

# City of Calistoga

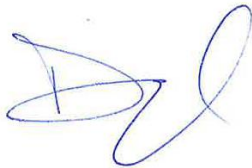
## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Michael Kirn, Public Works Director/City Engineer  
**DATE:** June 7, 2016  
**SUBJECT:** Consideration of a Resolution Declaring Certain Property Surplus, and Authorizing the City Manager to Dispose of Said Property

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APPROVAL FOR FORWARDING:



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Dylan Feik, City Manager

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**ISSUE:** Consideration of a Resolution declaring certain property surplus and authorizing the City Manager to dispose of said property.

**RECOMMENDATION:** Adopt Resolution.

**BACKGROUND/DISCUSSION:** Staff is requesting that City Council declare as surplus the items on the attached Auction list and to authorize the City Manager to dispose of such surplus items. Pursuant to the Government Code, such action is consistent with the authority granted to the City by the State of California. (*Government Code § 37350 "A City may purchase, lease, receive, hold, and enjoy real and personal property, and control and dispose of it for the common benefit."*)

Staff also requests permission to donate a portion of the old 8-1/2" X 14" copy paper to the school district as needed.

**FISCAL IMPACT:** The sale of the items will generate income to the City and will be placed in the Equipment Replacement Fund or the Enterprise Fund from which the item is derived from.

**ATTACHMENTS:**

- 1. Resolution
- 2. Auction List-2016

**RESOLUTION NO. 2016-XXX**

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**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, DECLARING CERTAIN PROPERTY SURPLUS AND AUTHORIZING THE DISPOSAL OF SAID PROPERTY BY THE CITY MANAGER FOR THE BENEFIT OF THE CITY OF CALISTOGA**

**WHEREAS**, the City of Calistoga possesses certain property, as set forth in the following attachment hereto, which is no longer needed for the operation of the City of Calistoga; and

**WHEREAS**, the City Council desires to declare certain property surplus, and to arrange for the sale of said items; and

**WHEREAS**, pursuant to Government Code § 37350, such action is consistent with the property-owning authority granted to municipalities by the State of California; and

**WHEREAS**, the City Council desires to conduct the sale of said surplus items in a manner most likely to produce the best financial return for the City; and

**WHEREAS**, the City Council authorizes donation of old 8-1/2" X 14" copy paper to the Calistoga Joint Unified School District.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Calistoga the following:

- 1. The property listed in Attachment "A" is declared as surplus and the City Manager is hereby authorized to sell said items in a manner most likely to produce the best financial return for the City, the proceeds of which shall be for the use and benefit of the City of Calistoga.
- 2. Old 8-1/2" X 14" copy paper may be donated to the Calistoga Joint Unified School District.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Calistoga at a regular meeting held this **7<sup>th</sup> day of June 2016**, by the following vote:

**AYES:**  
**NOES:**  
**ABSTAIN:**  
**ABSENT:**

\_\_\_\_\_  
**CHRIS CANNING, MAYOR**

**ATTEST:**  
  
\_\_\_\_\_  
**KATHY FLAMSON, City Clerk**

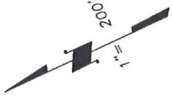
Auction Items - 2016				Attachment A
<b>Vehicles</b>				
Year	Make	Model		VIN
2008	Ford	Crown Victoria		2FAHP71V58X127914
2010	Ford	Crown Victoria		2FABP7BVXAX123772
<b>Parcel of Land</b>				
APN 011-370-021 - Located behind the More-for-Less (Arco) gas station on Hwy. 128 @ Petrified Forest Road. (.49 ac - 21,480 sq. ft.) (see attached map)				
Item	Brand	Model	Color	Serial No.
<b>Police Department</b>				
Skill Saw - 11"			Black/Grey	
Battery Operated Lantern	Luminator			
Saws-all in black hard case	Porter-Cable	Tiger		
Acoustical Guitar	Yair and Sons			
Drill	Black & Decker			
Drill	Black & Decker			
Drill	Makita		Green	
Drill in Hard Green Case	Makita			
Book	Bilingual Bible			
Jacket	Drybak		Red/Black Plaid	
Drill w/cord			Black/Silver	
12" dark grey metal wrench	Craftsman	47692		
Camera	Fugi	STX-2	Black	
Flashlight	Mag-Lite		Black	
Ladies Blue Cloth Sun Hat				
Portable CD Player	Disc-man		Maroon	
Leather Wallet	Gucci		Black	
Bi-fold Wallet -	Nollie		Gold/glitter lace	
Childrens Wallet	Dora		Red	
Bracelet			Gold colored	
Utility Grade Gloves	New		White	
Beanie	NY		Tan	
Men's Watch	Citizen		Silver	
Wire cutters			Red	
Wire cutters			Black	
Necklace			Silver colored	
Tee Shirt (new)	Napa Valley Girl			
Book	Our California			
Necklace			Silver colored	
Deck of cards				
Magnets (decorative)				
Socks (new)				
Children's Playing Cards (2 decks)				
Sound Machine				
Wine Corks (2)				
3 Plastic Ice Cubes				
2 Coasters				

