

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council Members
FROM: Derek Rayner, Deputy Public Works Director
VIA: Michael Kirn, Public Works Director/City Engineer
DATE: March 21, 2017
SUBJECT: Consideration of a Resolution Authorizing a Consultant Services Agreement with Adobe Associates, Inc. in the Amount of \$43,000 for a Water & Sewer System Study and Report related to the Calistoga Hills Resort and Authorizing the City Manager to Execute the Contract

APPROVAL FOR FORWARDING:



Michael T. Kirn, Acting City Manager

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ISSUE: Consideration of a Resolution that:

1. Authorizes a Consultant Services Agreement with Adobe Associates, Inc. for a Water and Sewer Study and Report related to the Calistoga Hills Resort in the amount of \$43,000, subject to Adobe Associates, Inc. providing required insurance documents.
2. Authorizes the City Manager to execute the Consultant Services Agreement on behalf of the City of Calistoga.

RECOMMENDATION: Adopt the Resolution.

BACKGROUND / DISCUSSION: The Calistoga Hills Resort consists of 110 resort accommodation rooms, up to 20 residence club homes and up to 13 custom homes.

Staff requested a proposal from Adobe Associates, Inc. to study/model water and sewer systems to ensure they are in compliance with specific hydraulic parameters required by

19 the project. A proposal from Adobe Associates was received in the amount of \$43,000 to
20 provide the water and sewer system study and report.
21 Staff has reviewed the proposal from Adobe Associates, Inc. and recommends that a
22 Consultant Services Agreement be authorized. The contract costs will be reimbursed by
23 the Calistoga Hills Resort project through a Developer Deposit Account at no cost to the
24 City.

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26 **COUNCIL GOALS:** The project conforms to Council Goal 1: Maintain and enhance the
27 economic vitality of the community and the financial stability of the City; Objective 1:
28 Encourage, manage and advance key private development and renovation projects to
29 stabilize economic vitality and avoid stagnation; and Council Goal 3: Establish, improve
30 and maintain City infrastructure.

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32 **CEQA REVIEW:** An EIR and Mitigation Monitoring Plan was approved by Resolution No.
33 2012-061 on August 21, 2012 for this project. No further CEQA review is required for the
34 recommended consultant services agreement.

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36 **FISCAL IMPACT:** The recommended agreement will be paid through the Developer
37 Deposit Account funded by the Calistoga Hills Resort project at no cost to the City.

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39 **ATTACHMENTS:**

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- 41 1. Resolution
- 42 2. Consultant Services Agreement

RESOLUTION NO. 2017- XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING A CONSULTANT SERVICES AGREEMENT WITH ADOBE ASSOCIATES, INC. FOR A WATER AND SEWER STUDY AND REPORT RELATED TO THE CALISTOGA HILLS RESORT PROJECT IN THE AMOUNT OF \$43,000 AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE CONTRACT

WHEREAS, the Calistoga Hills Resort project consists of 110 resort accommodations, up to 20 residence club homes, and up to 13 custom homes; and

WHEREAS, staff requested a proposal from Adobe Associates, Inc. to study/model water and sewer systems to ensure they are in compliance with specific hydraulic parameters required by the Calistoga Hills Resort Project; and

WHEREAS, a proposal was received from Adobe Associates, Inc. in the amount of \$43,000 for the water and sewer study and report; and

WHEREAS, City staff has reviewed the proposal and recommends that a Consultant Services Agreement be authorized with Adobe Associates, Inc.; and

WHEREAS, the Agreement costs will be reimbursed by the Calistoga Hills Resort project through a Developer Deposit Account.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Calistoga as follows:

- 1. A Consultant Services Agreement is authorized with Adobe Associates, Inc. to study/model water and sewer systems to ensure they are in compliance with specific hydraulic parameters required by the Calistoga Hills Resort Project in the amount of \$43,000.
- 2. Finds that the costs of the agreement will be funded by the Calistoga Hills Resort project through a Developer Deposit Account.
- 3. The City Manager is hereby authorized to execute the Agreement on behalf of the City of Calistoga, subject to approval as to form by the City Attorney.

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PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calistoga at a regular meeting held this **21st day of March 2017**, by the following vote:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

CHRIS CANNING, Mayor

ATTEST:

KATHY FLAMSON, City Clerk