

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Kathy Flamson, City Clerk
DATE: November 15, 2016
SUBJECT: Consideration of a Resolution confirming the Mayor's appointments to the Planning Commission, Active Transportation Advisory Committee and Building Standards Advisory and Appeals Board

APPROVAL FOR FORWARDING:



Dylan Feik, City Manager

1 **ISSUE:** Consideration of a Resolution confirming the Mayor's appointments to the
 2 Planning Commission, Active Transportation Advisory Committee and Building
 3 Standards Advisory and Appeals Board.
 4

5 **RECOMMENDATION:** Confirm appointments and adopt Resolution.
 6

7 **DISCUSSION:** Pursuant to Government Code § 40605 the Mayor, with the approval of
 8 the City Council, shall make all appointments to boards, commissions, and committees.
 9 The current openings include two (2) members on the Planning Commission; two (2)
 10 members on the Active Transportation Advisory Committee and five (5) members on the
 11 Building Standards Advisory and Appeals Board. These positions were advertised on
 12 the City's website and posted in the display cases around town per the "Maddy Act."
 13

14 As of the closing date for applications to be submitted, which was November 4, 2016,
 15 the following applications were submitted for two (2) openings on the Planning
 16 Commission:
 17

| | |
|--------------|-------------|
| Paul Cotes | (Incumbent) |
| Scott Cooper | (Incumbent) |

18
 19 The following applications were submitted for two (2) openings on the Active
 20 Transportation Advisory Committee:
 21

| | |
|-----------------|-------------|
| Efrain Gonzalez | (Incumbent) |
| Kevin Eisenberg | |
| Brad Suhr | (Incumbent) |

23 The following applications were submitted for five (5) openings on the Building
24 Standards Advisory and Appeals Board:

25

| | |
|----------------|-------------|
| Paul Coates | (Incumbent) |
| Timothy Wilkes | (Incumbent) |
| Bill Nance | (Incumbent) |
| Bev More | (Incumbent) |

26

27 **FISCAL IMPACT:** None.

28

29 **ATTACHMENTS:**

30

1. Draft Resolution

31

2. Applications

RESOLUTION NO. 2016-XXX

RESOLUTION OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA CONFIRMING THE MAYOR’S APPOINTMENTS TO THE PLANNING COMMISSION, ACTIVE TRANSPORTATION ADVISORY COMMITTEE AND BUILDING STANDARDS ADVISORY AND APPEALS BOARD

1 **WHEREAS**, California Government Code Section 65300 states that the Mayor,
2 with the approval of the City Council, shall make all appointments to boards,
3 commissions, and committee; and
4

5 **WHEREAS**, the State of California has adopted the “Maddy Appointive List Act”,
6 which requires the preparation of a list of all regular and ongoing commissions and
7 committees appointed by the local legislative body. The Act also requires public notice
8 to be given anytime a vacancy occurs on any of these ongoing bodies; and
9

10 **WHEREAS**, the City Council wishes to utilize the largely untapped reservoir of
11 talent which exists among the citizenry that all too frequently is not aware of the
12 opportunities for participation on local regulatory and advisory boards and commissions;
13 and
14

15 **WHEREAS**, pursuant to State Legislation the City Council of the City of Calistoga
16 is required to appoint representatives for the Planning Commission.
17

18 **NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of
19 Calistoga hereby confirms the Mayor’s appointments of the following two (2) individuals
20 to a two-year term on the Planning Commission:
21

22
23 **NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the City Council of the
24 City of Calistoga hereby confirms the Mayor’s appointment of the following two (2)
25 individuals to a two-year term on the Active Transportation Advisory Committee:
26

27
28 **NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the city Council of the
29 City of Calistoga hereby confirms the Mayor’s appointment of the following five (5)
30 individuals to a two-year term on the Building Standards Advisory and Appeals Board:
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PASSED AND ADOPTED by the City Council of the City of Calistoga this **15th**
day of November, 2016, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

CHRIS CANNING, Mayor

ATTEST:

Kathy Flamson, City Clerk



CITY OF CALISTOGA
CITY CLERK

OCT 19 2016

CITY of CALISTOGA

RECEIVED

BOARDS AND COMMISSIONS APPLICATION

Citizens are encouraged to serve on the various City commissions. Applications will be reviewed and interviews may be scheduled with the City Council. Commission appointments are made at a regular meeting of the City Council.