Item	Brand	Model	Color	Serial No.
Miscellaneous Jewelry				
Men's Black Leather Wallet				
Small wooden wine rack				
Book	Peanuts Guide to Life			
Book	Backyard Starts			
Book	Portate Bien			
Mini License Plate				
Miscellaneous Clothing				
Weed Wacker	Craftsman		Red/Black	
Digital Eyewitness	Kustom Signals			
Fuser Kit	HP Color LaserJet	4500-4550 Series		
<b>Bicycles</b>				
Mens 18 Speed Mountain Bike	Magna	Great Divide	Burgundy/White	03TD3043702
Mens Bike	Univega		Black	
Girls Bike	Ballye		Pink/Green	SNHBC14E25524
Girls Bike Frame	Outpost		Pink	6568
Mens Bike Frame			White/Blue	GS110505575
Boys 1 Speed Bike	Mongoose	BOYS01	Blue	SNACE07014462
Mens 21 Speed Mountain Bike	Trek	Singletrack	Blue	1862837
Bike Frame & Handle Bar	NEXT	8536-61J	Red	
Cruiser Bike	Huffy	Cruiser	Pink	SNHTC14M69261
Beach Cruiser Bike	Huffy	Beach Cruiser	Orange	SNHEC12B05594
Scooter	Razor		Red	
1 speed Cruiser Bike	Huffy	Beach Cruiser	Gray	SNHTC14C03224
Boys Freestyle Bike 20"	Kent	Chaos	Green	JT140902242
BMX Bike 1 Speed		BMX	Black	TC120206008
1 speed Bike	Unknown	Unknown	Black/Gold	1S150418415
Mountain Bike	Giant	XTC	Silver/Black	KY1000980
Bike Frame Only	Roadmaster	MT Climber	Purple	M000799077
<b>Fire Dept.</b>				
22-Scott SCBA Packs	Scott	1995 & 1996		
45-Scott 45-minute cylinders	Scott	2008		
15-Scott Face Pieces	Scott	2001		
<b>Public Works Dept.</b>				
3 Plastic Folding Chairs			Black	
13" Black Computer Monitor (Flat)	NEC	LCD1550V		3902C553
Electronic Speaker w/black case	AN100			F24831
4 Clear Wall Magazine Racks			Clear	
7 Black Plastic Magazine Holders			Black	
2 - Gray Wall Magazine Racks				
Cork Board				
Computer Monitor	Impression	IM14285V		
Printer w/print cartridge	LaserJet	M152nf		CND892H0DR
Computer	ASIG			

