

MINUTES
CITY COUNCIL – REGULAR MEETING
TUESDAY, OCTOBER 21, 2008 - 7:00 P.M.
CALISTOGA COMMUNITY CENTER

CALL TO ORDER

Mayor Gingles called the Regular Session to order at 7:00 p.m.

In attendance were the following: Councilmember Placido Garcia, Councilmember Gary Kraus, Councilmember Karen Slusser, Vice Mayor Michael Dunsford and Mayor Jack Gingles.

Also present were, City Manager James McCann, Planning and Building Director Charlene Gallina, Associate Planner Erik Lundquist and City Clerk Susan Sneddon.

ACTION OUT OF CLOSED SESSION

Mayor Gingles announced that there was no Closed Session held this evening.

ORAL COMMUNICATION

No comment.

ADOPTION OF MEETING AGENDA

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Garcia to approve the Council Meeting Agenda. The Motion was carried unanimously.

PROCLAMATIONS

1. Proclamation for “Red Ribbon Week” (October 23rd – 31st, 2008).

Mayor Gingles read the “Red Ribbon Week” Proclamation.

Julio Rodriguez and Ivan Espinoza, Calistoga Junior-Senior High School students, provided a brief overview on the meaning of “Red Ribbon Week” which is in memory of Drug Enforcement Agent Enrique Camarena who was murdered because of his involvement with drug law enforcement.

PRESENTATION

2. Presentation by Dean Enderlin from G.A.R./Civil War Memorial regarding the Pioneer Cemetery.

Mayor Gingles introduced Dean Enderlin, Junior Vice Commander of Ellsworth Camp #23, Sons of Union Veterans of the Civil War (SUVCW), and David Schleeter, Commander of the Ellsworth Camp #23, SUVCW.

Mr. Schleeter, Commander of the Ellsworth Camp #23, provided a brief history of the Grand Army of the Republic and thanked the City and the Calistoga Boy Scout Troop for preserving the Civil War memorial of the Unknown Soldier at Pioneer Cemetery.

Dean Enderlin, Junior Vice Commander of Ellsworth Camp #23, presented two letters of commendation to Mayor Gingles and Public Works Director/City Engineer Takasugi for their support in preserving the Civil War memorial at Pioneer Cemetery.

CONSENT CALENDAR

3. Accounts payable for the period ending Thursday, October 16, 2008 (total \$289,413.15).
4. Minutes of the of the October 7, 2008 regular City Council meeting.
5. Adoption of Resolution No. 2008-090 authorizing a contract with L.D. Giacomini for demolition of Logvy Park buildings and site work in the amount of \$25,180.50 (*Authorizing Agreement No. 325*).
6. Adoption of Resolution No. 2008-091 approving Amendment No. 6 to the Consultant Services Agreement with Erler & Kalinowski, Inc. for construction management/inspection services related to the Water Facilities Projects (*Authorizing Agreement No. 326*).
7. Adoption of Resolution No. 2008-092 approving the "Red Flag" Identity Theft Policies pursuant to the new regulations from the United States Federal Trade Commission.

It was **MOVED** by Councilmember Slusser and **SECONDED** by Councilmember Kraus to approve Items No. 3, 4, 5, 6 & 7 on the Consent Agenda. The Motion was carried by the following vote:

AYES: Councilmembers Slusser, Kraus, Garcia, Vice Mayor Dunsford, and Mayor Gingles

NOES: None

ABSENT/ABSTAIN: None

PUBLIC HEARING

8. Consideration of a Resolution requesting a Determination of Public Convenience and Necessity by Maribel Alvarez authorizing beer and wine sales in conjunction with the establishment of a new neighborhood market at 805 Washington Street, Suites A and B.

Associate Planner Lundquist introduced this item and stated that staff has reviewed this new market which involves the sale of beer and wine and have determined that the request would be suitable at this location. He stated that conditions of approval have been included to address loitering, noise and the maintenance of the business premises due to the diverse mix of church and businesses in the area.

Mayor Gingles opened the public hearing.

Marisa Hawks, 1414 Cedar Street, stated she owns property near the proposed market and mentioned her concerns regarding the sale of beer and wine at this location.

Mayor Gingles closed the public hearing.

Councilmember Kraus asked if the Catholic Church or other property owners with sensitive land uses in the area were made aware of the application.

Associate Planner Lundquist stated the Catholic Church and St. Helena Hospital (Vermeil Clinic) were notified by mail regarding the proposed establishment and neither provided any input.

Daniel Farris, 1831 Greenwood Avenue (property owner for the proposed business), stated that the hours of operation will be from 9:00 a.m. to 7:00 p.m. or 8:00 p.m.