Application for:

- City Active Transportation Advisory Committee
- City Building Standards Advisory and Appeals Board
- County Library Commission
- Napa County Bicycle Advisory Committee
- Napa County Measure A Financial Oversight Committee
- Napa County Mosquito Abatement Board
- City Planning Commission
- Other Committees _____

Name: Coates Paul W.
Last First M.I.

Telephone: [REDACTED] 942-5268 N/A
Home Business Facsimile

E-mail Address: [REDACTED]

Physical Address of Residence: [REDACTED] Calistoga, CA

Mailing Address: P O Box 1006 Calistoga, CA

Business Address: 509A Washington street, Calistoga, CA

Occupation: General Contractor

Are you a resident of the City of Calistoga? Yes No Years of residency: 40

Education and/or related background: General Contractor 35+ years;
AA Argonomy

Licenses or special certificates held:
General Contractors Licenses # 505964 # 382019
EPA Lead Certification

APPOINTMENT
2016/10/20

Organizations to which you belong (professional, technical, community, services): _____

American Legion

State specifically why you wish to serve, why you believe you are qualified for the position, and what you might contribute to the group:

I would like to continue to improve relationships with the public; along with stream lining the application process. I would like to help improve opportunities for more housing at all levels in our community and promote more commercial investments in our town.

(Use additional paper, if necessary)

References (include name and daytime phone number: (1) Jim Barnes [redacted]
(2) Sharon Carone [redacted]

List any other committees/commissions on which you have served, and the year(s) of service:

Vice Mayor & Council member 4 yrs; Building Standards Advisory and Appeals Board; City Calistoga Design Review Board; Board Member of Napa Valley Flood Control

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

I have read, understand, and will abide by this statement (please initial) _____.

I have sufficient time to devote to this responsibility and plan to attend the required meetings if I am appointed to fill a vacancy

10/20/16
Date

[Handwritten Signature]
Signature of Applicant

Completed application should be returned to

City Clerk
1232 Washington Street
Calistoga, CA 94515

For questions please call the City Clerk at (707) 942-2807.



CITY OF CALISTOGA
CITY CLERK

NOV - 3 2016

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BOARDS AND COMMISSIONS APPLICATION

Citizens are encouraged to serve on the various City commissions. Applications will be reviewed and interviews may be scheduled with the City Council. Commission appointments are made at a regular meeting of the City Council.

Application for:

- | | |
|---|--|
| <input type="checkbox"/> City Active Transportation Advisory Committee | <input type="checkbox"/> Napa County Bicycle Advisory Committee |
| <input type="checkbox"/> City Building Standards Advisory and Appeals Board | <input type="checkbox"/> Napa County Measure A Financial Oversight Committee |
| <input type="checkbox"/> County Library Commission | <input checked="" type="checkbox"/> Napa County Mosquito Abatement Board |
| | <input checked="" type="checkbox"/> City Planning Commission |
| | <input type="checkbox"/> Other Committees _____ |

Name: COOPER Scott D.
Last First M.I.

Telephone: [REDACTED] 942-6300 709-2318
Home Business Facsimile

E-mail Address: [REDACTED]

Physical Address of Residence: [REDACTED]

Mailing Address: 1424 LINCOLN AVE # C

Business Address: CALISTOGA

Occupation: MORTGAGE BROKER / RE AGENT

Are you a resident of the City of Calistoga? Yes No Years of residency: 20 7

Education and/or related background: BBA in MARKETING

Licenses or special certificates held:
SHOON-AJF, REAL ESTATE LICENSE
MASTER MASON

Organizations to which you belong (professional, technical, community, services): ROTARY
FREE MASONRY, A J J F,

State specifically why you wish to serve, why you believe you are qualified for the position, and what you might contribute to the group:

I WISH TO CONTINUE SERVING THE
CALISTOGA COMMUNITY IN MY CAPACITY AS
A PLANNING COMMISSIONER

(Use additional paper, if necessary)

References (include name and daytime phone number: (1) _____
(2) _____

List any other committees/commissions on which you have served, and the year(s) of service:
ROTARY FOUNDATION CHAIR 2012-2013
ROTARY VOCATIONAL CHAIR 2015-2016

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.
I have read, understand, and will abide by this statement (please initial) *JK*

I have sufficient time to devote to this responsibility and plan to attend the required meetings if I am appointed to fill a vacancy

11-3-16
Date

[Signature]
Signature of Applicant

Completed application should be returned to

City Clerk
1232 Washington Street
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CITY OF CALISTOGA
CITY CLERK

OCT 24 2016

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- County Library Commission
- Napa County Bicycle Advisory Committee
- Napa County Measure A Financial Oversight Committee
- Napa County Mosquito Abatement Board
- City Planning Commission
- Other Committees _____