Item	Brand	Model	Color	Serial No.
Computer Keyboard	Dell	SK-1000REW	Putty	3872A543
Computer Mouse	Logitech			
Computer	Dell	Dimension 4700	Gray/Black	CN-0X6252-48M-F40M
Computer	Dell	Dimension 2400	Gray/Black	CN-0T5438-70821-516-59HB
Miscellaneous cables				
NeoWare Thin Client Computer				
White Board				
Lateral 5-drawer Filing Cabinet			Putty	
3-shelf Book Case w/dividers	Wood		Gray	
3 Office Side Chairs	Wood Frame		Blue Cloth	
Decorative Standing Light	Metal		Dark Brown	
Electric Stapler	Panasonic			
MicroFiche Reader Machine	Micron	Model 795		
Microwave	Welbilt		White	
Room A/C	Kenmore			No Temp Control
Lock box w/2 keys				
Folding Room Divider				
Drafting Table				
Porcelain Bathroom Sink			White	
8-1/2" X 14" SharpFax Bond Copy Paper	White		24 reams	Very Old Paper
8-1/2" X 14" SharpFax DP Copy Paper	White		6 reams	Very Old Paper
8-1/2" X 14" Sharp Copy Bond Paper	White		5 reams	Very Old Paper
8-1/2" X 14" Perfect Copy Paper	White		23 reams	Very Old Paper
8-1/2" X 14" Xerox Dual Purpose Copy Paper	White		1 ream	Very Old Paper
Utility Locator & Transmitter		PL-920		
Power Hedge Trimmer - 3.5 hp	Briggs & Straton	Model 300		
Power Walk Behind Edger	John Deere			
Hedge Trimmer	John Deere	Model M021		
Back Pack Blower	Husqvarna	Model 155BF		
Back Pack Blower	Husqvarna	Model 140B		
Weed Wacker	John Deere	Model 450G		
Weed Wacker	Husqvarna	Model 235R		
Back Pack Blower	Husqvarna	Model 145T		
Weed Wacker	Husqvarna	Model 322L		
<b>WTP/WWTP Items</b>				
4000 Gallon Poly Tank				
6000 Gallon Poly Tank				
<b>Administration</b>				
Conference Phone Sound Station 2	Polycom	Black	1 EA	Volume Control Broken but Phone Works
2-sided Clear Name Holders	Office Depot	Clear	16 EA	(14) Used & (2) New
Large Tent Cards Embossed	Avery	White	1 PK	Opened Pack of 50 Cards
CD & DVD Labelmaker Refills	Memorex	White	1 PK	Opened Pack of 120 Cards
Ink Cartridges - 940	HP	Cyan	4 EA	New
Ink Cartridges - 940	HP	Yellow	4 EA	New
Ink Cartridges - 940	HP	Magenta & Cyan	1 PK	New

