

MINUTES

CITY COUNCIL REGULAR MEETING TUESDAY, SEPTEMBER 1, 2015 – 7:00 P.M. CALISTOGA COMMUNITY CENTER

A) CALL TO ORDER- ROLL CALL

Mayor Canning called the Regular Session to order at 7:00 P.M.

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Absent: Councilmember Irais Lopez-Ortega

Also present were the following: Public Works Director Mike Kirn, Building and Planning Director Lynn Goldberg, Administrative Services Director Gloria Leon, City Manager Richard Spitler and City Clerk Kathy Flamson.

B) SALUTE TO THE FLAG

C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened Oral Communication.

Diane Barrett, 1567 Centennial Circle, spoke of the proper spelling of Gerrard Street on street signs.

Mayor Canning closed Oral Communication.

D) ADOPTION OF MEETING AGENDA

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Kraus to approve the Council Meeting Agenda as presented. The Motion was carried by the following vote:

AYES:	Vice Mayor Dunsford, Councilmembers Kraus and Barnes and Mayor Canning
NOES:	None
ABSTAIN:	None
ABSENT:	Councilmember Lopez-Ortega

E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

Mayor Canning reminded everyone Lincoln Avenue will be closed to all traffic between 2 -11 P.M. on September 13. He also acknowledged the passing of Kelly Brogan, who was a great volunteer in Calistoga.

F) SERVICE AWARDS

- 1) **Mayor Canning** postponed the presentation of Service Award to Fire Fighter Jaime Orozco. Mr. Orozco was not present as he was fighting a

fire. Dispatcher Griselda Loza was to have received recognition for 10 years of service to the City of Calistoga. Ms. Loza was unable to attend due to work obligations. The awards will be presented at a future date.

G) PROCLAMATIONS/PRESENTATIONS

- 2) **Mayor Canning** presented a Proclamation recognizing September 9, 2015 as California Admissions Day. **Native Daughters of the Golden West Calistoga Parlor No. 145 President Barbara Maxfield** accepted the proclamation.
- 3) **Mayor Canning** presented a Proclamation recognizing the Native Daughters of the Golden West Calistoga Parlor No. 145. **Native Daughters of the Golden West Calistoga Parlor No. 145 President Barbara Maxfield** accepted the proclamation. She thanked the City for its participation and displayed the Parlor's flag.
- 4) **Mayor Canning** presented a Proclamation recognizing September as Childhood Cancer Awareness Month.

H) CONSENT CALENDAR

- 5) Approval of Minutes of August 18, 2015 Regular City Council Meetings.
- 6) Adoption of Ordinance No. 714 amending Commercial Zoning Districts and Definitions Chapters of the Zoning Code (ZOA 2015-2). (Second Reading)
- 7) Approval of displaying the flag of the Native Daughters of the Golden West on California Admission Day, September 9, 2015, on the City's Ceremonial Flag Pole.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Barnes to approve Item Nos. 5, 6 and 7 of the Consent Calendar. The motion was carried by the following vote:

AYES: Councilmembers Kraus and Barnes, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: Councilmember Lopez-Ortega

I) PUBLIC HEARING

- 8) Adoption of Resolution No. 2015-105 1) authorizing the City Manager to enter into a Professional Services Agreement with Online Solutions, LLC to provide an electronic tracking system; 2) assessing a fee on Building, Encroachment, Tree Removal, Banner, Burn and Tent Permits; certain land use entitlement applications; abandoned vehicle abatements, and occupancy inspections to

partially defray the cost of the system; 3) approving a budget adjustment increasing appropriations in the Fiscal Year 2015/2016 Computer System Budget, Account #15-4975-4823 by \$23,950 derived from the Unobligated General Funds Reserve.

Planning and Building Director Goldberg presented the item.

Council and staff discussion ensued.

Mayor Canning opened the public hearing.

Having no one come forward, Mayor Canning closed the public hearing.

Council and staff discussion ensued.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Kraus to adopt Resolution No. 2015-105 1) authorizing the City Manager to enter into a Professional Services Agreement with Online Solutions, LLC to provide an electronic tracking system; 2) assessing a fee on Building, Encroachment, Tree Removal, Banner, Burn and Tent Permits; certain land use entitlement applications; abandoned vehicle abatements, and occupancy inspections to partially defray the cost of the system; 3) approving a budget adjustment increasing appropriations in the Fiscal Year 2015/2016 Computer System Budget, Account #15-4975-4823 by \$23,950 derived from the Unobligated General Funds Reserve. The motion was carried by the following vote:

AYES: Vice Mayor Dunsford, Councilmembers Kraus and Barnes and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: Councilmember Lopez-Ortega

J) GENERAL GOVERNMENT

- 9) Discussion and direction considering potential limitations on downtown wine tasting facilities.

