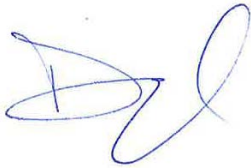


City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Michael Kirn, Public Works Director/City Engineer
DATE: November 15, 2016
SUBJECT: Consideration of a Resolution Approving and Adopting a Sanitary Sewer Management Plan for the City of Calistoga

APPROVAL FOR FORWARDING:



Dylan Feik, City Manager

1
2 **ISSUE:** Consideration of a Resolution approving and adopting a Sanitary Sewer
3 Management Plan for the City of Calistoga.

4
5 **RECOMMENDATION:** Adopt Resolution.

6
7 **BACKGROUND/DISCUSSION:** The Bay Area Clean Water Agencies (BACWA)
8 worked with the Regional Water Quality Control Board (RWQCB) in a collaborative
9 effort to find ways to reduce and prevent sanitary sewer overflows. This effort
10 resulted in the development of Sanitary Sewer Management Plan (SSMP) guidelines
11 and ultimately in the RWQCB requiring agencies to prepare SSMPs. On June 7,
12 2005, the City received a letter from the RWQCB notifying us that, as a Sanitary
13 Sewer Collection System Agency, we were required to prepare a SSMP.

14
15 The notification letter also included a schedule for the preparation of the SSMP that
16 required elements 1 through 4 to be completed by August 31, 2006, elements 5
17 through 7 to be completed by August 31, 2007, elements 8 and 9 to be completed by
18 August 31, 2008 and element 10 to be completed by November 2, 2009.

19
20 The City completed and approved a Sanitary Sewer Management Plan on May 4,
21 2010.

22

23 SSMPs are required to include the following ten elements:

24

25

1. Goals

26

2. Organization

27

3. Overflow Emergency Response Plan

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4. Fats, Oil, and Grease (FOG) Control Program

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5. Legal Authority

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6. Measures and Activities

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7. Design and Construction Standards

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8. Capacity Management

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9. Monitoring, Measurement, and Program Modifications

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10. SSMP Audits

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36 The SSMP is updated annually. However, Council is required to approve an
37 updated SSMP every five years.

38

39 Staff has conducted the review of the SSMP with the help of Larry Walker
40 Associates, the City's consultant for sewer collection and treatment issues.

41

42 Staff recommends that the attached 2016 Sanitary Sewer Management Plan be
43 approved and accepted by the City Council.

44

45 **FISCAL IMPACT:** The FOG program and outreach activities will be ongoing as
46 are the regular activities of sewer main inspection, etc. These mandatory SSMP
47 activities will consume undetermined amounts of staff time and resources and will be
48 budgeted through the Sewer Collection Budget 03-4141.

49

50 **ATTACHMENTS:**

51

1. Resolution

52

2. 2016 Sanitary Sewer Management Plan

RESOLUTION 2016- XXX

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA,
COUNTY OF NAPA, STATE OF CALIFORNIA, APPROVING A SANITARY
SEWER MANAGEMENT PLAN FOR THE CITY OF CALISTOGA**

WHEREAS, the City of Calistoga was notified by the Regional Water Quality Control Board that, as a sewer collection agency, it was required to prepare a Sanitary Sewer Management Plan (SSMP) that included certain specific elements; and

WHEREAS, a Final SSMP was approved and accepted by the City Council on May 4, 2010; and

WHEREAS, the SSMP is updated annually, however, City Council is required to re-certify the SSMP every five years; and

WHEREAS, staff has reviewed the updated 2016 Final Sanitary Sewer Management Plan and recommends that the SSMP for the City of Calistoga be approved and adopted by Council.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Calistoga hereby approves and adopts the 2016 Sanitary Sewer Management Plan related to the City of Calistoga’s sewer collection system; and

BE IT FURTHER RESOLVED that the City Council of the City of Calistoga hereby authorizes the Public Works Director to notify the Regional Water Quality Control Board of its adoption.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calistoga at a regular meeting held this **15th day of November 2016**, by the following vote:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

CHRIS CANNING, Mayor

ATTEST:

KATHY FLAMSON, City Clerk

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