

City of Calistoga Staff Report

TO: Honorable Mayor and City Council
FROM: Dylan Feik, City Manager
DATE: October 18, 2016
SUBJECT: Consideration of an Ordinance changing the Calistoga Municipal Code Title 2 Chapter 2.04 Council Section 2.04.010 Meetings – Regular to Enhance the Meeting Locations.

APPROVAL FOR FORWARDING:

Dylan Feik, City Manager

1 **ISSUE:** Consideration of an Ordinance changing the Calistoga Municipal Code Title 2
2 Chapter 2.04 Council Section 2.04.010 Meetings – Regular to Enhance the Meeting
3 Locations.
4

5 **RECOMMENDATION:** Following a public hearing, introduce the ordinance and waive
6 its first reading. The ordinance would create flexibility in the location of the City Council
7 meetings by allowing a change of venue by a resolution.
8

9 **BACKGROUND:** On September 3, 1991, the City Council passed Ordinance No. 466,
10 stating “regular meetings (of the City Council) shall be held at the Calistoga Community
11 Center”.

12 **DISCUSSION:** The wording does not allow a change of venue in those rare instances
13 when the City Council wants or needs to meet at another location. Currently, if the City
14 Council wants to have a regular meeting at a location other than the Community Center,
15 the regular meeting must be cancelled and a Special meeting is called at the new
16 location.
17

18 Any change to the meeting place would require adoption of an ordinance after a Public
19 Hearing.

20 **FISCAL IMPACT:** There are no known fiscal impacts associated with this item.
21

22 **ATTACHMENTS:**

- 23 1. Draft Ordinance
- 24 2. Ordinance No. 466

ORDINANCE NO. XXX

1 **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY**
 2 **OF NAPA, STATE OF CALIFORNIA, AMENDING CALISTOGA MUNICIPAL CODE**
 3 **TITLE 2, CHAPTER 2.04, SECTION 2.04.020, PLACE OF MEETINGS**

4 **THE CALISTOGA CITY COUNCIL DOES HEREBY ORDAIN AS FOLLOWS:**

5
 6 Section 2.04.010 of Chapter 2.04 of Title 2 of the Calistoga Municipal Code is amended
 7 to read as follows:

8 The regular meetings of the council shall be held on the first and
 9 third Tuesdays of each month at 6:00 p.m., or at such other times as such
 10 regular meetings may be adjourned to. If any regular meeting falls on a
 11 holiday, such regular meeting shall be held on the next business day
 12 which is not a legal holiday. ~~Regular meetings shall be held at the~~
 13 ~~Calistoga Community Center.~~

- 14 A. Dates and locations of regular meetings of the council shall be
 15 established by resolution.
 16 B. The City may, from time to time, on an as needed basis, and at its
 17 sole discretion, hold duly noticed workshops, study sessions or
 18 other similar meetings, at dates, times and places, in accordance
 19 with the Brown Act and the wishes of the city council.
 20 C. Regular meetings can be adjourned to another date and time.

21 Effective Date. This Ordinance shall take effect thirty (30) days after its passage
 22 and before the expiration of fifteen (15) days after its passage, shall be published in
 23 accordance with law, in a newspaper of general circulation published and circulated in
 24 the City of Calistoga.

25 THIS ORDINANCE was introduced with the first reading waived at the City of
 26 Calistoga City of Council meeting of the ____ day of _____, 2016, and was passed
 27 and adopted at a regular meeting of the Calistoga City Council on the ____ day of
 28 _____, 2016 by the following vote:

29
 30 **AYES:**
 31 **NOES:**
 32 **ABSENT:**
 33 **ABSTAIN:**

34
 35
 36 _____
Chris Canning, Mayor

37 **ATTEST:**

38
 39 _____
 40 **Kathy Flamson, City Clerk**

ORDINANCE NO. 466

**AN ORDINANCE OF THE CITY OF CALISTOGA, COUNTY OF NAPA,
STATE OF CALIFORNIA, AMENDING TITLE 2, CHAPTER 2.04,
SECTION 2.04.010 OF THE CALISTOGA MUNICIPAL CODE
PERTAINING TO MEETINGS**

The City Council of the City of Calistoga does ordain as follows:

Section 2.04.010 of Chapter 2.04 of Title 2 of the Calistoga Municipal Code is amended to read as follows:

The regular meetings of the council shall be held on the first and third Tuesdays of each month at 7:00 p.m., or at such other times as such regular meetings may be adjourned to. If any regular meeting falls on a holiday, such regular meeting shall be held on the next business day which is not a legal holiday. Regular meetings shall be held at the Calistoga Community Center.

This ordinance shall take effect thirty (30) days after its passage, and before the expiration of fifteen (15) days after its passage, shall be published in accordance with law, in a newspaper of general circulation published and circulated in the City of Calistoga.


The foregoing Ordinance was passed and adopted at a regular meeting of the City Council of the City of Calistoga, County of Napa, State of California, held on the 3rd day of September, 1991, by the following vote of the Council.

AYES: Councilmembers Marberry, Oyarzo, Maxfield and Mayor Hughes.

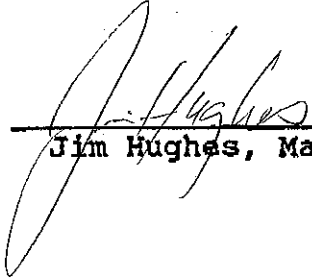
NOES: None

ABSENT/ABSTAIN: Councilmember Beck

ATTEST:



Patt Osborne,
Acting City Clerk



Jim Hughes, Mayor