

MINUTES

CITY COUNCIL – REGULAR MEETING TUESDAY, OCTOBER 18, 2016 - 6:00 P.M. CALISTOGA COMMUNITY CENTER

A) CALL TO ORDER – ROLL CALL

Vice Mayor Dunsford called the Regular Session to order at 6:00 p.m.

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega and Vice Mayor Michael Dunsford

Absent: Mayor Chris Canning.

Also present were: Planning and Building Director Lynn Goldberg, Public Works Director Mike Kirn, Senior Planner Erik Lundquist, Administration Services Director Gloria Leon, City Manager Dylan Feik and City Clerk Kathy Flamson.

B) SALUTE TO THE FLAG

C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Vice Mayor Dunsford opened oral communication.

Alicia Surber Wong, 1805 Fairway discussed concerns regarding current regulations banning marijuana cultivation within the City of Calistoga.

Vice Mayor Dunsford closed oral communication.

D) ADOPTION OF MEETING AGENDA

It was **MOVED** by **Councilmember Barnes** and **SECONDED** by **Councilmember Lopez-Ortega** to approve the Council Meeting Agenda. The Motion was carried by the following vote:

AYES: Councilmembers Barnes, Lopez-Ortega and Kraus
and Vice Mayor Dunsford
NOES: None
ABSTAIN: None
ABSENT: Mayor Canning

E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

- **Councilmember Lopez-Ortega** commented on an email she received regarding the speed limit at Rancho de Calistoga. It stated the current speed limit of 25 miles per hour is too fast. She also discussed depression in the elderly that can occur this time of year due to isolation. She urged people to reach out to those affected by isolation and depression.

- **Councilmember Barnes** noted that on November 11, at 11 A.M., the American Legion is hosting their annual Veteran's Day Memorial Program at Logvy Park. He also noted there are 6 days left to register to vote.

F) CITY MANAGER'S REPORT

- **City Manager Feik** announced he conducted interviews for the vacant Recreation Manager position on Friday, October 11, along with **Councilmember Barnes**.
- **City Manager Feik** noted that in a future City Council meeting the City Council and staff will be discussing Proposition 64 (Recreational Marijuana Legalization) and its effect on the community.

G) PROCLAMATIONS/PRESENTATION/AWARDS

- 1) **Presentation of a Service Award to Administration Services Director Gloria Leon for 5 years of service to the City of Calistoga. Ms. Leon thanked the Council and staff for their help and support during her tenure.**
- 2) **Presentation of the Planning and Building Department was done by Planning and Building Director Goldberg.**

Council and staff discussion ensued.

H) CONSENT CALENDAR

- 3) **Approval of Minutes of the September 20, 2016 and October 4, 2016 regular City Council meetings.**
- 4) **Approval of Resolution No. 2016-081 declaring certain property surplus, and authorizing the City Manager to dispose of said property.**

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Barnes to approve **Items No. 3 and 4** of the Consent Calendar. The Motion was carried by the following vote:

AYES: Councilmember Kraus, Barnes and Lopez-Ortega
and Vice Mayor Dunsford
NOES: None
ABSTAIN: None
ABSENT: Mayor Canning

I) PUBLIC HEARING

- 5) **Update of the County of Napa Local Agency Formation Commission's (LAFCO) Municipal Service Review and Sphere of Influence for the City of Calistoga.**

Planning and Building Director Goldberg presented the item.

Council and staff discussion ensued.

Vice Mayor Dunsford opened the Public Hearing at 6:37 P.M.

LAFCO Executive Officer Brendon Freeman addressed the City Council. He also noted the report includes recommendations and nothing is mandatory.

Vice Mayor Dunsford closed the Public Hearing at 6:39 P.M.

The City Council recommended leaving the boundaries as they are.

- 6) **Adoption of Resolution No. 2016-082 vacation of the Public Right-of-Way within Rancho de Calistoga Mobile Home Park located at 2412 Foothill Boulevard. The Right-of-Way is currently located under the existing Park Manager's Unit.**

Senior Planner Lundquist presented the item.