Planning and Building Director Goldberg presented the item.

Council and staff discussion ensued.

Mayor Canning opened public comment.

Carol Bush spoke in favor of not overly representing one type of downtown business. She also represented Rosie Dunsford and Diane Barrett.

Mayor Canning closed public comment.

Council and staff discussion ensued.

Carol Bush spoke in favor of sharing the retail space with a wine tasting business, as is the Town of Yountville's model.

Council directed the staff to follow the direction of the Town of Yountville's tasting room ordinance by having the tasting room share the retail space with a business that is devoted to a secondary use unrelated to the wine tasting business. Councilmember Barnes spoke against this option. This direction will be implemented by resolution, as opposed to an ordinance.

- 10) **Discussion and direction regarding authorizing the City Manager to submit a non-binding letter of membership interest to Marin Clean Energy, an alternative electric energy supplier.**

Planning and Building Director introduced the item.

Council and staff discussion ensued.

Mayor Canning opened public comment.

Having no one come forward, **Mayor Canning** closed public comment.

Council and staff discussion ensued.

The City Council directed the City Manager to submit a non-binding letter of membership interest to Marin Clean Energy.

- 11) **Accepting a report regarding the third annual Napa River and Calistoga Community Clean-Up event being held on September 19, 2015.**

Public Works Director Kirn presented the item.

The City Council accepted the report.

- 12) **Adoption of Resolution No. 2015-106 authorizing 2015/2016 Community Enrichment Grant Awards.**

City Manager Spitler presented the item.

Council discussion ensued.

Mayor Canning opened public comment.

Having no one come forward, **Mayor Canning** closed public comment.

Council and staff discussion ensued.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Barnes to adopt Resolution No. 2015-106 authorizing 2015/2016 Community Enrichment Grant Awards. The motion was carried by the following vote:

AYES: Vice Mayor Dunsford, Councilmember Barnes and Kraus and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: Councilmember Lopez-Ortega

13) Discussion and direction regarding changing the starting time for Regular City Council Meetings to 6 P.M.

City Manager Spitler presented the item.

Council discussion ensued.

Mayor Canning opened public comment.

Having no one come forward, **Mayor Canning** closed public comment.

Council directed staff to begin the process to change the time of the regular City Council meetings from 7 to 6 P.M.

14) Adoption of Resolution No. 2015-107 providing direction to the City's Voting Delegate to the 2015 League of California Cities Annual Business Conference, regarding the proposed League Policy Resolutions.

City Manager Spitler presented the item.

Council and staff discussion ensued.

It was **MOVED** by Councilmember Barnes and **SECONDED** by Councilmember Kraus to adopt Resolution No. 2015-107 providing direction to the City's Voting Delegate to the 2015 League of California Cities Annual Business Conference, regarding the proposed League Policy Resolutions. The motion was carried by the following vote:

AYES: Councilmembers Barnes and Kraus, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None

ABSENT: Councilmember Lopez-Ortega

- 15) Adoption of Resolution No. 2015-108 authorizing the City Manager to enter into a Professional Services Agreement with the firm of Peckham & McKenny to conduct the recruitment for a City Manager in the amount not to exceed \$25,000 and to approve a budget adjustment in the amount of \$30,000.**

City Manager Spitler presented the item.

Council discussion ensued.

It was **MOVED** by Councilmember Barnes and **SECONDED** by Councilmember Kraus to adopt Resolution No. 2015-108 authorizing the City Manager to enter into a Professional Services Agreement with the firm of Peckham & McKenny to conduct the recruitment for a City Manager in the amount not to exceed \$25,000 and to approve a budget adjustment in the amount of \$30,000. The motion was carried by the following vote:

AYES: Councilmembers Barnes and Kraus, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: Councilmember Lopez-Ortega

K) ADJOURNMENT

At 8:35 P.M., Mayor Canning adjourned the meeting to the next regular City Council meeting at 7:00 P.M. on Tuesday, September 15, 2015, at the Calistoga Community Center, 1307 Washington Street, Calistoga.

Respectfully submitted:



Prepared by: Kathy Flamson, City Clerk



Approved by: Chris Canning, Mayor