

## MINUTES

### CITY COUNCIL – REGULAR MEETING TUESDAY, NOVEMBER 21, 2017 - 6:00 P.M. CALISTOGA COMMUNITY CENTER

#### A) CALL TO ORDER – ROLL CALL

**Mayor Canning called the Regular Session to order at 6:00 p.m.**

In attendance were the following: Councilmember James Barnes, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Absent: Councilmember Gary Kraus

Also in attendance: City Manager Dylan Feik and City Clerk Kathy Flamson.

#### B) SALUTE TO THE FLAG

#### C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS

**Mayor Canning** opened oral communication.

**Mr. McNay, Foothill Blvd.** requested clarification on the business license renewal. **City Manager Feik** explained the new process used for business license renewal.

**Mayor Canning** closed oral communication.

#### D) ADOPTION OF MEETING AGENDA

It was **MOVED** Vice Mayor Dunsford by and **SECONDED** by Councilmember Barnes to approve the Council Meeting agenda. The Motion carried by the following vote:

<b>AYES:</b>	<b>Vice Mayor Dunsford, Councilmembers Barnes and Lope-Ortega and Mayor Canning</b>
<b>NOES:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>
<b>ABSENT:</b>	<b>Councilmember Kraus</b>

#### E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION

- **Councilmember Lopez-Ortega** wished everyone a 'Happy Thanksgiving' and enjoy spending time with friends and family.
- **Councilmember Barnes** also wished everyone a 'Happy Thanksgiving' and enjoy spending time with friends and family.

- **Mayor Canning** thanked to the community for attending the Firefighters Bingo party on Saturday, November 18, 2017. There were over 780 attendees. He also wished everyone a Happy Thanksgiving.

**F) CITY MANAGER'S REPORT**

- Soroptimist invited the City of Calistoga to a luncheon and presented the Council with a paperweight.
- Explained the slurry seal is still needs to be done on our streets. When weather permits, it will be done.
- CalTrans will be closing Lincoln Avenue Bridge, Tuesday November 28, due to bridge work, from 9 PM Wednesday to November 29 at 7 AM. Detours will be on Tubbs Lane and Dunaweal Lane.

**G) PROCLAMATIONS/PRESENTATIONS/AWARDS**

- 1) Napa County Assessor – Recorder – County Clerk John Tuteur presented the Election Administration Plan. Explained the changes in Voting process. He asked for names of groups who aren't voting so he can make an outreach to help them vote.

**H) CONSENT CALENDAR**

- 2) Approval of Minutes of the November 7, 2017 regular City Council meeting.

It was **MOVED** by Vice Mayor Dunsford and **SECONDED** by Councilmember Lopez-Ortega to approve Item No. 2 of the Consent Calendar. The Motion carried by the following vote:

**AYES:** Vice Mayor Dunsford, Councilmembers Lopez-Ortega and Barnes, and Mayor Canning  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Councilmember Kraus

**I) PUBLIC HEARING**

None

**J) GENERAL GOVERNMENT**

- 3) Authorizing the City Manager to execute a Master Equity Lease Agreement and Maintenance Agreement with Enterprise Fleet Management, Inc.

**City Manager Feik** presented the item. He introduced Account Executive Kristy Wilhite and Regional Sales Manager Mark Wing from Enterprise Fleet Management, Inc.

Council and staff discussion ensued.

**Mayor Canning** opened public comment.

Having no one come forward, **Mayor Canning** closed public comment.

Council and staff discussion ensued.

**It was the consensus of the City Council to authorize the City Manager to execute a Master Equity Lease Agreement and Maintenance Agreement with Enterprise Fleet Management, Inc.**

**4) Visit Napa Valley Presentation on Tourism Matters.**

**Visit Napa Valley Director of Operations Catherine Heywood** presented the item.

**K) ADJOURNMENT**

**Mayor Canning** adjourned the meeting at 7:22 P.M. to a regular meeting of the City Council held at 1307 Washington Street, on December 5, 2017, at 6:00 P.M.

**Respectfully submitted:**

  
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**Prepared by: Kathy Flamson, City Clerk**

  
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**Approved by: Chris Canning, Mayor**

Approved: December 5, 2017

