

# MINUTES

## CITY COUNCIL – REGULAR MEETING TUESDAY, AUGUST 15, 2017 - 6:00 P.M. CALISTOGA COMMUNITY CENTER

### A) CALL TO ORDER – ROLL CALL

**Mayor Canning called the Regular Session to order at 6:00 p.m.**

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega and Mayor Chris Canning.

Absent: Vice Mayor Michael Dunsford

Also in attendance: Public Works Director Mike Kirn, Fire Chief Steve Campbell, Planning/Building Director Lynn Goldberg, Police Chief Mitch Celaya, City Manager Dylan Feik and City Clerk Kathy Flamson.

### B) SALUTE TO THE FLAG

### C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

**Mayor Canning** opened oral communication.

**Calistoga High School Teacher Aida Zepeda** noted the students at the High School will be encouraged to attend City Council meetings. She also noted the students will be required to earn hours by volunteering within the community. Viri Agapoff was also at the lectern.

**Mayor Canning** closed oral communication.

### D) ADOPTION OF MEETING AGENDA

It was **MOVED** Councilmember **Kraus** by and **SECONDED** by Councilmember **Barnes** to approve the Council Meeting agenda. The Motion carried by the following vote:

**AYES:** Councilmembers Kraus, Barnes and Lope-Ortega  
and Mayor Canning

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Vice Mayor Dunsford

### E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

- Councilmember Lopez-Ortega expressed appreciation for living in a town like Calistoga, especially with all that is happening around the world. She asked everyone to respect each other. She recognized the

swift efforts of the Calistoga and St. Helena Fire Departments during a recent business fire at Riverlea Square. She also thanked Vice Mayor Dunsford and Mayor Canning for their efforts to help the business owners after this event.

- Councilmember Barnes noted he has had community input about the lighting at the new crosswalk on Lincoln Avenue. He mentioned that people are speeding through the crosswalk at dusk and dark when it's hard to see. He also talked about the lack of lighting at the Napa River crossing behind the Community Center. Lastly, he mentioned, as Adjutant of American Legion Post 231, on August 27 from 4-7 P.M. there will be a BBQ at Pioneer Park.
- Councilmember Kraus discussed the traffic patterns at Foothill Blvd. and Petrified Forest Road in the afternoon. Drivers pass (cars) on the right, driving in the bike lane to the Riverlea Square. They then come out on the other side of the Square to make a turn onto Petrified Forest Road. He noted the possibility of this being a moving violation. He also spoke of the recent tragedy in Virginia and his disappointment in the situation. He spoke of the heroes and patriots in our community.
- Mayor Canning noted he was at the fire last weekend in Riverlea Square. He thanked Calistoga Fire Department, St. Helena Fire Department and CalFIRE for their rapid response. He also thanked the community for the help, Cal Mart for the use of refrigerators for food storage and Mike Dunsford for his mobile kitchen. Rena Mae, shop owner, helped with the 2 displaced businesses by offering them space in her business after the fire. He noted the crosswalk situations and Cal Trans will do their best to fix the situation.

#### **F) CITY MANAGER'S REPORT**

- City Council will receive a report regarding the updates to the Community Center soon. Architect Tom Stimpert, who is working on the project, has asked for an additional two weeks to present this project.
- Commercial Design Staff Report will be presented to the Council on September 5, 2017.
- Soroptimist Read Aloud Program (RAP) needs volunteers to read to students at the Calistoga Elementary School.

#### **G) PROCLAMATIONS/PRESENTATIONS/AWARDS**

- 1) The Oath of Office was given to Full-Time Firefighter Jaime Orozco by City Clerk Kathy Flamson. Jaime's mother, Socorro Orozco, pinned on his badge.
- 2) A 10 Year Service Award was presented by Mayor Canning to Fire Engineer Kris Breiner.

- 3) A presentation was done by Police Chief Mitch Celaya regarding the Calistoga Police Department. He noted domestic violence has increased from last year. He also noted education and resources are a main objective for immigration issues. He reported the first National Night Out held on August 1, was a success.
- 4) A presentation by the Hearts and Hands Pre-School was not done.

