

MINUTES

CITY COUNCIL – REGULAR MEETING TUESDAY, JUNE 6, 2017 - 6:00 P.M. CALISTOGA COMMUNITY CENTER

A) CALL TO ORDER – ROLL CALL

Mayor Canning called the Regular Session to order at 6:00 p.m.

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Absent: None

Also in attendance: Fire Chief Steve Campbell, Planning/Building Director Lynn Goldberg, Administrative Services Director Gloria Leon, Public Works Director Mike Kirn, City Manager Dylan Feik and City Clerk Kathy Flamson.

B) SALUTE TO THE FLAG

C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened oral communication.

Kerri Abreu, discussed insurance issues for renting of the Community Center. She also discussed the need for bike helmets for children. **Mayor Canning** announced the **Fire Department** will hand out bike helmets to children in need. She also discussed the sprint car race coming to Calistoga on June 24.

Mayor Canning closed oral communication.

D) ADOPTION OF MEETING AGENDA

It was **MOVED Vice Mayor Dunsford** by and **SECONDED** by **Councilmember Kraus** to approve the Council Meeting Agenda. The Motion carried by the following vote:

AYES:	Vice Mayor Dunsford, Councilmembers Kraus, Barnes and Lopez-Ortega and Mayor Canning
NOES:	None
ABSTAIN:	None
ABSENT:	None

E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

- **Councilmember Lopez-Ortega** urged everyone to be sure to clean up after garage sales, including posted signs and items left on the curb.
- **Councilmember Barnes** thanked the community for the great support given to the American Legion over the Memorial Day weekend. The Poppy sales were great. He would like an update on the opening of the Monhoff Center and the release of funds for housing rehabilitation.
- **Councilmember Kraus** announced the passing of Darian Lopez, who was a vibrant, active member of the Calistoga community. He thanked Nancy Shadd, Marge Fechter and Rose Beck for their efforts to clean up Calistoga's downtown.
- **Mayor Canning** announced he will adjourn the meeting in memory of Darian Lopez. He requested City staff show support of the Paris Agreement for climate change. He also announced Concerts in the Park will be held on Thursdays, from June 15 through August 17. The Mayor also requested people pick up garage sale items and take down their signs.

F) CITY MANAGER'S REPORT

- **City Manager Feik reported: Nothing to report**

G) PROCLAMATIONS/PRESENTATION/AWARDS

- 1) A proclamation declaring June LGBTQ Pride Month was presented by Mayor Canning to PFLAG Napa UpValley Support Group Facilitator Susan Napoliello. Also present were Matthew Taylor, Matt Boyadjieff and Elaine Nepsha.

Councilmember Barnes asked Item No. 4 be pulled from the Consent Calendar due to the proximity of his home to the property. Councilmember Kraus asked Item Nos. 8 and 9 be pulled from the Consent Calendar due to the proximity of his home to the properties.

H) CONSENT CALENDAR

- 2) Approval of Minutes of the May 16, 2017 Closed and regular City Council meetings and May 10, 2017 City Council Special Budget Study Session.
- 3) Approval of displaying the Rainbow Flag from June 15-20, 2017 and the Transgender Flag from June 20-26, 2017 on the City Ceremonial Flag Pole.
- 4) Adoption of Resolution No. 2017-046 awarding a Consultant Services Agreement in the amount of \$44,294.00, with Consolidated CM for construction management and inspection services on the Grant Street

Phase II Drainage Improvements Project and authorizing the City Manager to execute the agreement.

- 5) Adoption of Resolution No. 2017-047 authorizing the City Manager to execute an amendment to the Professional Services Agreement with mark Thomas & Company to provide construction management and inspection services for the Berry Street Bridge Replacement Project up to an amount not to exceed \$330,000.00, and authorize the City Manager to execute future amendments for the PSA for construction management and inspection services up to the amount not to exceed any revised E-76 obligations of funds by CalTRANS.
- 6) Adoption of Resolution No. 2017-048 accepting a quotation with Marin IT, Inc., to provide replacement of all Microtek Firewall and switches from the entire city of Calistoga computer network in an amount not to exceed \$44,029.00.
- 7) Adoption of Resolution No. 2017-049 confirming the Mayor's appointment of a voting delegate (Mayor Canning) and an alternate voting delegate (Councilmember Lopez-Ortega) at the California League of Cities Annual Business Meeting to be held September 13-15, 2017, in Sacramento, California.
- 8) Adoption of Resolution No. 2017-050 directing the City Engineer to prepare and file a report for Palisades Subdivision Landscape Maintenance District in accordance with Article 4 of Chapter 1 of the California Streets and Highways Code.
- 9) Adoption of Resolution No. 2017-051 directing the City Engineer to prepare and file a report for Silverado Place Subdivision Landscape Maintenance District in accordance with Article 4 of Chapter 1 of the California Streets and Highways Code.

It was MOVED by Mayor Canning and SECONDED by Vice Mayor Dunsford to approve Item Nos. 2, 3, 5, 6 & 7 of the Consent Calendar. The Motion carried by the following vote:

AYES:	Mayor Canning, Vice Mayor Dunsford, Councilmembers Kraus, Barnes and Lopez-Ortega
NOES:	None
ABSTAIN:	None
ABSENT:	None

It was MOVED by Mayor Canning and SECONDED by Vice Mayor Dunsford to approve Item No. 4 of the Consent Calendar.