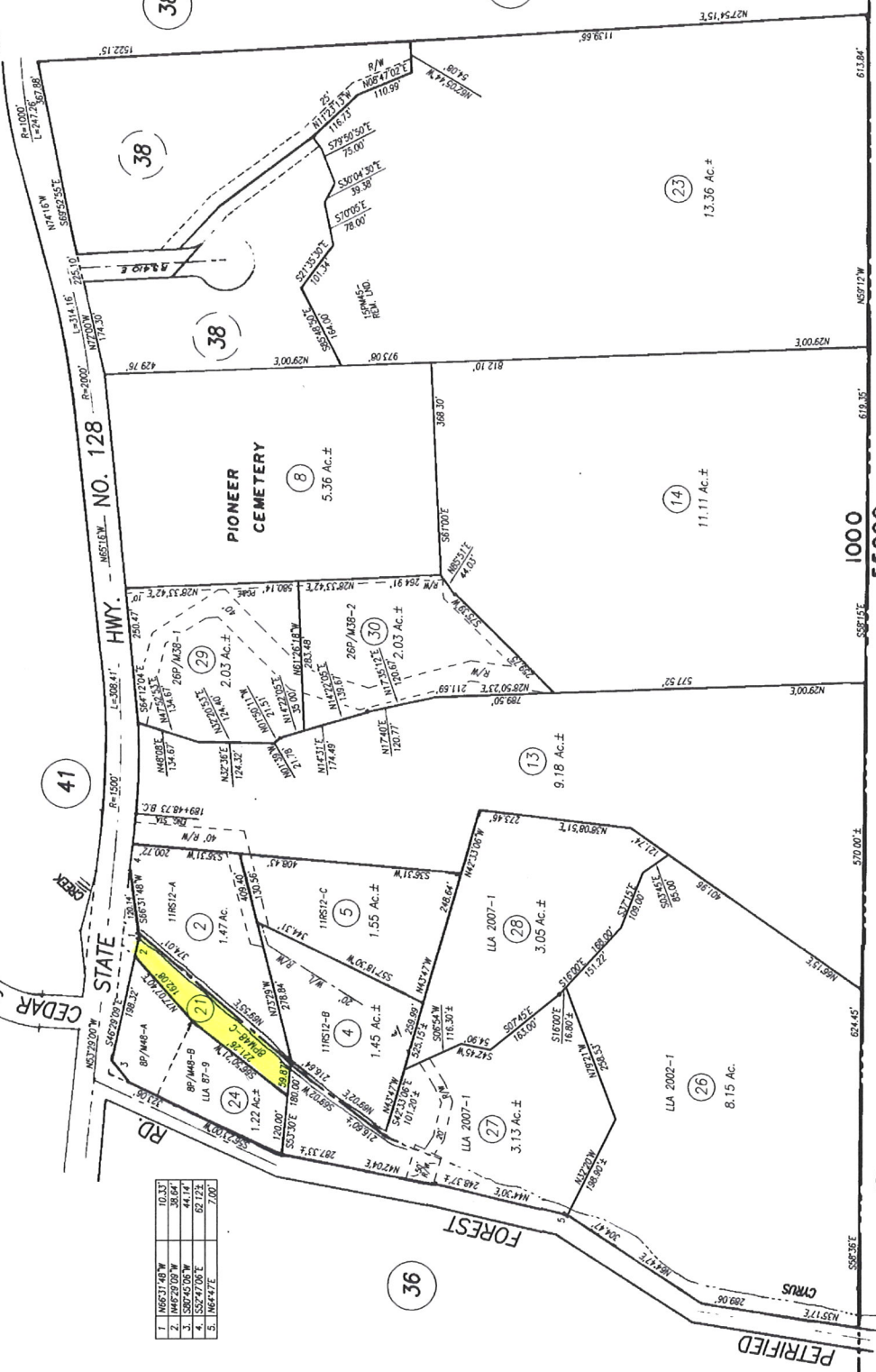
Item	Brand	Model	Color	Serial No.
Ink Cartridges - 940	HP	Black & Yellow	1 PK	New
Audio Cassettes	Maxwell	N/A	2 PK	New - 7 in each pack
Audio Cassette	TDK	N/A	1 EA	New
Stapler	Bostitch	Black	1 EA	Used
3-hole Punch	ACCO	Blk & Woodgrain	1 EA	Used
Expanding File Folder	Smead	Brown	1 EA	Used
8 X 10 Plaque in an Instant Kit	Pinnacle Frames & Accents	Walnut	2 EA	Used
8-1/2 X 11 Frames	Unknown	Black	3 EA	Used
11 X 17 Pressboard Dividers	Smead	Green	33 EA	Used
8-1/2 X 14 Desk File/Sorter A-Z	Smead	Blue/Grey	2 EA	Used
8-1/2 X 10 Desk File/Sorter A-Z	Smead	Blue/Grey	1 EA	Used
7 X 9-1/2 Padded Envelopes	Unknown	Manilla	88 EA	New (Old)
Display board	Post-it	Grey Patterned	1 EA	New
Surehook Hanging Folders Letter Size	Pendaflex	Green	1 BX	New (Old)
4-1/2" X 15" Archival Box	Unknown	Light Green	1 BX	Used
8-1/2" X 11" Tri-Fold Brochure Paper	HP	Glossy Brillante	1 BX	Opened box of 100
8-1/2" X 14" Copy Paper	Paperline	White	4 CS	New (Old)
8-1/1" X 14" Copy Paper	Xerox	White	1 CS	New (Old)
8-1/2" X 14" Copy Paper	Hammermill	White	5 RMS	New (Old)
8-1/2" X 14" Copy Paper	Hammermill	White	6 CS	New (Old)
8-1/2" X 14" Copy Paper	Office Depot	White	2 CS	New (Old)
3" Hanging Expansion File Folders	Pendaflex	Blue	1 BX	New (Old)
9-1/2" X 11" Perforated Computer Paper	Unknown	White	7 CS	New (Old)
8-1/2" X 11" Transparency Film	Precision Imaging Products	Clear	1 RM	Open pack of 250
8-1/2" X 11" Transparency Film	Unknown	Clear	1 RM	New (Old)

11-37  
 PTN. 11-27  
 PTN. 11-28



COUNTY ASSESSOR'S PARCEL MAP  
 PTN. RANCHO CARNE HUMANA

Tax Area Code  
 1000



1	N65°31'46"W	10.33'
2	N46°29'09"W	36.64'
3	N71°11'11"W	11.11'
4	S57°47'08"W	63.13'
5	N64°47'E	7.00'

REVISION	DATE
11-21-00	
2-19-02	
4-24-02	
370-25 & 26 LLA	1-9-03
370-27 & 28 LLA	6-6-07
370-29 & 30 PM	9-14-09

CITY OF CALISTOGA  
 Assessor's Map Bk. 11 Pg. 37  
 County of Napa, Calif.

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NOTE: This Map Was Prepared For Assessment Purposes Only, No Liability Is Assumed For The Accuracy Of The Data Delineated Hereon.