Mayor Canning asked that Item No. H 7 be pulled from the Consent Calendar for further discussion.

#### H) CONSENT CALENDAR

- 5) Approval of Minutes of the August 1, 2017 regular City Council meeting.
- 6) Adoption of Resolution No. 2017-090 accepting as complete the Logvy Park Pedestrian Pathway Project constructed by J.A. Gonsalves & Sons Construction, Inc. and authorizing the Public Works Director to file a Notice of Completion.
- 8) Adoption of Resolution No. 2017-092 authorizing the City Manager to execute a Professional Services Agreement in the amount not to exceed \$30,000 with the UpValley Family Centers to provide family support services to the residents of Calistoga for Fiscal Year 2017-2018.

It was **MOVED** by Councilmember Barnes and **SECONDED** by Councilmember Kraus to approve Item Nos. 5, 6 & 8 of the Consent Calendar. The Motion carried by the following vote:

**AYES:** Councilmembers Barnes, Kraus and Lopez-Ortega and Mayor Canning  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Vice Mayor Dunsford

- 7) Adoption of Resolution No. 2017-091 accepting as complete the Monhoff Building Alteration Project constructed by WMB General Contractors and authorizing the Public Works Director to file a Notice of Completion.

Mayor Canning asked if this project was complete.

City Manager Feik noted there is a revised resolution with an item added (#3). He noted the City is asking the amount of liquidated damages for this project. He also noted the building is open and being used.

**Public Works Director Kirn** addressed the Council regarding the status of this project. He noted there are a few items that need to be addressed to finish the project. Most of them are cosmetic.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Lopez-Ortega to approve Item No. 7 of the Consent Calendar. The Motion carried by the following vote:

**AYES:** Councilmembers Kraus, Lopez-Ortega and Barnes  
and Mayor Canning  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Vice Mayor Dunsford

**I) PUBLIC HEARING**

- 9) Introducing Ordinance No. 731 amending Calistoga Municipal Code Title 17, Zoning, to require notification to property owners within 300 feet of an administrative residential design review application at least 10 days prior to Planning Director action on the application and waiving its first reading; and adoption of a resolution allowing an increase in the Administrative Residential Design Review application processing fee.

**Planning and Building Director Goldberg** presented the item.

Council and staff discussion ensued.

**Mayor Canning** opened the Public Hearing.

**Tim Wilkes, Cedar Street**, discussed this proposal, asking for an inclusive and on-the-record process.

**Mayor Canning** closed the Public Hearing.

Council and staff discussion ensued.

**Mayor Canning** re-opened the Public Hearing.

**Tim Wilkes** clarified some of the statements made earlier.

**Mayor Canning** closed the Public Hearing.

Council and staff discussion ensued.

**It is the consensus of the Council to continue this item to September 19, 2017.**

**J) GENERAL GOVERNMENT**

- 10) Accepting a report regarding a Zoning Code amendment to allow contractor storage yards as conditionally-permitted uses in the I, RR and RR-H Zoning Districts.**

**Planning and Building Director Goldberg** presented the item.

Council and staff discussion ensued.

**Mayor Canning** opened public comment.

Having no one come forward, **Mayor Canning** closed public comment.

Council and staff discussion ensued.

**It was the consensus of the City Council to accept the report as presented and direct staff to begin the Zoning Code amendment process.**

- 11) Adoption of Resolution No. 2017-093 directing the City Manager to enter into a Memorandum of Understanding with MF Calistoga, LLC and OH Child, LLC for the Veranda Hotel Project.**

**City Manager Feik** presented the item.

Council and staff discussion ensued.

**Mayor Canning** opened public comment.

**Carolynne Wilkinson Claire**, spoke in favor of the development with a note of concern of the height and obstructing the view of the down-valley corridor.

**Doug O'Neill**, spoke in favor of the development, but reminded the Council of the issue of affordable housing in future development.

