

City of Calistoga

Staff Report

TO: Honorable Mayor and City Council
FROM: Kathy Flamson, City Clerk
DATE: September 19, 2017
SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:



Dylan Feik, City Manager

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2 **DISCUSSION:** Minutes of the August 29, 2017, Special Closed Session City Council
3 Meeting and the September 5, 2017 Regular City Council Meeting.
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5 **RECOMMENDATION:** Approve Minutes.
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7 **ATTACHMENTS:**
8 1. Draft Minutes of the aforementioned meetings.

MINUTES

**CITY COUNCIL – CLOSED SESSION
TUESDAY, August 29, 2017- 5:30 P.M.
CALISTOGA COMMUNITY CENTER**

A) CALL TO ORDER

Mayor Canning called the Closed Session to order at 5:31 p.m.

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega and Mayor Chris Canning.

Absent: Vice Mayor Michael Dunsford.

Also present via conference call were City Manager Dylan Feik and City Attorney Michelle Kenyon

B) ORAL COMMUNICATIONS – None

C) ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTERS:

- 1) CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION: Initiation of litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: (1 potential case).

D) CONVENE TO SPECIAL OPEN SESSION IN THE COMMUNITY CENTER

E) ADJOURNMENT

Mayor Canning adjourned the Closed Session at 6:48 p.m. to the regular meeting of the Calistoga City Council, on Tuesday, September 5, 2017 Calistoga Community Center, 1307 Washington Street, at 6:00 p.m.

Respectfully submitted:

Prepared by: Kathy Flamson, City Clerk

Approved by: Chris Canning, Mayor

1 MINUTES

2 CITY COUNCIL – REGULAR MEETING
3 TUESDAY, SEPTEMBER 5, 2017 - 6:00 P.M.
4 CALISTOGA COMMUNITY CENTER
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6 A) CALL TO ORDER – ROLL CALL

7 Mayor Canning called the Regular Session to order at 6:00 p.m.

8 In attendance were the following: Councilmember James Barnes, Councilmember
9 Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford and
10 Mayor Chris Canning.

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12 Absent: None
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14 Also in attendance: Public Works Director Mike Kirn, Senior Planner/Assistant to
15 the City Manager Erik Lundquist, City Manager Dylan Feik and City Clerk Kathy
16 Flamson.
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18 B) SALUTE TO THE FLAG

19 C) REPORT FROM CLOSED SESSION – Mayor Canning stated there was
20 nothing reportable from the August 29, 2017 Closed Session meeting.

21 D) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

22 Mayor Canning opened oral communication.
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24 Viri Agapoff, Calistoga spoke in support of the DACA (Deferred Action for
25 Childhood Arrivals) Program in the United States.
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27 Mayor Canning closed oral communication.
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29 E) ADOPTION OF MEETING AGENDA

30 It was **MOVED** Councilmember Barnes by and **SECONDED** by
31 Councilmember Lopez-Ortega to approve the Council Meeting agenda. The
32 Motion carried by the following vote:
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34 **AYES:** Councilmembers Barnes, Lope-Ortega and Kraus,
35 Vice Mayor Dunsford and Mayor Canning

36 **NOES:** None

37 **ABSTAIN:** None

38 **ABSENT:** None
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F) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

- **Councilmember Lopez-Ortega** spoke in favor of the DACA (Deferred Action for Childhood Arrivals) Program and her journey in the United States.
- **Councilmember Barnes** also spoke in favor of the DACA Program and of his disappointment with the decision regarding cancelling the Program. He pledged his support to the Hispanic community in our area.
- **Councilmember Kraus** also spoke in favor of the DACA Program and pledged his support to the Hispanic community in our area. He noted there might be help with the funding the City gives for legal services and immigration services.
- **Vice Mayor Dunsford** also spoke in favor of the DACA Program and pledged his support to the Hispanic community in our area.
- **Mayor Canning** spoke in favor of the DACA Program and pledged his support to the Hispanic community in our area. He recommended contacting the UpValley Family Center for support in light of the DACA Program being discontinued. He noted the recent heat emergency was uneventful. There will be a significant road closure on September 10th due to the Harvest Table.