Name: Gonzalez Efrain
Last First MI

Telephone: [Redacted] [Redacted] [Redacted]
Home Business Facsimile

E-mail Address: [Redacted]

Physical Address of Residence: [Redacted] Calistoga, CA

Mailing Address: [Redacted] Calistoga, CA

Business Address: _____

Occupation: massage therapist

Are you a resident of the City of Calistoga? Yes No Years of residency: 29

Education and/or related background: _____

Licenses or special certificates held: massage therapist

Organizations to which you belong (professional, technical, community, services): _____

ATAC

State specifically why you wish to serve, why you believe you are qualified for the position, and what you might contribute to the group:

(Use additional paper, if necessary)

References (include name and daytime phone number: (1) TOM SHERMAN [REDACTED]

(2) _____

List any other committees/commissions on which you have served, and the year(s) of service:

ATAC - 3 YRS.

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

I have read, understand, and will abide by this statement (please initial) E.G.

I have sufficient time to devote to this responsibility and plan to attend the required meetings if I am appointed to fill a vacancy

10-24-16
Date

Efrain Lopez
Signature of Applicant

Completed application should be returned to

City Clerk
1232 Washington Street
Calistoga, CA 94515

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CITY OF CALISTOGA
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NOV - 4 2016

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- City Green Committee
- County Library Commission
- Napa County Bicycle Advisory Committee
- Napa County Measure A Financial Oversight Committee
- Napa County Mosquito Abatement Board
- City Planning Commission
- Other Committees _____

Name: Eisenberg Kevin J

Last First M.I.

Telephone: _____

Home Business Facsimile

E-mail Address: _____

Physical Address of Residence: _____ Calistoga

Mailing Address: As Above

Business Address: _____

Occupation: Retired Educator

Are you a resident of the City of Calistoga? Yes No Years of residency: 25 Years

Education and/or related background: _____

Masters Educational Administration - CSU Dominguez Hills

Licenses or special certificates held: _____

Teaching Credential, Admin. Services Credential

Organizations to which you belong (professional, technical, community, services): Rotary

State specifically why you wish to serve, why you believe you are qualified for the position, and what you might contribute to the group:

Having served in the past on the Calistoga Bicycle Advisory Committee, I would like to continue the work of the current committee to promote non-motorized transportation making Calistoga an ideal community for active transportation benefitting residents and visitors

(Use additional paper, if necessary)

References (include name and daytime phone number: (1) Jim Flamson [redacted]
(2) Leonard LaBranche [redacted]

List any other committees/commissions on which you have served, and the year(s) of service:

Calistoga Bicycle Advisory Committee, 1993-2006
Countywide Bicycle Committee 2003-2005

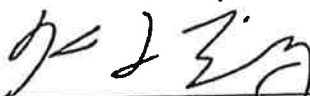
Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

I have read, understand, and will abide by this statement (please initial) ke.

I have sufficient time to devote to this responsibility and plan to attend the required meetings if I am appointed to fill a vacancy

November 4, 2016

Date



Signature of Applicant

Completed application should be returned to

City Clerk
1232 Washington Street
Calistoga, CA 94515

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- County Library Commission
- Napa County Bicycle Advisory Committee
- Napa County Measure A Financial Oversight Committee
- Napa County Mosquito Abatement Board
- City Planning Commission
- Other Committees _____

Name: Suhr Brad

Last First M.I.

Telephone: [REDACTED] 707-942-9687

Home Business Facsimile

E-mail Address: [REDACTED]

Physical Address of Residence: [REDACTED] Calistoga, CA 94515

Mailing Address: Same

Business Address: 1318 Lincoln Avenue, Calistoga, CA 94515

Occupation: Business Owner

Are you a resident of the City of Calistoga? Yes No Years of residency: 8 + years

Education and/or related background: 4-Year Degree

Licenses or special certificates held:

Organizations to which you belong (professional, technical, community, services): A.T.A.C.

State specifically why you wish to serve, why you believe you are qualified for the position, and what you might contribute to the group:

I would like to continue on the ATAC to help further active transportation
in Calistoga

(Use additional paper, if necessary)

References (include name and daytime phone number: (1) _____

(2) _____

List any other committees/commissions on which you have served, and the year(s) of service:

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

I have read, understand, and will abide by this statement (please initial) BS.

