

City of Calistoga Staff Report

TO: Honorable Mayor and City Council
FROM: Lynn Goldberg, Planning & Building Director
DATE: September 20, 2016
SUBJECT: LAFCO Municipal Service Review and Sphere of Influence Update

APPROVAL FOR FORWARDING



Dylan Feik, City Manager

1 **ISSUE:** Consideration of the County of Napa Local Agency Formation Commission's Draft
 2 Municipal Service Review and Sphere of Influence Update

3 **RECOMMENDATIONS:**

- 4 1. Continue the public hearing on the Draft Municipal Service Review and Sphere of Influence
 5 Update to the City Council meeting of October 18, 2016
 6 2. Direct the City Manager to request that LAFCO continue its October 3, 2016 public hearing
 7 on this matter

8 **BACKGROUND:** The County of Napa Local Agency Formation Commission (LAFCO) has
 9 prepared a Municipal Service Review (MSR) for the City of Calistoga, as required by state law.
 10 MSRs are intended to provide LAFCO with a comprehensive analysis of services provided by
 11 cities. The MSR makes determinations in each of seven mandated areas of evaluation,
 12 providing the basis for LAFCO to review proposed changes to a service provider's boundaries
 13 or Sphere of Influence.

14 LAFCO released Calistoga's draft MSR on June 30, 2016, and the City provided written
 15 comments from most of its departments.

16 **DISCUSSION:** The City received the Final Draft MSR and Sphere of Influence Update from
 17 LAFCO on September 16th, which did not provide sufficient opportunity for its review and
 18 consideration by staff or the City Council prior to this meeting.

19 Therefore, it is recommended that the Council continue the public hearing on this matter to its
 20 October 18, 2016 meeting, and direct the City Manager to request that LAFCO continue its
 21 October 3, 2016 public hearing on the Draft Municipal Service Review and Sphere of Influence
 22 Update to a later meeting to allow for adequate review time by staff and the City Council.