Housing Element and State Law. (Second Reading)
- 4) Adoption of Resolution No. 2015-029 rescinding Resolution No. 99-65 and revising the Standardized Use Table for the Resource Management System to reflect lower Water and Wastewater demand figures for Second Dwelling Units.

It was **MOVED** by Councilmember Lopez-Ortega and **SECONDED** by Councilmember Kraus to approve Item Nos. 2, 3 and 4 of the Consent Calendar. The motion was carried by the following vote:

AYES: Councilmembers Lopez-Ortega, Kraus, and Barnes, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

J) GENERAL GOVERNMENT

- 5) Adoption of Resolution No. 2015-030 awarding a Professional Services Contract to Thomas Stimpert, Architect, for design services related to restoration of the Monhoff Recreation Center in an amount not to exceed \$64,000.00.

Public Works Director Kirn presented this item. Council discussion ensued.

Mayor Canning noted the members of the City staff and City Council who are members of the Calistoga Rotary Club do not sit on any boards for the Club, which Tom Stimpert is the current president. Accordingly, there is not conflict of interest.

Mayor Canning opened public comment.

Receiving none, **Mayor Canning** closed public comment.

Mayor Canning confirmed the Teen Center and the Racquet Ball group will be consulted regarding their needs during the design process. Council and staff discussion ensued.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Kraus to adopt **Resolution No. 2015-030** awarding a Professional Services Contract to Thomas Stimpert, Architect, for design services related to restoration of the Monhoff Recreation Center in an amount not to exceed \$64,000.00. The Motion was carried by the following vote:

AYES: Vice Mayor Dunsford, Councilmembers Kraus, Barnes and Lopez-Ortega and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

- 6) Adoption of **Resolution No. 2015-031** approving in concept the proposed installation of Bocce Ball Courts at Logvy Park by the Rotary Club of Calistoga.

City Manager Spitler presented this item. Council and staff discussion ensued.

Mayor Canning opened public comment.

Receiving none, **Mayor Canning** closed public comment.

It was **MOVED** by Councilmember Barnes and **SECONDED** by Councilmember Kraus to adopt **Resolution No. 2015-031** approving in concept the proposed installation of Bocce Ball Courts at Logvy Park by the Rotary Club of Calistoga. The Motion was carried by the following vote:

AYES: Councilmembers Barnes, Kraus, and Lopez-Ortega, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

- 7) Adoption of **Resolution No. 2015-032** authorizing the City Manager to execute a Professional Services Agreement with HdL Software LLC, for an audit engagement of Transient Occupancy Tax operators in conjunction with Calistoga Municipal Code Chapter 3.16 for an amount not to exceed \$34,500.00.

Vice Mayor Dunsford left the dais due to a possible conflict of interest as he pays Transit Occupancy Tax.

Administrative Services Director Leon presented the item. Council and staff discussion ensued.

Mayor Canning opened public comment.

Receiving none, **Mayor Canning** closed public comment.

It was **MOVED** by Councilmember **Kraus** and **SECONDED** Councilmember **Lopez-Ortega** by to adopt **Resolution No. 2015-032** authorizing the City Manager to execute a **Professional Services Agreement with HdL Software LLC**, for an audit engagement of **Transient Occupancy Tax operators in conjunction with Calistoga Municipal Code Chapter 3.16** for an amount not to exceed **\$34,500.00**. The Motion was carried by the following vote:

AYES: Councilmembers **Kraus, Lopez-Ortega and Barnes and Mayor Canning**
NOES: None
ABSTAIN: None
ABSENT: Vice Mayor **Dunsford**

Vice Mayor Dunsford returned to the dais.

- 8) Adoption of **Resolution No. 2015-033** approving the submittal of a **Hazard Mitigation Grant Preliminary Application and commitment of \$625,000.00 in funds for replacement of the Feige Water Tank.**

Public Works Director Kirn presented the item. Council and staff discussion ensued.

Mayor Canning opened public comment.

Michael Quast, 1300 Washington Street, inquired about the size of the tank being replaced, if the well on site will be used and if the tank will be coated to prevent rust build up. **Public Works Director Kirn** stated a 1.5 million gallon coated bolted steel tank will be installed take the place of the 1 million gallon tank currently in use. He also stated the well at the site will not be used due to mineral content and production output.

Mayor Canning closed public comment.

It was **MOVED** by Councilmember **Kraus** and **SECONDED** by Councilmember **Barnes** to adopt **Resolution No. 2015-033** to approve the submittal of a **Hazard Mitigation Grant Preliminary Application and commitment of \$625,000.00 in funds for replacement of the Feige Water Tank.** The Motion was carried by the following vote:

AYES: Councilmembers Kraus, Barnes and Lopez-Ortega, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

- 9) Adoption of Resolution No. 2015-034 establishing a City Council Wastewater Cease and Desist Order Sub-Committee and defining its role, duties and responsibilities.

Public Works Director Kirn presented the item.

Mayor Canning opened public comment.

Receiving none, Mayor Canning closed public comment. Council discussion ensued.

Mayor Canning recommended the sub-committee representatives be Vice Mayor Dunsford and Mayor Canning.

It was **MOVED** by Mayor Canning and **SECONDED** Councilmember Barnes by to adopt Resolution No. 2015-034 establishing a City Council Wastewater Cease and Desist Order Sub-Committee and defining its role, duties and responsibilities. The Motion was carried by the following vote:

AYES: Mayor Canning, Councilmembers Barnes, Kraus and Lopez-Ortega and Vice Mayor Dunsford
NOES: None
ABSTAIN: None
ABSENT: None

K) ADJOURNMENT

Mayor Canning adjourned the meeting at 7:54 P.M. to reconvene the Special Goal Setting Session of the Calistoga City Council on Thursday, March 19, 2015, at 9:00 A.M. at the Calistoga Fire Department, 1113 Washington Street.

Respectfully submitted:



Prepared by: Kathy Flamson, City Clerk



Approved by: Chris Canning, Mayor