Manuel Rodriquez, 1416 Franklin Street, stated that there are several businesses in the City where beer and wine can be purchased, and the City has laws to enforce any illegal activity.

Sergeant Martin stated that he does not foresee any major problems with alcohol use at the proposed business.

It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by **Councilmember Garcia** to adopt **Resolution No. 2008-092** authorizing a Determination of Public Convenience and Necessity by Maribel Alvarez authorizing beer and wine sales in conjunction with the establishment of a new neighborhood market at 805 Washington Street, Suites A and B. The Motion was carried unanimously as follows:

AYES: Vice Mayor Dunsford, Councilmembers Garcia, Kraus, Slusser and Mayor Gingles

NOES: None

ABSTAIN/ABSENT: None

GENERAL GOVERNMENT

9. Quarterly report presentation by the Calistoga Chamber of Commerce.

Rex Albright, Executive Director of Calistoga Chamber, presented the Chamber's quarterly report and provided highlights of recent undertakings and introduced Jack Wolfe of Wolfe Communication who has provided ideas and services to the Chamber regarding promotion and public relations to increase tourism in the City.

Mr. Wolfe, Wolfe Communications, provided a brief overview of active marketing efforts to increase the City's tourism industry.

10. Presentation by Mayor Gingles and Councilmember Slusser regarding a summary of events and actions at the League of California Cities Annual Conference.

Mayor Gingles provided a brief report on the recent League of California Cities Annual Conference held in Long Beach. He stated that this conference was attended by Councilmember Slusser, four staff and himself.

Councilmember Slusser summarized some of the benefits of attending the League's Annual Conference and other League training opportunities — gaining a better understanding of the State's current financial challenges, current legislative proposals, and various Grass Roots lobbying efforts. She suggested that in the future the proposed League Resolutions be discussed with City Council prior to their adoption at the League's Annual Conference.

City Manager McCann responded that each city/town's representative votes for proposed Resolutions at the League's General Assembly meeting at the Annual Conference. He stated that upon adoption these Resolutions then become policy for the entire League Board.

Mayor Gingles stated that this year the League's Resolutions were regarding the number of members on the League's Board and nonemergency public assistance telephone lines (511 and 211).

Councilmember Kraus stated his concern regarding the cost of travel and lodging to attend out-of-the-area conferences. He suggested the City should look into sending Councilmembers and staff to local conferences to avoid the costs of traveling out- of-the-area.

City Manager McCann stated that Mayor Gingles was the 2008 League of California Cities North Bay Division President which required certain responsibilities of staff and the Mayor.

Councilmember Kraus stated his concern regarding the former Community Resources Department Director attending the Annual Conference after resignation was announced.

City Manager McCann indicated that staff will obtain travel and training policies from other communities and will pass along a summary of common practices.

CITY MANAGER REPORTS

- Announced the Hazardous Waste Collection Day at the Napa County Fairgrounds, Saturday, October 25th (9 AM – 3 PM).
- Stated that there are current openings on City Commissions & Boards (Applications due November 21, 2008).
- Announced that the Low Vision Group Meeting on October 24th (1:30 PM, Rancho de Calistoga Club Room).
- Stated that the draft Urban Design Plan is moving forward with good direction from the public; there will be a follow-up public meeting at a Planning Commission meeting in late November.
- He stated the awarding the Growth Management Allocations for the 2009 Calendar Year will be on the November 5, 2008 City Council Agenda.
- Stated that the next City Council Meeting will be held on Wednesday, November 5, 2008 due to the November 4, 2008 Consolidated General Election.

COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

Councilmember Slusser stated that the October 25th Hazardous Waste Collection Day at the Napa County Fairgrounds will be accepting outdated medications and medical needles.

Councilmember Garcia asked if the proposed additional stops for the northbound VINE bus route have been discussed at the Napa County Transportation and Planning Agency (NCTPA) Board meeting (**City Manager McCann** stated that this item will be discussed at the October 23rd NCTPA Technical Advisory Meeting).

Councilmember Kraus requested that City Manager McCann obtain travel policies from other cities to compare with the City's travel policy.

CITY COUNCIL ADJOURNMENT

Mayor Gingles adjourned the meeting at 8:30 p.m. to the next scheduled regular meeting to the Calistoga City Council, on Wednesday November 5, 2008, Calistoga Community Center, 1307 Washington Street, 7:00 p.m.

Respectfully submitted:

Prepared by: Susan Sneddon, City Clerk

Approved by: Jack Gingles, Mayor