Council and staff discussion ensued.

Vice Mayor Dunsford opened the Public Hearing at 6:44 P.M.

Having no one come forward, **Vice Mayor Dunsford** closed the Public Hearing at 6:44 P.M.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Barnes to adopt Resolution No. 2016-082 vacating the Public Right-of-Way within Rancho de Calistoga Mobile Home Park located at 2412 Foothill Boulevard and directing staff to cause a certified copy of Resolution No. 2016-082 to be recorded in the office of the Napa County Recorder. The Motion was carried by the following vote:

AYES: Councilmember Kraus, Barnes and Lopez-Ortega
and Vice Mayor Dunsford
NOES: None
ABSTAIN: None
ABSENT: Mayor Canning

- 7) **Adoption of Resolution No. 2016-083 adopting the 2016 Napa Countywide Pedestrian Plan, which will serve as a guide to the**

development of a comprehensive pedestrian system throughout the City of Calistoga and the County of Napa.

Senior Planner Lundquist presented the item.

Vice Mayor Dunsford opened the Public Hearing at 6:50 P.M.

Having no one come forward, **Vice Mayor Dunsford** closed the Public Hearing 6:50 P.M.

It was MOVED by Councilmember Barnes and SECONDED by Councilmember Kraus to adopt Resolution No. 20106-083 adopting the 2016 Napa Countywide Pedestrian Plan. The Motion was carried by the following vote:

AYES:	Councilmember Barnes, Kraus and Lopez-Ortega and Vice Mayor Dunsford
NOES:	None
ABSTAIN:	None
ABSENT:	Mayor Canning

- 8) **Introduction of Ordinance No. 724 amending Chapter 12.24 entitled “Park Rules and Regulations” by adding new sections to the Calistoga Municipal Code Chapters 12.24.040 Tobacco Use in City Parks and 12.24.041 Tobacco Use in City Parks – Enforcement and waiving its first reading.**

City Manager Feik presented the item.

Council and staff discussion ensued. It was the consensus of the Council to include parking lots attached to parks, as well.

Vice Mayor Dunsford opened the Public Hearing at 6:55 P.M.

Having no one come forward, **Vice Mayor Dunsford** closed the Public Hearing at 6:55 P.M.

Council and staff discussion ensued.

It was MOVED by Councilmember Kraus and SECONDED by Councilmember Barnes to adopt Ordinance No. 724 amending Chapter 12.24 entitled “Park Rules and Regulations” by adding new sections to the Calistoga Municipal Code Chapters 12.24.040 Tobacco Use in City Parks and 12.24.041 Tobacco Use in City Parks – Enforcement, including adding ‘parking lots and parking spaces

attached to a park' to the ordinance and waiving the first reading. The Motion was carried by the following roll call vote:

AYES: Councilmember Kraus, Barnes and Lopez-Ortega
and Vice Mayor Dunsford
NOES: None
ABSTAIN: None
ABSENT: Mayor Canning

- 9) Introduction of Ordinance No. 725 amending Title 1 of the Calistoga Municipal Code and adding a new section entitled "Administrative Citations" and waiving its first reading.

City Manager Feik presented the item.

Council and staff discussion ensued.

Vice Mayor Dunsford opened the Public Hearing at 7:18 P.M.

Dennis McNay, Foothill Blvd., asked if this process would make it easier for someone to get a violation and if the fees for citations are already set.

Council and staff discussion ensued.

Vice Mayor Dunsford closed the Public Hearing at 7:25 P.M.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Lopez-Ortega to adopt Ordinance No. 725 amending Title 1 of the Calistoga Municipal Code and adding a new section entitled "Administrative Citations" and waiving its first reading. The Motion was carried by the following roll call vote:

AYES: Councilmember Kraus, Lopez-Ortega and Barnes
and Vice Mayor Dunsford
NOES: None
ABSTAIN: None
ABSENT: Mayor Canning

- 10) Introduction of Ordinance No. 723 changing the Calistoga Municipal Code Title 2 Chapter 2.04 Council Section 2.04.010 Meetings – Regular to enhance the meeting locations.

