

MINUTES

CITY COUNCIL-SPECIAL MEETING BUDGET STUDY SESSION WEDNESDAY, MAY 10, 2017– 10:00 A.M. CALISTOGA FIRE STATION

A) CALL TO ORDER

Mayor Canning called the Special Session to order at 10:08 P.M.

In attendance were the following: Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Councilmember James Barnes, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Also present were Public Works Director Michael Kirn, Administrative Services Director Gloria Leon, Planning & Building Director Lynn Goldberg, Police Chief Mitch Celaya, Fire Chief Steve Campbell, Deputy Public Works Director Derek Rayner, Recreation Services Manager Rachel Melick, Senior Planner Erik Lundquist, Administrative Services Technician Louise Harrison, City Manager Dylan Feik and City Clerk Kathy Flamson.

B) SALUTE TO THE FLAG

C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened Oral Communication at 10:09 P.M.

Having no one come forward, **Mayor Canning** closed Oral Communication.

D) ADOPTION OF MEETING AGENDA

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Barnes to approve the Council Meeting Agenda. The Motion was carried unanimously.

E) GENERAL GOVERNMENT

1) Discussion regarding the FY 2017/18 Budget

City Manager Feik introduced the item.

Administrative Services Director Leon presented the item and gave a PowerPoint presentation outlining the updated FY 16/17 actuals with adjustments to assumptions, the budget/cash flow situation for FY 16/17

year end projections and the budget summary review for FY 16/17 (General and Enterprise Funds).

Council and staff discussion ensued.

Administrative Services Director Leon discussed each Department budget, including City Council and City Clerk, Fire Department, Administration, Finance, Planning & Building, Recreation Division, Police Department and Public Works.

Council and staff discussion ensued regarding Revenues and Expenditures.

Council and staff took a lunch break at 12:15 P.M.

The Special Budget meeting was resumed at 12:53 P.M.

Council and staff discussion continued regarding Revenues and Expenditures.

2) Discussion regarding the next steps

City Manager Feik discussed the next steps in the budget approval process. The Public Hearing for budget adoption will be held on June 6, 2017, at 6:00 p.m. The Budget Adoption is tentatively scheduled for the City Council Meeting of Tuesday, June 20, 2017.

It was decided the Special Budget Study Session scheduled for Thursday, May 18, 2017, starting at 12:00 noon at the Calistoga Fire Station be cancelled.

F) ADJOURNMENT

Mayor Canning adjourned the meeting at 1:54 P.M. to the next scheduled regular City Council meeting, on Tuesday, May 16, 2017, Calistoga Community Center, 1307 Washington Street, 6:00 P.M.

Respectfully submitted:



Prepared by: **Kathy Flamson, City Clerk**



Approved by: **Chris Canning, Mayor**

Approved June 6, 2017