

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council

FROM: Derek Rayner, Deputy Public Works Director

VIA: Michael Kirn, Public Works Director/City Engineer

DATE: June 6, 2017

SUBJECT: Consideration of a Resolution Approving a Consultant Services Agreement in the Amount of \$44,293 with Consolidated CM for Construction Management and Inspection Services on the Grant Street Phase II Drainage Improvements Project and Authorizing the City Manager to Execute the Agreement.

APPROVAL FOR FORWARDING:



Dylan Feik, City Manager

1 **ISSUE:** Consideration of a Resolution approving a Consultant Services
 2 Agreement in the amount of \$44,293 with Consolidated CM for construction
 3 management and inspection services on the Grant Street Phase II Drainage
 4 Project and authorizing the City Manager to execute the agreement.

5

6 **RECOMMENDATION:** Adopt the Resolution.

7

8 **BACKGROUND/DISCUSSION:** Staff requested a proposal for Inspection
 9 Services related to the Grant Street Phase II Drainage Improvements Project from
 10 Consolidated CM.

11

12 These services are necessary to ensure a high quality product is built and the
 13 contract conforms to the project contract documents. Consolidated CM has
 14 previously provided similar services for the City's Mt Washington Water Storage
 15 Tank Project and the Calistoga Recycled Water Storage Pond Project. Staff
 16 recommends that the City Council approve an agreement with Consolidated CM in

17 an amount not to exceed \$44,293 and the City Manager be authorized to execute
18 the agreement.

19

20 **COUNCIL GOALS:** The Grant Street Phase II Drainage Improvements Project
21 conforms to Council Goal 3: Establish, improve and maintain City infrastructure,
22 Objective 1: Maintain the high level of service and reliability of the City's
23 infrastructure systems and facilities.

24

25 **CEQA REVIEW:** A Categorical Exemption under the California Environmental
26 Quality Act pursuant to Title 14, the California Code of Regulations Section
27 15301(d) of the CEQA Guidelines was filed with the County Clerk's Office on
28 February 25, 2014 and forwarded to the State Clearing House. No comments or
29 protests were filed.

30

31 **FISCAL IMPACT:** Funds have been budgeted in the proposed FY 17/18 budget
32 for this project, including the recommended agreement. The project will be funded
33 with Measure A funds from Account No. 01-5520-4915.

34

35 **ATTACHMENTS:**

- 36 1. Resolution
37 2. Professional Services Agreement

RESOLUTION 2017- XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA,
COUNTY OF NAPA, STATE OF CALIFORNIA, APPROVING A CONSULTANT
SERVICES AGREEMENT WITH CONSOLIDATED CM FOR INSPECTION SERVICES
FOR THE GRANT STREET PHASE II DRAINAGE IMPROVEMENTS PROJECT

1 **WHEREAS**, construction of the Grant Street Phase II Drainage Improvements
2 Project is scheduled to begin in mid-June 2017; and
3

4 **WHEREAS**, inspection services are necessary to verify that the work is completed
5 according to the approved plans and specifications; and
6

7 **WHEREAS**, one proposal was submitted by Consolidated CM to provide the
8 required professional services; and
9

10 **WHEREAS**, staff has reviewed said proposal, found that the proposal from
11 Consolidated CM is reasonable and they are a qualified proposer and recommends that an
12 agreement with Consolidated CM be approved in an amount not to exceed \$44,293.
13

14 **NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Calistoga
15 as follows:

- 16 1. A Consultant Services Agreement with Consolidated CM is hereby approved
17 in an amount not to exceed \$44,293 for inspection services for the Grant
18 Street Phase II Drainage Improvements Project, as set forth in the attached
19 agreement.
- 20
- 21 2. The City Manager is hereby authorized to execute the required documents.
22

23 **PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Calistoga
24 at a regular meeting held this **6th day of June 2017**, by the following vote:
25

26 **AYES:**
27 **NOES:**
28 **ABSTAIN:**
29 **ABSENT:**
30

31 _____
32 **CHRIS CANNING, Mayor**

33 **ATTEST:**

34 _____
35
36 **KATHY FLAMSON, City Clerk**