

Calistoga Public Facilities Corporation

Staff Report

TO: Honorable Chairman and Board Members
FROM: Kathy Flamson, Secretary
DATE: July 19, 2016
SUBJECT: Calistoga Public Facilities Corporation Minutes

APPROVAL FOR FORWARDING:



Dylan Feik, President

DISCUSSION: The Minutes of the April 5, 2016 Annual Meeting of the Calistoga Public Facilities Corporation.

RECOMMENDATION: Approve Minutes.

ATTACHMENTS:

- 1) Draft Minutes

MINUTES
ANNUAL MEETING OF THE
CALISTOGA PUBLIC FACILITIES CORPORATION
TUESDAY, APRIL 5, 2016
AFTER THE ADJOURNMENT OF THE CITY COUNCIL MEETING
CALISTOGA COMMUNITY CENTER

A) CALL TO ORDER

Chairman Mayor Canning called the regular meeting of the Calistoga Public Facilities Corporation to order at 8:28 p.m. In addition to Chairman Chris Canning the following Board Members were present: Vice Chairman Michael Dunsford, Gary Kraus, Irais Lopez-Ortega and James Barnes. Also present were President Dylan Feik, Treasurer Gloria Leon and Secretary Kathy Flamson.

B) ORAL COMMUNICATIONS

There was no oral communication.

C) ADOPTION OF MEETING AGENDA

It was **MOVED** by **Board Member Barnes** and **SECONDED** by **Board Member Lopez-Ortega** to accept the agenda as written. The Motion was carried by the following vote:

AYES:	Board Members Barnes, Lopez-Ortega and Kraus, Vice Chairman Dunsford and Mayor Canning
NOES:	None
ASTAIN:	None
ABSENT:	None

D) GENERAL ACTIVITIES

- 1) **Minutes of the July 21, 2015 Special Meeting of the Calistoga Public Facilities Corporation.**

Board Member Barnes and **Vice Chairman Dunsford** recused themselves from this item, as they weren't present at the July 21, 2015 meeting.

It was **MOVED** by **Chairman Canning** and **SECONDED** by **Board Member Kraus** to adopt the Minutes of the July 21, 2015 Special Meeting of the Calistoga Public Facilities Corporation. The Motion was carried by the following vote:

AYES:	Chairman Canning, Board Members Lopez-Ortega and Kraus
NOES:	None
ASTAIN:	Board Member Barnes and Vice Chairman Dunsford
ABSENT:	None

- 2) **Adoption of Resolution No. 2016-01 regarding a rate reset of the City's 2007 Lease Agreement**

President Feik presented the report.

It was **MOVED** by **Board Member Board Member Barnes** and **SECONDED** by **Board Member Kraus** to adopt **Resolution 2016-01** resetting the rate of the City's 2007

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Lease Agreement with WestAmerica Bank to refinance the outstanding debt with no city contribution. The Motion was carried by the following vote:

AYES:	Board Members Barnes, Kraus and Lopez-Ortega,	Vice
	Chairman Dunsford and Chairman Canning	
NOES:	None	
ASTAIN:	None	
ABSENT:	None	

E) ADJOURNMENT

Chairman Mayor adjourned the meeting at 8:31p.m. to the next scheduled annual meeting of the Calistoga Public Facilities Corporation, on Tuesday, July 19, 2016, after the adjournment of the regular City Council Meeting held on the same day, Calistoga Community Center, 1307 Washington Street.

Respectfully submitted:

Prepared by: Kathy Flamson, Secretary

Approved by: Chris Canning, Chairman