AYES: Mayor Canning, Vice Mayor Dunsford,
Councilmembers Kraus and Lopez-Ortega
NOES: None
ABSTAIN: Councilmember Barnes
ABSENT: None

It was **MOVED** by Mayor Canning and **SECONDED** by Councilmember Barnes to approve Item Nos. 8 & 9 of the Consent Calendar. The Motion was carried by the following vote:

AYES: Mayor Canning Councilmembers Barnes and
Lopez-Ortega and Vice Mayor Dunsford
NOES: None
ABSTAIN: Councilmember Kraus
ABSENT: None

I) PUBLIC HEARING

- 10) Adoption of Resolution No. 2017-052 adopting \$12,000 Affordable Housing Development Impact Fees on small residential owner projects.**

Planning/Building Director Goldberg presented the item.

Council and staff discussion ensued.

Mayor Canning opened the Public Hearing at 6:39 P.M.

Having no one come forward, **Mayor Canning** closed the Public Hearing at 6:39 P.M.

Council and staff discussion ensued.

It was **MOVED** as amended by Councilmember Kraus and **SECONDED** by Councilmember Barnes to adopt Resolution No. 2017-052 adopting \$12,000 Affordable Housing Development Impact Fees on small residential owner projects with the exclusion of housing projects of 1300 square feet or less of living area.

The Motion carried by the following vote:

AYES: Councilmembers Kraus, Barnes and Lopez-
Ortega, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

11) Public Hearing on the Draft Budget of the City of Calistoga for Fiscal Year 2017/2018.

Administrative Services Director Leon presented the item. She gave an overview of the budget as prepared and discussed the updated FY 2016/2017 actuals with adjustments to assumptions. She also discussed the FY 2017/2018 proposed budget including the General Fund; Water Enterprise Fund, Wastewater Enterprise Fund, Special Revenue Funds and Equipment Replacement Fund. **City Manager Feik** also addressed the Council regarding sales tax items.

Council and staff discussion ensued.

Mayor Canning opened the Public Hearing at 7:21 p.m.

Having no one come forward, **Mayor Canning** closed the Public Hearing at 7:22 p.m.

It was the consensus of the City Council to accept the Fiscal Year 2017/2018 Budget as presented.

Councilmember Barnes recused himself from **Item No. 12** due to the proximity of his home to 2016 Grant Street and left the dais.

12) Adoption of Resolution No. 2017-053 for a Waiver from Undergrounding Existing Overhead Utilities within the Merchant-Luk parcel map pursuant to Calistoga Municipal Code §16.02.080 (B). The property is located at 2016 Grant Street.

Public Works Director Kirn presented the item.

Mayor Canning opened the Public Hearing at 7:29 P.M.

Having no one come forward, **Mayor Canning** closed the Public Hearing at 7:29 P.M.

Council and staff discussion ensued.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Lopez-Ortega to adopt **Resolution No. 2017-053** for a Waiver from Undergrounding Existing Overhead Utilities within the Merchant-Luk parcel map pursuant to Calistoga Municipal Code §16.02.080 (B). The Motion carried by the following vote:

AYES: Vice Mayor Dunsford, Councilmembers Lopez-Ortega and Kraus and Mayor Canning

NOES: None
ABSTAIN: None
ABSENT: Councilmember Barnes

Councilmember Barnes returned to the dais.

J) GENERAL GOVERNMENT

- 13) Adoption of Resolution No. 2017-054 restricting parking on Gerard Street to three hours between the hours of 8 AM and 6 PM seven days a week, pursuant to Calistoga Municipal Code §10.36.080.

Public Works Director Kirn presented the item.

Council and staff discussion ensued.

Mayor Canning opened public comment.

Calistoga Spa Representative Diane Barrett discussed the parking issue in front of Calistoga Spa. She requested the 10 parking spaces located directly in front of the Calistoga Spa on Gerard Street remain unrestricted.

Wellspring Physical Therapy Representative Brian Webb requested 2 parking spaces for clients who have difficulty walking.

Mayor Canning closed public comment.

It was **MOVED** by Councilmember Barnes and **SECONDED** by Vice Mayor Dunsford to adopt Resolution No. 2017-054 restricting parking on Gerard Street to three hours between the hours of 8 AM and 6 PM seven days a week, pursuant to Calistoga Municipal Code §10.36.080, excluding the 10 parking spaces directly in front of the Calistoga Spa on Gerard Street. The Motion carried by the following vote:

AYES: Councilmember Barnes, Vice Mayor Dunsford, Councilmembers Kraus and Lopez-Ortega and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

- 14) Review of Inspection Program Changes and of adopting fees to Recover Calistoga Fire Department costs of conducting Annual Fire and Life Safety Inspections.

Fire Chief Campbell presented the item.

This item was continued from the May 16, 2017, City Council meeting.

Council and staff discussion ensued.

The staff was directed to move forward with the fee program, letting the Fire Department organize the process for structure inspection, including the fee schedule. It was also suggested a fee for weed abatement be included in the fee program.

K) ADJOURNMENT

Mayor Canning adjourned the meeting at 8:15 PM in memory of Darian Lopez to a regular meeting of the City Council held at 1307 Washington Street, on June 20, 2017, at 6:00 P.M.

Respectfully submitted:



Prepared by: **Kathy Flamson, City Clerk**



Approved by: **Chris Canning, Mayor**

Approved June 20, 2017

