

# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Kathy Flamson, City Clerk  
**DATE:** January 3, 2017  
**SUBJECT:** City Council Minutes

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APPROVAL FOR FORWARDING:



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Dylan Feik, City Manager

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2 **DISCUSSION:** Minutes of the December 20, 2016 Regular City Council Meeting.  
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4 **RECOMMENDATION:** Approve Minutes.  
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6 **ATTACHMENTS:**  
7 1. Draft Minutes of the aforementioned meeting..

**MINUTES**

**CITY COUNCIL – REGULAR MEETING  
TUESDAY, DECEMBER 20, 2016 - 6:00 P.M.  
CALISTOGA COMMUNITY CENTER**

**A) CALL TO ORDER – ROLL CALL**

**Mayor Canning called the Regular Session to order at 6:00 p.m.**

In attendance were the following: Councilmember James Barnes, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Absent: Councilmember Gary Kraus

Also in attendance: Recreation Manager Rachel Melick, Planning and Building Director Lynn Goldberg, City Manager Dylan Feik and City Clerk Kathy Flamson.

**B) SALUTE TO THE FLAG**

**C) REPORT FROM CLOSED SESSION**

- **Mayor Canning** reported there was no reportable action on the Closed Session item as there was no closed session held.

**D) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS**

**Mayor Canning** opened oral communication.

**Paul Laskar**, representing the Napa County Tobacco Advisory Board, presented a plaque in appreciation for the smoke-free park legislation the City of Calistoga passed. He noted it was the most complete version of an ordinance in the Napa Valley, including e-cigarettes, smokeless tobacco and the parking lots adjoining the parks of Calistoga.

**Mayor Canning** closed oral communication.

**E) ADOPTION OF MEETING AGENDA**

**Mayor Canning** requested Items No 4 and 7 be continued to January 3, 2017. It was **MOVED** Councilmember Barnes by and **SECONDED** by Vice Mayor Dunsford to approve the Council Meeting Agenda with the requested change. The Motion carried by the following vote:

<b>AYES:</b>	<b>Councilmember Barnes, Vice Mayor Dunsford, Councilmember Lopez-Ortega and Mayor Canning</b>
<b>NOES:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>
<b>ABSENT:</b>	<b>Councilmember Kraus</b>

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**F) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION**

- Councilmember Lopez-Ortega wished everyone Merry Christmas, Feliz Navidad and Feliz Año Nuevo.
- Councilmember Barnes also wished everyone a Merry Christmas. He noted the Public Works crew has been resurfacing the crosswalks by the Calistoga Elementary School so they are less slippery when wet.
- Mayor Canning reminded everyone of the Community Forum on December 21, 2016, at 6 p.m. at the Community Center with the topic of cannabis and all elements of it. He noted Officer Luis Paniagua has been selected as Napa County Safety Officer of the Year. He also wished everyone a Merry Christmas

**G) CITY MANAGER'S REPORT**

- City Manager Feik – Nothing noted

**H) PROCLAMATIONS/PRESENTATION/AWARDS**

- 1) Recreation Manager Rachel Melick made a presentation regarding the Recreation Department and the upcoming events. A few Recreation Department aficionados talked about what they liked about the classes offered through the Recreation Department.

**I) CONSENT CALENDAR**

- 2) Approval of Minutes of the December 6, 2016 regular City Council meeting.

It was **MOVED** Vice Mayor Dunsford by and **SECONDED** by Councilmember Lopez-Ortega to approve Item No. 2 of the Consent Calendar. The Motion carried by the following vote:

<b>AYES:</b>	Vice Mayor Dunsford, Councilmembers Lopez-Ortega and Barnes and Mayor Canning
<b>NOES:</b>	None
<b>ABSTAIN:</b>	None
<b>ABSENT:</b>	Councilmember Kraus

**J) PUBLIC HEARING**

- 3) Introduction of Ordinance No. 728 pertaining to Zoning Code Amendments and Processing Fees related to Administrative Use and Temporary Use Permits (ZOA 2016-2), waive the first reading and adoption of Resolution No. 2016-099 setting the processing fee for Temporary Use Permits.

Planning and Building Director Goldberg presented the item.

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**Mayor Canning** opened the Public Hearing at 6:19 P.M.

Having no one come forward, **Mayor Canning** closed the Public Hearing at 6:19 P.M.

Council and staff discussion ensued.

It was **MOVED** by Councilmember Barnes and **SECONDED** by Councilmember Lopez-Ortega to introduce **Ordinance No. 728** and waive its first reading. It was **MOVED** by Councilmember Barnes and **SECONDED** by Councilmember Lopez-Ortega to adopt **Resolution No. 2016-099** setting the processing fee for Temporary Use Permits. The Motion carried by the following roll call vote:

- AYES:** Councilmembers Barnes and Lopez Ortega, Vice Mayor Dunsford and Mayor Canning
- NOES:** None
- ABSTAIN:** None
- ABSENT:** Councilmember Kraus

**K) GENERAL GOVERNMENT**

- 4) **Adoption of Resolutions regarding Resolutions of Necessity to acquire property by eminent domain, for temporary construction and public access easements required to build the Berry Street Replacement Bridge Project at 1328 Berry Street (APN 011-222-001) and 1341 Berry Street (APN 011-171-010) in the City of Calistoga.**

This item was continued to January 3, 2017.

- 5) **Adoption of Resolution No. 2016-100 approving the use of certain incentives to encourage the development of housing for targeted households.**

**Planning and Building Director Goldberg** presented the item.

Council and staff discussion ensued.

**Mayor Canning** opened public comments.

Having no one come forward, **Mayor Canning** closed public comments.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Lopez-Ortega to adopt **Resolution No. 2016-100** approving the use of certain incentives to encourage the

131 development of housing for targeted households. The Motion  
132 carried by the following vote:

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134 **AYES:** Vice Mayor Dunsford, Councilmember Lopez-  
135 Ortega and Barnes and Mayor Canning  
136 **NOES:** None  
137 **ABSTAIN:** None  
138 **ABSENT:** Councilmember Kraus  
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141 **6) Considering authorizing the Mayor to submit of a letter to the Napa**  
142 **County City Selection Committee naming Calistoga’s nomination for**  
143 **the new Metropolitan Transportation Commissioner (MTC)**  
144 **representing Napa County.**

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146 City Clerk Flamson presented the item.

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148 Council and staff discussion ensued.

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150 Mayor Canning opened public comments.

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152 Having no one come forward, Mayor Canning closed public comments.

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154 The consensus of the City Council was that Supervisor Alfredo  
155 Pedroza or Yountville Town Mayor Dunbar be recommended as  
156 nominees.

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158 **7) Adoption of a Resolution authorizing the purchase of a**  
159 **pedestrian/bicycle bridge for temporary use during the construction**  
160 **of the Berry Street Bridge Replacement Project, authorizing a budget**  
161 **adjustment, adopting findings contained in Caltrans Form 12-F, and**  
162 **authorizing the City Manager to execute a purchase order to buy the**  
163 **pedestrian/bicycle bridge.**

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165 This item was continued to January 3, 2017.

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167 **L) ADJOURNMENT**

168 Mayor Canning adjourned the meeting at 6:36 p.m. to the next regular meeting  
169 of the City Council held at 1307 Washington Street, on January 3, 2017.

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171 **Respectfully submitted:**

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174 Prepared by: Kathy Flamson, City Clerk

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Approved by: Chris Canning, Mayor