

MINUTES

CITY COUNCIL – REGULAR MEETING TUESDAY, OCTOBER 3, 2017 - 6:00 P.M. CALISTOGA COMMUNITY CENTER

A) CALL TO ORDER – ROLL CALL

Mayor Canning called the Regular Session to order at 6:02 p.m.

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Absent: None

Also in attendance: Fire Chief Steve Campbell, Planning and Building Director Lynn Goldberg, Public Works Director Mike Kirn, Police Chief Mitch Celaya, City Manager Dylan Feik and City Clerk Kathy Flamson.

B) SALUTE TO THE FLAG AND A MOMENT OF SILENCE FOR THE VICTIMS OF THE RECENT SHOOTINGS IN LAS VEGAS.

C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

Mayor Canning opened oral communication.

Calistoga High School ASB Representative Liliana Torres invited the community to the Calistoga High School Parade on Friday, October 6, 2017.

Mayor Canning closed oral communication.

D) ADOPTION OF MEETING AGENDA

It was **MOVED** by **Councilmember Kraus** and **SECONDED** by **Councilmember Barnes** to approve the Council Meeting agenda. The Motion carried by the following vote:

AYES: Councilmember Kraus, Barnes and Lope-Ortega,
Vice Mayor Dunsford and Mayor Canning

NOES: None

ABSTAIN: None

ABSENT: None

E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

- **Councilmember Kraus** inquired about the projects that are starting on Calistoga street. **Public Works Director Mike Kirn** noted that on Monday October 2, 2017, the Microsurfacing project started He also noted curb work

is starting, as well as tree abatement. These projects should be done around November 4 or 5, 2017. The Lake Street project will be starting next week. **Councilmember Kraus** stated he is grateful to have such great first responders in Calistoga.

- **Mayor Canning** on Saturday, October 7 at 1 PM is the grand opening of the Calistoga Boys and Girls Club. He noted the Napa County/Calistoga JPA discussion will be held on Tuesday, November 7th. County will have their discussion on October 24, 2017.

F) CITY MANAGER'S REPORT

- **Nothing to report**

G) PROCLAMATIONS/PRESENTATIONS/AWARDS

- 1) **Mayor Canning** read a Proclamation honoring Latino Heritage Month. It was accepted by members of Casa de la Cultura Committee. Councilmember Lopez-Ortega thanked the UpValley Family Center for all the support it has shown Casa de la Cultura in the past.
- 2) A 15 Year Service Award was presented to Police Parking Enforcement Officer Bill Cornett by Mayor Canning.

Councilmember Kraus asked to have Item No. H9 be pulled from the Consent Calendar for further discussion.

H) CONSENT CALENDAR

- 3) Approval of Minutes of the September 19, 2017 regular City Council meeting.
- 4) Adoption of Ordinance No. 731 amending the Calistoga Municipal Code to require notification to property owners within 300 feet of an administrative residential design review application and to post an on-site notice at least 15 days prior to action on the application.
- 5) Adoption of Resolution No. 2017-104 awarding a Construction Contract to Paul Coates Construction, Inc. in the amount of \$129,496.00, for construction of a replacement restroom at the Tedeschi Little League Field and Napa Valley Vine Trail and authorizing the City Manager to execute the contract.
- 6) Adoption of Resolution No. 2017-105 authorizing a Consultant Services Agreement with Adobe Associates, Inc. in the amount of \$42,300.00, for engineering design services related to the Palisades Sewer Lift Station Repair Project and authorizing the City Manager to execute the contract.

- 7) Adoption of Resolution No. 2017-106 authorizing the City Manager to execute a Purchase Order with Ross Recreation Equipment for the purchase and installation of three (3) shade structures for the Pioneer Park Tot Lot Play Equipment and authorizing a budget adjustment in the amount of \$30,000.00.
- 8) Adoption of Resolution No. 2017-107 approving the Policy and Guidelines Affordable Care Policy and Compliance Procedures to determine part-time employee eligibility under the Affordable Care Act (ACA).
- 10) Adoption of Resolution No. 2017-109 accepting a one-time sales tax payment in the amount of \$127,000.00, and approving a budget adjustment.
- 11) Adoption of Resolution No. 2017-110 authorizing a Consultant Services Agreement with ESA in an amount not to exceed \$100,000.00 for Environmental Review and Permitting Compliance Services related to the Pioneer Park Pedestrian Bridge Project, authorizing a budget adjustment in the amount of \$25,000.00, and authorizing the City Manager to execute the contract.
- 12) Adoption of the Street Improvement Project List and authorization of staff to submit the same to the California Transportation Commission (CTC) subject to future revision.

It was MOVED by Vice Mayor Dunsford and SECONDED by Councilmember Barnes to approve Item Nos. 3, 4, 5, 6, 7, 8, 10, 11 & 12 of the Consent Calendar. The Motion carried by the following vote:

AYES: Vice Mayor Dunsford, Councilmembers Barnes, Kraus and Lopez-Ortega and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

- 9) Adoption of Resolution No. 2017-108 accepting a grant from Napa Valley Community Foundation in the amount of \$45,500.00 and approving a budget adjustment.

Councilmember Kraus asked how this grant was received. City Manager Feik explained the process of receiving the grant.

It was MOVED by Councilmember Kraus and SECONDED by Councilmember Lopez-Ortega to approve Item No. 9 of the Consent Calendar. The motion was carried by the following vote:

AYES: Councilmembers Kraus, Lopez-Ortega and Barnes, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

I) PUBLIC HEARING

None

J) GENERAL GOVERNMENT

- 13) Adoption of Resolution No. 2017-111 establishing three (3) new full-time positions of Firefighter in the Calistoga Fire Department, presenting a Salary Schedule and approving a Fiscal Year 2017-2018 Operating Budget Adjustment in the amount of \$146,438.00, from the Unappropriated General Fund Balance Reserves.

City Manager Feik presented the item.

Council and staff discussion ensued. **Councilmember Kraus** asked that the salary range be changed from Salary Schedule Range 16 to Salary Schedule Range 20.

Mayor Canning opened public comment.

Having no one come forward, **Mayor Canning** closed public comment.

It was **MOVED** by Councilmember Kraus and **SECONDED** by Councilmember Barnes to adopt Resolution No. 2017-111 establishing three (3) new full-time positions of Firefighter in the Calistoga Fire Department, at Salary Schedule Range 20 and approving a Fiscal Year 2017-2018 Operating Budget Adjustment in the amount of \$99,723, from the Unappropriated General Fund Balance Reserves. The Motion carried by the following vote:

AYES: Councilmembers Kraus, Barnes and Lopez-Ortega, Vice Mayor Dunsford and Mayor Canning
NOES: None
ABSTAIN: None
ABSENT: None

K) ADJOURNMENT

Mayor Canning adjourned the meeting at 6:48 P.M. to a regular meeting of the City Council held at 1307 Washington Street, on October 17, 2017, at 6:00 P.M.

Respectfully submitted:



Prepared by: **Kathy Flamson, City Clerk**



Approved by: **Chris Canning, Mayor**

Approved November 7, 2017