City Clerk Flamson presented the item.

Council and staff discussion ensued.

Vice Mayor Dunsford opened the Public Hearing 7:30 P.M.

Dennis McNay, Foothill Blvd. asked if the meetings need to be televised. **City Clerk Flamson** noted that televising meetings is not a requirement but a service the City provides for the public.

Vice Mayor Dunsford closed the Public Hearing at 7:31 P.M.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Lopez-Ortega to adopt **Ordinance No. 723** changing the Calistoga Municipal Code Title 2 Chapter 2.04 Council Section 2.04.010 Meetings – Regular to enhance the meeting locations. The Motion was carried by the following roll call vote:

AYES: Councilmember Kraus, Lopez-Ortega and Barnes
and Vice Mayor Dunsford
NOES: None
ABSTAIN: None
ABSENT: Mayor Canning

J) GENERAL GOVERNMENT

- 11) **Presentation of the update on the Active Transportation Plan Implementation.**

Senior Planner Lindquist presented the item.

Council and staff discussion ensued.

Vice Mayor Dunsford opened public comments.

Having no one come forward, **Vice Mayor Dunsford** closed public comments.

City Council accepted the report.

- 12) **Adoption Resolution No. 2016-084 accepting a donation of funds from Karen Eisenmen for a memorial bench and approving a budget adjustment.**

Public Works Director Kirn presented the item. Mrs. Eisenman donated \$2,2044 for a memorial bench.

It was **MOVED** by Councilmember Barnes and **SECONDED** by Councilmember Kraus to adopt **Resolution No. 20106-084** accepting a donation of funds from Karen Eisenmen for a memorial bench and

approving a budget adjustment. The Motion was carried by the following vote:

AYES: Councilmember Barnes, Kraus and Lopez-Ortega
and Vice Mayor Dunsford
NOES: None
ABSTAIN: None
ABSENT: Mayor Canning

- 13) Adoption of Resolution No. 2016-085 authorizing the water exchange with Santa Clara Valley Water District for a portion of the City's 2016 State Water Project Water Allocation via the Napa County Flood Control and Water Conservation District.

Public Works Director Kirn presented the item.

Council and Staff discussion ensued.

Vice Mayor Dunsford opened public comments.

Having no one come forward, Vice Mayor Dunsford closed public comments.

It was **MOVED** by Councilmember Barnes and **SECONDED** by Councilmember Kraus to adopt Resolution No. 20106-085 authorizing the water exchange with Santa Clara Valley Water District for a portion of the City's 2016 State Water Project Water Allocation via the Napa County Flood Control and Water Conservation District. The Motion was carried by the following vote:

AYES: Councilmember Barnes, Kraus and Lopez-Ortega
and Vice Mayor Dunsford
NOES: None
ABSTAIN: None
ABSENT: Mayor Canning

- 14) Adoption of Resolution No. 2016-086 approving a reorganization of the Water and Wastewater Division and adding one new full time equivalent position to Operator I/II, Public Works Department.

Public Works Director Kirn presented the item.

Council and staff discussion ensued.

Vice Mayor Dunsford opened public comments.

Having no one come forward, **Vice Mayor Dunsford** closed public comments.

It was **MOVED** by Councilmember Lopez-Ortega and **SECONDED** by Councilmember Barnes to adopt Resolution No. 20106-086 approving the reorganization of the Water and Wastewater Division and adding one new full time equivalent position to Operator I/II, Public Works Department. The Motion was carried by the following vote:

AYES: Councilmember Lopez-Ortega, Barnes and Kraus
and Vice Mayor Dunsford
NOES: None
ABSTAIN: None
ABSENT: Mayor Canning

K) ADJOURNMENT

Vice Mayor Dunsford adjourned the meeting at 7:58 p.m. to the next regular meeting of the City Council held at 1307 Washington Street, on November 1, 2016.

Respectfully submitted:



Prepared by: Kathy Flamson, City Clerk



Approved by: Michael Dunsford, Vice Mayor