G) Mayor Canning CITY MANAGER’S REPORT

- **Nothing to report.**

H) PROCLAMATIONS/PRESENTATIONS/AWARDS

- 1) **Presentation of a Proclamation to the Native Daughters of the Golden West Calistoga Parlor No. 145 honoring California Admissions Day was done by Mayor Canning. NDGW Calistoga Parlor No. 145 President Camille Hurley accepted the proclamation on behalf of the Parlor.**
- 2) **A 5 Year Service Award was not presented to Police Public Safety Community Services Officer Yudiana Galvan-Ortega, as she was unable to attend the meeting. It will be presented at the September 19, 2017 City Council meeting.**
- 3) **A 15-Year Service Award was presented by Mayor Canning to Public Works Senior Maintenance Technician Travis Bounsall. Mr. Bounsall was unable to attend the meeting. Public Works Director accepted the award on his behalf.**
- 4) **A presentation by Councilmember Lopez-Ortega regarding the League of Cities Conference in Monterey she recently attended June 28-30, 2017.**

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I) CONSENT CALENDAR

- 5) Approval of Minutes of the August 15, 2017 regular City Council meeting.
- 6) Adoption of Resolution No. 2017-097 awarding a construction contract to Telfer Pavement Technologies, Inc. in the amount of \$797,278.18, for the 2017 Microsurfacing Project and authorizing the City Manager to execute the contract.
- 7) Adoption of Resolution No. 2017-098 authorizing a Consultant Services Agreement with Pavement Engineering, Inc. in the amount not to exceed \$44,410.00, for construction administration and inspection services related to the 2017 Microsurfacing Project.
- 8) Adoption of Resolution No. 2017-099 awarding a Construction Contract of Argonaut Constructors in the amount of \$353,679.50 for the Lake Street Pavement Rehabilitation Project and authorizing the City Manager to execute the contract.
- 9) Adoption of Resolution No. 2017-100 authorizing a Cooperative Agreement with the California Department of Transportation for improvements to the State Highway System for signalization of the intersection of Petrified Forest Road and State Route 128.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Kraus to approve Item Nos. 5, 6, 7, 8 & 9 of the Consent Calendar. The Motion carried by the following vote:

AYES: Vice Mayor Dunsford, Councilmembers Kraus, Barnes and Lopez-Ortega, and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

J) PUBLIC HEARING

None

K) GENERAL GOVERNMENT

- 10) Accepting a report regarding the Commercial Design Review process.
Senior Planner/Assistant to the City Manager Lundquist presented the item.
Council and staff discussion ensued.

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Mayor Canning opened public comment.

Paul Knoblich, Calistoga spoke of Calistoga’s long-term historic nature by preserving the downtown architecture integrity.

Mayor Canning closed public comment.

Council and staff discussion ensued.

It was the consensus of the City Council to accept the report as presented and direct staff to change some of the wording in the Calistoga Municipal Code to make it less subjective and more specific regarding the Design Review process implementation. This will be done after investigating language used by other municipalities. The Council would like this process to be reviewed by the Planning Commission and brought back to the City Council for final review.

11) Adoption of Resolution No. 2017-101 confirming the Mayor’s appointments to open positions on various committees.

Mayor Canning presented the item.

Council and staff discussion ensued.

It was MOVED by Councilmember Kraus and SECONDED by Vice Mayor Dunsford to accept the applicants for the open positions. City Clerk Flamson asked for clarification as to which one of the 2 applicants for the Calistoga Active Transportation Advisory Committee will be selected. The motion was withdrawn.

It was suggested that **Sophie Gullung** be appointed to fill the one (1) vacated position on the **Calistoga Active Transportation Advisory Committee** and **Paul Holm** be appointed to the one (1) open position on the **Napa County Local Food Advisory Council**.

It was MOVED Mayor Canning and SECONDED by Councilmember Kraus to adopt Resolution No. 2017-101 confirming the Mayor’s appointments to open positions on various committees. The Motion passed by the following vote:

- AYES: Mayor Canning, Councilmembers Kraus, Lope-Ortega and Barnes and Vice Mayor Dunsford**
- NOES: None**
- ABSTAIN: None**
- ABSENT: None**

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L) ADJOURNMENT

Mayor Canning adjourned the meeting at 7:15 P.M. to a regular meeting of the City Council held at 1307 Washington Street, on September 19, 2017, at 6:00 P.M.

Respectfully submitted:

Prepared by: Kathy Flamson, City Clerk

Approved by: Chris Canning, Mayor