

Staff Report

TO: Honorable Mayor and City Council Members
FROM: Michael Kirn, Public Works Director/City Engineer
DATE: July 19, 2016
SUBJECT: Consideration of a Resolution Authorizing the Levying and Collection of Assessments for the Silverado Place Landscape Maintenance District for Fiscal Year 2016-17

APPROVAL FOR FORWARDING:



Dylan Feik, City Manager

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2 **ISSUE:** Consideration of a Resolution authorizing the levying and collection of
3 assessments for the Silverado Place Landscape Maintenance District for Fiscal Year 2016-
4 17.

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6 **RECOMMENDATION:** Conduct a public hearing and consider adoption of a resolution
7 approving the assessment amount and authorizing the levying and collection of
8 assessments for Fiscal Year 2016-17.

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10 **BACKGROUND/DISCUSSION:** As a condition of the development of the Silverado Place
11 Subdivision, a landscaping assessment district was established to fund the maintenance of
12 the area adjacent to State Route 29 on the north side of the development.

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14 The Landscaping and Lighting Act of 1972 (Streets and Highways Code 22500-22647)
15 requires that the City undertake certain proceedings for any fiscal year during which
16 assessments are to be levied and collected. These proceedings are usually accomplished
17 at three separate Council meetings.

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19 On May 17, 2016, the Council adopted a resolution directing the City Engineer to prepare
20 and file a report for the Silverado Place Landscape Maintenance Assessment District for
21 Fiscal Year 2016-17. On June 7, 2016, the Council adopted a resolution approving the
22 Engineer's Report, declaring the City Council's intent to levy and collect assessments and
23 setting July 19, 2016 as the date for the public hearing.

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25 Tonight's action is the third and final Council action on these annual proceedings. At the

26 conclusion of the public hearing, the Council can authorize the levying and collection of the
27 annual assessments for the Silverado Place Landscape Maintenance District in the amount
28 of \$66.67/parcel. This is the same amount as was assessed in Fiscal Year 2015-16.

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30 **CONSISTANCY WITH CITY COUNCIL GOALS AND OBJECTIVES:** The recommended
31 action supports the FY 2016-17 City Council Goal No. 3, Objective 1 by providing a funding
32 mechanism to "...maintain the high level of service and reliability of the City's infrastructure
33 systems and facilities." The LMD provides a funding mechanism for maintenance of the
34 landscaping that benefits the properties in the LMD. Without this funding mechanism, the
35 City would have to consider termination of landscape maintenance or use other
36 discretionary funding to cover the maintenance costs.

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38 **FISCAL IMPACT:** The Assessment District was originally established with intent of having
39 no fiscal impact on the City of Calistoga for the purposes of maintaining the landscaping
40 and administration. However, estimated costs for FY 2016-17 are expected to exceed the
41 total assessment in the amount of \$783. This is higher than usual due to some
42 unanticipated tree trimming and spraying activities necessary to protect public and private
43 property within the district. This amount is recommended to be covered within the overall
44 Park Maintenance budget under account 01-4123-4402. Any proposed increase in the
45 amount of the assessment would require balloting of the property owners under the
46 provisions of Proposition 218.

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48 **ATTACHMENTS:**
49 1) Resolution
50 2) Engineer's Report
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RESOLUTION NO. 2016-XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING THE LEVYING AND COLLECTION OF ASSESSMENTS FOR THE SILVERADO PLACE LANDSCAPE AND MAINTENANCE DISTRICT FOR FISCAL YEAR 2016-2017

WHEREAS, the City of Calistoga established a Landscape and Maintenance District for the Silverado Place Subdivision; and

WHEREAS, in accordance with the Landscaping and Lighting Act of 1972 (Streets and Highways Code 22500-22647), the City is required to undertake certain proceedings for any fiscal year during which an assessment is to be levied; and

WHEREAS, on May 17, 2016, the City Council directed the City Engineer to prepare a report in accordance with the requirements of the California Streets and Highways Code in Article 4 of Chapter 1 commencing with Section 22565; and

WHEREAS, on June 7, 2016, the City Engineer's report was accepted by the City Council on July 19, 2016, a public hearing was held to receive testimony from the citizens of the City of Calistoga; and

WHEREAS, Pursuant to California Streets and Highways Code, Article 4 of Chapter 1, commencing with Section 22620, the City Council may set the amount of assessment to be the same as the preceding year; and

WHEREAS, there will be no new improvements or substantial changes in the existing improvements other than that required to maintain the existing landscape and irrigation system.

NOW, THEREFORE BE IT RESOLVED THAT the City Council of the City of Calistoga does: hereby confirm the diagram and the assessment contained in the Engineer's Report; hereby levy an assessment of \$66.67 per parcel; and authorizes collection of such assessment for the Silverado Place Subdivision Landscape Maintenance Assessment District for the Fiscal Year 2016-17. Estimated costs for FY 2016-17 are expected to exceed the total assessment in the amount of \$783. This amount is recommended to be covered within the overall Park Maintenance budget under account 01-4123-4402.

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PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calistoga at a regular meeting held this **19th day of July 2016**, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

CHRIS CANNING, Mayor

ATTEST:

KATHY FLAMSON, CITY CLERK