

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Kathy Flamson, City Clerk
DATE: August 16, 2016
SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:



Dylan Feik, City Manager

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2 **DISCUSSION:** Minutes of the August 2, 2016 Regular City Council Meeting.
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4 **RECOMMENDATION:** Approve Minutes.
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6 **ATTACHMENTS:**
7 1. Draft Minutes of the aforementioned meeting.

MINUTES

**CITY COUNCIL – REGULAR MEETING
TUESDAY, AUGUST 2, 2016 - 6:00 P.M.**

CALISTOGA COMMUNITY CENTER

A) CALL TO ORDER – ROLL CALL

Mayor Canning called the Regular Session to order at 6:00 p.m.

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega and Mayor Chris Canning.

Not in attendance: Vice Mayor Michael Dunsford

Also present were Public Works Director/City Engineer Mike Kirn, Chief Mitch Celaya, City Manager Dylan Feik and City Clerk Kathy Flamson.

B) SALUTE TO THE FLAG

C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened oral communication.

Napa County Sheriff John Robertson thanked the citizens of Calistoga for their support and the patience during the during events of July 12, 2016, community lock down. He apologized for the accidental bite by one of their canines. He presented **Chief Celaya** with an award for **Police Officer Paniagua** in appreciation for the job he did during the event. **Mayor Canning** thanked the Sheriff's Department for all of their help. **Chief Celaya** thanked the Sheriff's Department and the rest of the agencies for all they did to end the event. **Councilmember Kraus** thanked the Sheriff's Department for their work for the City. **Councilmember Lopez-Ortega** thanked everyone all they did to keep citizens of Calistoga safe.

Mayor Canning closed oral communication.

D) ADOPTION OF MEETING AGENDA

It was **MOVED** by **Councilmember Barnes** and **SECONDED** by **Councilmember Kraus** to approve the Council Meeting Agenda as presented. The Motion was carried by the following vote:

AYES:	Councilmembers Barnes, Kraus and Lopez-Ortega and Mayor Canning
NOES:	None

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ABSTAIN: None
ABSENT: Vice Mayor Dunsford

E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

- **Councilmember Lopez-Ortega** reported on her recent attendance to the Water Education for Latino Leaders (WELL). She was chosen to be a member of a committee that will design a program to educate new Latino leaders about water issues. She will travel to Los Angeles once a month to attend meetings for the creation of the program. She will be receiving a scholarship to defray any costs to the City.
- **Councilmember Barnes** for a report regarding the status of repaving the street in front of the Firehouse, including what will be done with the railroad tracks. He noted the Police Department has developed a new app that can be downloaded on a smartphone. This app will notify individuals via their smart phone of events that will affect the Calistoga area. He also noted this election will be very important and requested that everyone please vote.
- **Councilmember Kraus** also requested an update of the repaving of Washington Street and Lake Street at the next Council meeting.
- **Mayor Canning** requested a report regarding the post-season pool schedule.

F) CITY MANAGER’S REPORT

- **City Manager Feik** noted the Recreation Department will be creating the post-season pool schedule and will be working with CPAC to keep the pool open with the increased number of lifeguards available. He also noted there is a significant need for coaches for youth soccer in Calistoga’s Athletic programs.

G) PROCLAMATIONS/PRESENTATIONS/AWARDS/OATH OF OFFICE

None

H) CONSENT CALENDAR

- 1) **Approval of Minutes of the July 19, 2016 Regular City Council Meeting.**
- 2) **Adoption of Resolution No. 2016-064 accepting as complete the lower Washington Street sewer trunk line and the Pine Street sewer lift station required as part of the Calistoga Hills Resort constructed by Granite Construction, Inc. and authorizing the Public Works Director to file a Notice of Completion.**

- 87 3) **Adoption of Ordinance No. 722 amending Chapter 3.32.020 of the**
88 **Calistoga Municipal Code regarding Public Works bid requirements.**
89 **(Second Reading)**
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91 **It was MOVED by Councilmember Kraus and SECONDED by**
92 **Councilmember Lopez-Ortega to approve Items No. 1, 2, and 3 of the**
93 **Consent Calendar. The Motion was carried by the following vote:**

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95 **AYES: Councilmembers Kraus, Lopez-Ortega and Barnes**
96 **and Mayor Canning**
97 **NOES: None**
98 **ABSTAIN: None**
99 **ABSENT: Vice Mayor Dunsford**

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101 **I) PUBLIC HEARING**

102 **None**

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104 **J) GENERAL GOVERNMENT**

- 105 4) **Adoption of Resolution No. 2016-065 awarding a Construction**
106 **Contract to WMB General Contractors in the amount of \$782,000 for**
107 **the Monhoff Recreation Center Building Alteration Project, approving a**
108 **budget adjustment in the amount of \$372,600 derived from insurance**
109 **proceeds, and authorizing the City Manager to execute the contract.**

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111 **Public Works Director Kirn presented the item.**

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113 **Council and staff discussion ensued.**

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115 **Mayor Canning opened public comments.**

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117 **Having no one come forward, Mayor Canning closed public comments.**

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119 **It was MOVED by Councilmember Barnes and SECONDED by**
120 **Councilmember Kraus to adopt Resolution No. 2016-065 awarding a**
121 **Construction Contract to WMB General Contractors in the amount of**
122 **\$782,000 for the Monhoff Recreation Center Building Alteration**
123 **Project, approving a budget adjustment in the amount of \$372,600**
124 **derived from insurance proceeds, and authorizing the City Manager to**
125 **execute the contract. The Motion was carried by the following vote:**

126
127 **AYES: Councilmembers Barnes, Kraus and Lopez-Ortega**
128 **and Mayor Canning**
129 **NOES: None**
130 **ABSTAIN: None**
131 **ABSENT: Vice Mayor Dunsford**

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K) ADJOURNMENT

Mayor Canning adjourned the meeting at 6:24 p.m. to the next regular meeting of the City Council held at 1307 Washington Street, on August 16, 2016.

Respectfully submitted:

Prepared by: Kathy Flamson, City Clerk

Approved by: Chris Canning, Mayor