**Daniel Merchant**, noted there will be work-force housing units and parking in the project.

**Dennis McNay**, spoke of the affordable housing issue.

**Mayor Canning** closed public comment.

Council and staff discussion ensued.

**Mayor Canning** recommended **Councilmember Kraus** and **Vice Mayor Dunsford** to serve on the sub-committee for the Development Committee.

It was **MOVED** by **Mayor Canning** and **SECONDED** by **Councilmember Barnes** to adopt **Resolution No. 2017-093** directing the City Manager to enter into a Memorandum of Understanding with **MF Calistoga, LLC** and **OH Child, LLC** for the **Veranda Hotel Project**. The Motion passed by the following vote:

**AYES:** Mayor Canning, Councilmembers Barnes, Lope-Ortega and Kraus  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Vice Mayor Dunsford

- 12) Adoption of **Resolution No. 2017-094** indicating support and commitment for the development of a **San Francisco and Napa Valley Electric Railroad Memorial Linear Park** on **Washington Street** across from the **Fire Station**.

**Public Works Director Kirn** presented the item.

Council and staff discussion ensued.

**Mayor Canning** opened public comment.

**Sean O'Neill**, thanked the **Mayor Canning**, **Councilmember Barnes** and **Public Works Director Kirn** for their help. He noted on the resolution, line 18 and 19 that the parlor numbers are incorrect. The parlor numbers will be deleted from the resolution.

**Mayor Canning** closed public comment.

It was **MOVED** **Councilmember Barnes** by and **SECONDED** by **Councilmember Kraus** to adopt **Resolution No. 2017-094** indicating support and commitment for the development of a **San Francisco and Napa Valley Electric Railroad Memorial Linear Park** on **Washington Street** across from the **Fire Station**. The Motion carried by the following vote:

**AYES:** Councilmembers Barnes, Kraus and Lopez-Ortega and Mayor Canning  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Vice Mayor Dunsford

- 13) Adoption of Resolution No. 2017-095 providing direction to Mayor Canning, the City's voting delegate to the 2017 League of California Cities Annual Business Conference, regarding the proposed League Policy resolutions.

City Clerk Flamson presented the item.

Council and staff discussion ensued.

It was **MOVED** Councilmember Lopez-Ortega by and **SECONDED** by Councilmember Barnes to adopt Resolution No. 2017-095 providing direction to Mayor Canning, the City's voting delegate to the 2017 League of California Cities Annual Business Conference, regarding the proposed League Policy resolutions. The Motion carried by the following vote:

**AYES:** Councilmembers Lope-Ortega, Barnes and Kraus  
and Mayor Canning  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Vice Mayor Dunsford

- 14) Adoption of Resolution No. 2017-096 regarding the reconsideration of the affordable housing fee for small residential ownership projects.

Planning and Building Director Goldberg presented the item.

Council and staff discussion ensued.

**Mayor Canning** opened public comment.

Having no one come forward, **Mayor Canning** closed public comment.

It was **MOVED** Mayor Canning by and **SECONDED** by Councilmember Kraus to adopt Resolution No. 2017-096 regarding the reconsideration of the affordable housing fee for small residential ownership projects. The Motion carried by the following vote:

**AYES:** Mayor Canning, Councilmembers Kraus, Barnes  
and Lope-Ortega  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Vice Mayor Dunsford

**The Council gave staff a recommendation to not go forward with another nexus study.**

**Mayor Canning** re-opened Oral Communication

**Michael Quast**, asked if there is a way to include the County of Napa in the burden of affordable housing in Calistoga.

**Mayor Canning** noted there are ongoing meetings with the entire County of Napa regarding this issue.

**Mayor Canning** closed Oral Communication.

**K) ADJOURNMENT**

**Mayor Canning** adjourned the meeting at 8:12 P.M. to a regular meeting of the City Council held at 1307 Washington Street, on September 5, 2017, at 6:00 P.M.

**Respectfully submitted:**

  
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**Prepared by: Kathy Flamson, City Clerk**

  
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**Approved by: Chris Canning, Mayor**

Adopted September 5, 2017