

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Michael Kirn, Public Works Director/City Engineer
DATE: July 18, 2017
SUBJECT: Consideration of a Resolution Declaring Certain Property Surplus, and Authorizing the City Manager to Dispose of Said Property

APPROVAL FOR FORWARDING:



Dylan Feik, City Manager

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ISSUE: Consideration of a Resolution declaring certain property surplus, and authorizing the City Manager to dispose of said property.

RECOMMENDATION: Adopt Resolution.

BACKGROUND/DISCUSSION: Staff is requesting that City Council declare as surplus the item(s) on the attached Auction list and to authorize the City Manager to dispose of such surplus items. Pursuant to the Government Code, such action is consistent with the authority granted to the City by the State of California. (*Government Code § 37350 "A City may purchase, lease, receive, hold, and enjoy real and personal property, and control and dispose of it for the common benefit."*)

FISCAL IMPACT: The sale of the items will generate income to the City and will be placed in the Equipment Replacement Fund.

ATTACHMENTS:

- 1. Resolution
- 2. Auction List-July 18, 2017

RESOLUTION NO. 2017-XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, DECLARING CERTAIN PROPERTY SURPLUS AND AUTHORIZING THE DISPOSAL OF SAID PROPERTY BY THE CITY MANAGER FOR THE BENEFIT OF THE CITY OF CALISTOGA

WHEREAS, the City of Calistoga possesses certain property, as set forth in the following attachment hereto, which is no longer needed for the operation of the City of Calistoga; and

WHEREAS, the City Council desires to declare certain property surplus, and to arrange for the sale or disposal of said items; and

WHEREAS, pursuant to Government Code § 37350, such action is consistent with the property-owning authority granted to municipalities by the State of California; and

WHEREAS, the City Council desires to conduct the sale of said surplus vehicle in a manner most likely to produce the best financial return for the City.

NOW, THEREFORE BE IT RESOLVED as follows:

1. The City Council of the City of Calistoga resolves that the property listed in Attachment "A" is declared surplus and the City Manager is hereby authorized to dispose of said vehicle in a manner most likely to produce the best financial return for the City, the proceeds of which shall be for the use and benefit of the City of Calistoga.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Calistoga at a regular meeting held this **18th day of July 2017**, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

CHRIS CANNING, MAYOR

ATTEST:

KATHY FLAMSON, City Clerk

AUCTION ITEMS - JULY 2017			
Description	Color	Make	Serial Number
2 - Two-drawer file cabinets	Grey	Legal Sized	
1 - Two-drawer file cabinet	Putty	Legal Sized	
3 - Four-drawer file cabinets	Putty	Legal Sized	
1 - Four-drawer file cabinet	Black	Letter sized	
1 - Four-drawer file cabinet	Reddish Brown	Legal Sized	
1 - Four-drawer file cabinet	Grey	Legal Sized	
2 - Cubicle Desks			
1 - Brother label maker (no cord)	Grey	P-Touch	U60001-H3J047247
1 - Pyramid Time Clock	Putty	4000	4.00003E+13
1 - Rain Bird Irrigation Controller			Locked - No Key
2 - Rolls window film	Black		
1 - HP Office Jet Printer		6500	MY9962Y02H
1 - Keyboard		Motorola	7365BL1293
1 - HP Deskjet Printer		810C	MY01D1BORZ
1 - HP Deskjet Printer		820 Cxi	SG66E182CT
1 - View Sonic Monitor		VG150	GQ02611895
1 - Old Computer (floppy disks)			No ID
1 - Dell Computer Tower		Dimension 4700	CN-OX6252-70821-4AU-D2NR
1 - Tower Cabinet (floppy disks)	No Hard Drive	WS9	No ID
1 - Panasonic VCR		AG-RT600A	10TB00962
1 - Dell Computer Tower		Dimension XPS	9RNKH
1 - Compaq Proliant 800 Tower		ES1001	D932CDHIA318
1 - Dell Optiplex		TX270	4WCGN31
1 - NEC Multisync LCD Monitor		1770V	4X103315TA
10-Key Adding Machine		Sharp	Gears frozen (DESTROY)
Copy Paper (7 boxes)	8.5 X 14	Hammermill	White
Clasp Envelopes (3 boxes)	12" X 15.5"	Colombian	Kraft
12 - Hanging File Folders	Letter size		
4 - Chairs (sliders - no wheels)	Grey		
1 - Chair (sliders - no wheels)	Black		
1 - Large Chair w/wooden arms	Black		
1 - Chair w/wooden arms	Blue		
Wireless Office Headset System		Plantronics	
Bike Trailer	Black		
Skate Board		Grizzly	(missing wheel)
Bike seat			
Bicycles - NOT MORE THAN 25			