

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council Members
FROM: Derek Rayner, Deputy Public Works Director
VIA: Michael Kirn, Public Works Director/City Engineer
DATE: March 21, 2017
SUBJECT: Consideration of a Resolution Authorizing a Consultant Services Agreement with Adobe Associates, Inc. in the Amount of \$94,500 for Inspection Services related to the Silver Rose Resort Project and Authorizing the City Manager to Execute the Contract

APPROVAL FOR FORWARDING:



Michael T. Kirn, Acting City Manager

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2 **ISSUE:** Consideration of a Resolution that:

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4 1. Authorizes a Consultant Services Agreement with Adobe Associates, Inc. for
5 inspection services related to the Silver Rose Resort project in the amount of
6 \$94,500, subject to Adobe Associates, Inc. providing required insurance
7 documents.
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9 2. Authorizes the City Manager to execute the Consultant Services Agreement on
10 behalf of the City of Calistoga.

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12 **RECOMMENDATION:** Adopt the Resolution.

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14 **BACKGROUND / DISCUSSION:** The Silver Rose Resort Project consists of 85 resort
15 accommodation rooms, restaurant, spa, winery and 21 single family residences. Building
16 permits are expected to be issued imminently.

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18 Staff requested a proposal from Adobe Associates, Inc. to supplement the Public Works
19 and Building Department's inspection efforts for the project's on-site and off-site civil
20 infrastructure work during the anticipated construction period of May 2017 to October

21 2017. A proposal from Adobe Associates was received in the amount of \$16,500 for off-
22 site civil improvements and \$78,000 for on-site civil improvements for a total contract of
23 \$94,500.

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25 Staff has reviewed the proposal from Adobe Associates, Inc. and recommends that a
26 Consultant Services Agreement be authorized. The contract costs will be reimbursed by
27 the Silver Rose Resort project through a Developer Deposit Account at no cost to the
28 City.

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30 **COUNCIL GOALS:** The project conforms to Council Goal 1: Maintain and enhance the
31 economic vitality of the community and the financial stability of the City; Objective 1:
32 Encourage, manage and advance key private development and renovation projects to
33 stabilize economic vitality and avoid stagnation; and Council Goal 3: Establish, improve
34 and maintain City infrastructure.

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36 **CEQA REVIEW:** A mitigated negative declaration was approved by Resolution No. 2012-
37 032 on May 8, 2012 for this project. No further CEQA review is necessary for the
38 recommended approval.

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40 **FISCAL IMPACT:** The costs associated with the recommended agreement will be
41 reimbursed by Silver Rose through a Developer Deposit Account at no cost to the City.

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43 **ATTACHMENTS:**

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1. Resolution

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2. Consultant Services Agreement

RESOLUTION NO. 2017- XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA,
COUNTY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING A
CONSULTANT SERVICES AGREEMENT WITH ADOBE ASSOCIATES, INC.
FOR INSPECTION SERVICES RELATED TO THE SILVER ROSE RESORT
PROJECT IN THE AMOUNT OF \$94,500 AND AUTHORIZING THE CITY
MANAGER TO EXECUTE THE CONTRACT

WHEREAS, the Silver Rose Resort project consists of 85 resort accommodations, restaurant, spa, winery and 21 single family residences; and

WHEREAS, building permits are expected to be issued imminently; and

WHEREAS, staff requested a proposal from Adobe Associates, Inc. to supplement the Public works and Building Department’s inspection efforts for the project’s on-site and off-site facilities during the construction period of May 2017 to October 2017; and

WHEREAS, a proposal was received from Adobe Associates, Inc. in the amount of \$16,500 for off-site civil improvements inspections and \$78,000 for on-site civil improvements for a total contract of \$94,500; and

WHEREAS, City staff has reviewed the proposal and recommends that a Consultant Services Agreement be authorized with Adobe Associates, Inc.; and

WHEREAS, the Agreement costs will be reimbursed by the Silver Rose Resort project through a Developer Deposit Account.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Calistoga as follows:

1. A Consultant Services Agreement is authorized with Adobe Associates, Inc. to provide inspection services related to the Silver Rose Resort project in the amount of \$94,500.
2. Finds that the costs of the agreement will be funded by the Silver Rose Resort project through a Developer Deposit Account.
3. The City Manager is hereby authorized to execute the Agreement on behalf of the City of Calistoga, subject to approval as to form by the City Attorney.

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PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calistoga at a regular meeting held this **21st day of March 2017**, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

CHRIS CANNING, Mayor

ATTEST:

KATHY FLAMSON, City Clerk