

# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Jonathan Mills – Chief of Police  
**DATE:** November 5<sup>th</sup> 2008  
**SUBJECT:** Authorization to Purchase Vehicle for Police Department

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**APPROVAL FOR FORWARDING:**

  
 James C. McCann, City Manager

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1 **ISSUE:** Adoption of a Resolution to authorize the expenditure of budgeted funds to  
 2 purchase a replacement patrol car for the Police Department from Downtown Ford in the  
 3 amount of \$28,672.16.

4 **RECOMMENDATION:** Adopt the Resolution authorizing the purchase of a replacement  
 5 vehicle and related equipment for the vehicle.

6 **BACKGROUND/DISCUSSION:** The City Council has budgeted funds for the purchase of a  
 7 replacement Police Department patrol vehicle in the amount of \$34,650.00. This amount  
 8 was estimated to be the cost of purchasing and equipping a new police package vehicle that  
 9 will replace an existing patrol vehicle from the department fleet based on a five-year  
 10 replacement cycle.

11 Because our department has the same specifications for patrol vehicles as the California  
 12 Highway Patrol, it has been our practice to purchase replacement vehicles through the  
 13 automobile dealer (contract vendor) who has already been awarded the State contract for  
 14 CHP specification patrol cars. By doing this, we can “piggy back” off the CHP contract and  
 15 are able to purchase a vehicle at the lowest possible price. Downtown Ford Sales is the  
 16 State contract vendor for the 2009 model year Ford Crown Victoria CHP specification police  
 17 vehicles. The purchase price of the patrol vehicle includes certain dealer-installed  
 18 equipment that renders the vehicle usable as a police vehicle.

19 Currently there are no alternative fuel or hybrid vehicles that meet the performance  
 20 specifications of the State contract.

21 **FISCAL IMPACT:** \$34,650.00 was budgeted in the Equipment Replacement Fund for  
 22 replacement of one patrol car. The purchase price and partial outfitting of the new police  
 23 vehicle (\$28,672.16 with the \$500 discount) is below the budgeted amount by \$5,997.84.  
 24 Some of the equipment necessary to complete the outfitting of the new vehicle will be  
 25 reused from the patrol unit being replaced. The purchase of new vehicle graphics and other  
 26 necessary emergency response equipment for the vehicle will be made with the remaining  
 27 funds.

28 **ATTACHMENT:** Draft Resolution

RESOLUTION NO. 2008- \_\_\_\_\_

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING THE PURCHASE OF A VEHICLE FOR THE POLICE DEPARTMENT

**WHEREAS**, the City of Calistoga budget for Fiscal Year 2008-2009 contains an appropriation of \$34,650 for the acquisition of a police vehicle for the Police Department; and

**WHEREAS**, Downtown Ford, of Sacramento, California is a Contract Vendor for the Ford Crown Victoria Police Interceptor specification police vehicle; and

**WHEREAS**, the Calistoga Police Department desires to purchase a Ford Crown Victoria Police Interceptor Police vehicle and Downtown Ford has provided a price of \$29,172.16 for the purchase of said vehicle and a \$500.00 discount if payment is received within 20 days of purchase making the final price \$28,672.16.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Calistoga hereby authorizes the City Manager to purchase a 2009 Model Ford Crown Victoria Police Interceptor police vehicle from Downtown Ford of Sacramento for \$28,672.16.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Calistoga at a regular meeting held this **5th day of November 2008**, by the following vote:

**AYES:**  
**NOES:**  
**ABSTAIN/ABSENT:**

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**JACK GINGLES, Mayor**

**ATTEST:**

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**SUSAN SNEEDON, City Clerk**

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