I have sufficient time to devote to this responsibility and plan to attend the required meetings if I am appointed to fill a vacancy

11-4-16
Date



Digitally signed by Brad Suhr
DN: cn=Brad Suhr, o=Calistoga
Bikeshop, ou,
email=calbikes@gmail.com, c=US
Date: 2016.11.04 15:29:00 -08'00'

Signature of Applicant

Completed application should be returned to

City Clerk
1232 Washington Street
Calistoga, CA 94515

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CITY OF CALISTOGA
CITY CLERK

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Application for:

- | | |
|--|--|
| <input type="checkbox"/> City Active Transportation Advisory Committee | <input type="checkbox"/> Napa County Bicycle Advisory Committee |
| <input checked="" type="checkbox"/> City Building Standards Advisory and Appeals Board | <input type="checkbox"/> Napa County Measure A Financial Oversight Committee |
| <input type="checkbox"/> County Library Commission | <input type="checkbox"/> Napa County Mosquito Abatement Board |
| | <input type="checkbox"/> City Planning Commission |
| | <input type="checkbox"/> Other Committees _____ |

Name: Coates Paul W.
Last First M.I.

Telephone: [REDACTED] 942-5268 N/A
Home Business Facsimile

E-mail Address: [REDACTED]

Physical Address of Residence: [REDACTED] Calistoga, CA.

Mailing Address: PO Box 1006 Calistoga CA.

Business Address: 509A Washington Street Calistoga, CA

Occupation: General Contractor

Are you a resident of the City of Calistoga? Yes No Years of residency: 40

Education and/or related background: AA Argonomy

Licenses or special certificates held:
General Contractor License # 505964 # 382019
EPA Lead Certification

Organizations to which you belong (professional, technical, community, services): _____

American Legion

State specifically why you wish to serve, why you believe you are qualified for the position, and what you might contribute to the group:

I believe we need to establish long term solutions to long term problems and work with the public that we serve. I have extensive knowledge in planning and development and in interpretation and implementations of rules and regulations

(Use additional paper, if necessary)

References (include name and daytime phone number: (1) Jim Barnes [redacted]
(2) Sharon Carone [redacted]

List any other committees/commissions on which you have served, and the year(s) of service:
Vice Mayor & council member 4 yrs; Building standards Advisory and Appeals board; City Calistoga Design Review Board; Board member of Napa Valley Flood Control

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.
I have read, understand, and will abide by this statement (please initial) _____.

I have sufficient time to devote to this responsibility and plan to attend the required meetings if I am appointed to fill a vacancy

10/20/16
Date

[Signature]
Signature of Applicant

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CITY OF CALISTOGA
CITY CLERK

NOV - 2 2016

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- Napa County Measure A Financial Oversight Committee
- Napa County Mosquito Abatement Board
- City Planning Commission
- Other Committees _____

Name: WILKES TIMOTHY N.
Last First M.I.

Telephone: _____
Home Business Facsimile

E-mail Address: _____

Physical Address of Residence: _____

Mailing Address: SAME

Business Address: _____

Occupation: ARCHITECT

Are you a resident of the City of Calistoga? Yes No Years of residency: 25

Education and/or related background: B. ARCH (1970)

CALIFORNIA ARCHITECTS LIC. # 8546 (ACTIVE)

Licenses or special certificates held: _____

Organizations to which you belong (professional, technical, community, services): PLANNING COMMISSION, BUILDING STANDARDS & APPEALS, A.I.A.

State specifically why you wish to serve, why you believe you are qualified for the position, and what you might contribute to the group:

I DESIRE TO HELP THIS SPECIAL CITY BE AS GOOD AS POSSIBLE. I HAVE PRACTICED ARCHITECTURE FOR 45 YEARS.

(Use additional paper, if necessary)

References (include name and daytime phone number: (1) PAUL COATES [REDACTED]
(2) LYNN GOLDBERG [REDACTED]

List any other committees/commissions on which you have served, and the year(s) of service:

BUILDING STANDARDS (CURRENT)
PLANNING COMMISSION (CURRENT)

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

I have read, understand, and will abide by this statement (please initial) TW

I have sufficient time to devote to this responsibility and plan to attend the required meetings if I am appointed to fill a vacancy

11-1-2016
Date

Timothy Williams
Signature of Applicant

Completed application should be returned to

City Clerk
1232 Washington Street
Calistoga, CA 94515

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CITY OF CALISTOGA
CITY CLERK

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- City Active Transportation Advisory Committee
- City Building Standards Advisory and Appeals Board
- City Green Committee
- County Library Commission
- Napa County Bicycle Advisory Committee
- Napa County Measure A Financial Oversight Committee
- Napa County Mosquito Abatement Board
- City Planning Commission
- Other Committees _____

Name: Nance Bill
Last First M.I.

