

City of Calistoga Staff Report

TO: Honorable Mayor and City Council
FROM: Dylan Feik, City Manager
DATE: June 6, 2017
SUBJECT: Consideration of Displaying the Rainbow Flag from June 15, 2017 to June 20, 2017 and the Transgender Flag from June 20 to June 26, 2017 on the Ceremonial Flag Pole.

APPROVAL FOR FORWARDING:

Dylan Feik, City Manager

1 **ISSUE:** Consideration of Displaying the Rainbow Flag from June 15, 2017 to June 20,
2 2017 and the Transgender Flag from June 20 to June 26, 2017 on the Ceremonial Flag
3 Pole.

4
5 **RECOMMENDATION:** By motion, approve the display of the Rainbow Flag, a Non-
6 Governmental Flag, on the City ceremonial flag pole from June 15 to June 20, 2017 and
7 the Transgender Flag, a Non-Governmental Flag, on the City ceremonial flag pole from
8 June 20 to June 26, 2017.

9
10 **BACKGROUND/DISCUSSION:** Mayor Canning is requesting the Rainbow Flag be
11 flown on the City of Calistoga's Ceremonial Flag Pole from June 15, 2017 to June 20,
12 2017 and the Transgender Flag be flown on the City of Calistoga's Ceremonial Flag
13 Pole from June 20, 2017 to June 26, 2017, in honor of Napa Valley LGBTQ Pride Week.

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15 **FISCAL IMPACT:** There is no fiscal impact to the City with allowing this flag to be
16 flown.

17
18 **Attachment:**
19 1. Email from Mayor Chris Canning
20 2. Non-Governmental Flag Policy

Kathy Flamson

Subject: FW: Flag Request

From: Chris Canning
Sent: Thursday, May 18, 2017 9:26 AM
To: Kathy Flamson
Subject: Re: Flag Request

That works for me.

Chris Canning
Mayor, City of Calistoga
Cell: (707) 815-2105

On May 18, 2017, at 8:30 AM, Kathy Flamson <kflamson@ci.calistoga.ca.us> wrote:

Good morning Chris,
Attached is the proclamation created for the flag request from Susan Napoliello from PFLAG Napa UpValley Support Group. In speaking with Susan, it was decided we would fly the Rainbow Flag from June 15-20 and the Transgender Flag from June 20-26, since our ceremonial flag pole can only fly one flag at a time. Please confirm if this is OK.

Thank you,

Kathy Flamson, CMC
City Clerk
City of Calistoga
1232 Washington Street
Calistoga, CA 94515
Phone (707) 942-2807
Fax (707) 942-0732
email: kflamson@ci.calistoga.ca.us

<LGBT Pride Month - June 2017.doc>

RESOLUTION NO. 2014-025

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, ESTABLISHING POLICIES FOR THE OUTDOOR DISPLAY OF GOVERNMENTAL AND NON-GOVERNMENTAL FLAGS ON CITY PROPERTY

WHEREAS, there is a need to establish a uniform policy to govern the flying of the national and City flags on City-owned properties at half-staff to pay homage to the deceased; and

WHEREAS, the City desires to allow the display of flags promoting appropriate public awareness, non-profit organizations and local cultural celebrations under certain circumstances; and

WHEREAS, in accordance with Section 15061(b)(3) of the California Environmental Quality Act (CEQA) Guidelines, the proposed policies are not subject to CEQA because it can be seen with certainty that there is no possibility that they could have a significant effect on the environment.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby adopts the policies as shown in Exhibits A and B attached hereto.

PASSED AND ADOPTED by the City Council at a regular meeting held the **1st day of April, 2014** by the following vote:

AYES: Vice Mayor Dunsford, Councilmembers Kraus and Barnes and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: Councilmember Lopez-Ortega



CHRIS CANNING, Mayor

ATTEST:



KATHY FLANIGAN, Deputy City Clerk

Exhibit A

Policy on Flying Flags on City Property at Half-Staff

Purpose

The purpose of this administrative policy is to establish a uniform policy to govern the flying of the United States and City of Calistoga flags at half-staff on City-owned property to pay homage to the deceased.

Applicability

1. National flags on City-owned property shall be flown at half-mast upon order of the President of the United States or authorization by the Governor of California, and on Memorial Day until noon.
2. National and/or City flags on City-owned property may also be flown at half-staff at the direction of the Mayor upon the death of:
 - A City Councilmember, past or present
 - A City employee whose death occurred during the discharge of duty
 - A City employee or retiree having served the City for 25 or more years
 - A prominent citizen not holding or having held elected public office, whose accomplishments and contributions to the community clearly demonstrated a commitment over and beyond that which would be normally associated with the performance of work.

For the above circumstances, flags will be flown at half-staff as soon as practicable following the notification of a death, and will ordinarily be continued for 48 hours.

Public Notice

The public shall be notified of the reason for flying the national and/or City flags at half-staff, when feasible. This notice may include posting information on the City's web site.

Exhibit B

Policy on the Display of Non-Governmental Flags on City Property

Purpose

The purpose of this administrative policy is to allow the display of certain flags promoting public awareness, non-profit organizations and local cultural celebrations on City property.

Approval Process

1. An application for the display of a non-governmental flag on City property may be filed by a City resident with the City Clerk and shall be accompanied by the information requested on the application form. Such information shall include, at minimum, the reason(s) for the display, the flag design, the period of time to be displayed, and evidence that the applicant is authorized to make the request on behalf of the organization sponsoring the flag.
2. The Mayor is authorized to approve the display of non-governmental flags, subject to appropriate terms and conditions.
3. The Mayor may deny a flag display application for flags related, but not limited to:
 - a. The promotion of profit-making ventures, products or entities
 - b. Matters of extreme political controversy, ideological or religious beliefs, or individual conviction
 - c. Events or organizations with no direct relationship to the City of Calistoga
 - d. Campaigns or events that the City finds demeaning or disrespectful.

Flag location

Non-governmental flags may not be displayed on a pole on which the U.S. flag is flown.