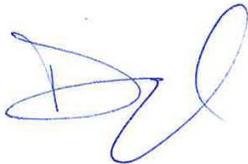


City of Calistoga Staff Report

TO: Honorable Mayor and City Council
FROM: Dylan Feik, City Manager
DATE: June 20, 2017
SUBJECT: Approval of City Hall Closure on Monday, July 3, 2017

APPROVAL FOR FORWARDING:



Dylan Feik, City Manager

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ISSUE: Approval of City Hall Closure on Monday, July 3, 2017.

RECOMMENDATION: Approve the Closure of City Hall.

BACKGROUND/DISCUSSION: City Hall is scheduled to be open on Monday, July 3, 2017, and closed for the holiday on Tuesday, July 4, 2017. There is limited staff available for Monday, July 3, as many employees have already requested the day off. Remaining staff have expressed a willingness to take an accrued day off on July 3.

FISCAL IMPACT: There will be no fiscal impact, employees will be asked to use an accrued day off (vacation, floating holiday or comp time).