Telephone: [REDACTED] 707 942-6622
Home Business Facsimile

E-mail Address: [REDACTED]

Physical Address of Residence: [REDACTED] Calistoga, CA 94515

Mailing Address: Same

Business Address: Same

Occupation: Building Contractor

Are you a resident of the City of Calistoga? Yes No Years of residency: 40 + Years

Education and/or related background: Building Contractor - 25 + Years

Licenses or special certificates held:

General Contractor 912542

Organizations to which you belong (professional, technical, community, services): _____

NHQA Racing Circuit

State specifically why you wish to serve, why you believe you are qualified for the position, and what you might contribute to the group:

I'm a General Contractor and would like to help the Board understand
all the new regulations

(Use additional paper, if necessary)

References (include name and daytime phone number: (1) Bob Beck [redacted]
(2) John Merchant [redacted]

List any other committees/commissions on which you have served, and the year(s) of service:

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

I have read, understand, and will abide by this statement (please initial) [initials]

I have sufficient time to devote to this responsibility and plan to attend the required meetings if I am appointed to fill a vacancy

11/04/2016
Date

[Signature]
Signature of Applicant

Completed application should be returned to

City Clerk
1232 Washington Street
Calistoga, CA 94515

For questions please call the City Clerk at (707) 942-2807.



CITY OF CALISTOGA
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BOARDS AND COMMISSIONS APPLICATION

Citizens are encouraged to serve on the various City commissions. Applications will be reviewed and interviews may be scheduled with the City Council. Commission appointments are made at a regular meeting of the City Council.

Application for:

- | | |
|--|--|
| <input type="checkbox"/> City Active Transportation Advisory Committee | <input type="checkbox"/> Napa County Bicycle Advisory Committee |
| <input checked="" type="checkbox"/> City Building Standards and Advisory Appeals Board | <input type="checkbox"/> Napa County Measure A Financial Oversight Committee |
| <input type="checkbox"/> City Green Committee | <input type="checkbox"/> Napa County Mosquito Abatement Board |
| <input type="checkbox"/> County Library Commission | <input type="checkbox"/> City Planning Commission |
| | <input type="checkbox"/> Other Committees _____ |

Name: More, Beverly C.

| | | | |
|------------|------------|--------------|--------------|
| | Last | First | M.I. |
| Telephone: | [REDACTED] | 707-942-1360 | 707-942-1361 |
| | Home | Business | Facsimile |

E-mail Address: [REDACTED]

Physical Address of Residence: [REDACTED] Calistoga, CA 94515

Mailing Address: PO Box 624, Calistoga, CA 94515

Business Address: same as above

Occupation: Architect

Are you a resident of the City of Calistoga? Yes No Years of residency: 36 yrs in school district

Education and/or related background: AA degree in architecture & 36 years experience in the practice of architecture in Calistoga and the Napa Valley.

Licenses or special certificates held:

Licensed Architect, California C-24650; Sonoma State University, Green Building Professional Certificate Program 2010

Organizations to which you belong (professional, technical, community, services): Calistoga Rotary;
Calistoga BSAAB

State specifically why you wish to serve, why you believe you are qualified for the position, and what you might contribute to the group:

Having practiced architecture in Calistoga and the Napa Valley for over 36 years, I have considerable experience
working with various building departments, planning departments, public works departments, health departments
and fire departments to achieve compliance with all relevant building codes, and city and county ordinances
relative to both residential and commercial construction projects. I also have over 25 years experience on this board.

(Use additional paper, if necessary)

References (include name and daytime phone number: (1) Diane Barrett [REDACTED]
(2) Carol Bush [REDACTED]

List any other committees/commissions on which you have served, and the year(s) of service:

Design Review Board (for several years before it was eliminated); Community Resources
Commission (2005-2010); Building Standards and Advisory Appeals Board (25+ years thru 2016).

Please Note: Appointment to this position may require you to file a conflict of interest disclosure statement with the City Clerk. This information is a public record and these statements are available to the public on request.

I have read, understand, and will abide by this statement (please initial) BCM.

I have sufficient time to devote to this responsibility and plan to attend the required meetings if I am appointed to fill a vacancy

November 4, 2016

Date

Bev More

Signature of Applicant

Completed application should be returned to

City Clerk
1232 Washington Street
Calistoga, CA 94515

For questions please call the City Clerk at (707) 942-2807.