

# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council Members  
**FROM:** Mitchell J. Celaya - Chief of Police  
**DATE:** February 6, 2018  
**SUBJECT:** Replacement of Portable Police Radios in an amount not to exceed \$22,000 from the COPS fund.

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APPROVAL FOR FORWARDING:




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Dylan Feik, City Manager

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1 **ISSUE:** Adoption of a Resolution to authorize the expenditure of COPS  
 2 grant funds to purchase ten (10) replacement portable radios for the Police  
 3 Department from Motorola Solutions in the amount not to exceed \$22,000.

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 5 **RECOMMENDATION:** Adopt the Resolution authorizing the purchase of ten  
 6 (10) police portable radios ten (10) charging units, ten (10) hand radio mics, and  
 7 a three (3) year service contract, in an amount not to exceed \$22,000.

8  
 9 **BACKGROUND / DISCUSSION:** The existing police portable radios were  
 10 purchased in 2010 and over time have deteriorated to disrepair and malfunctions,  
 11 ranging from broken knobs and antennas to volume and reception issues. The  
 12 portable police radios are vital and critical police equipment that directly affects  
 13 our ability to effectively and efficiently serve our community. Having effective  
 14 police radios ensures the officers can communicate with each other, other first  
 15 responders, and receive calls for service from the community. The portable  
 16 police radios directly enhance officer safety and the safety of the community,  
 17 particularly in cases where immediate aid is needed and having a reliable ability  
 18 to communicate and call for assistance is imperative.

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 20 **CONSISTENCY WITH CITY COUNCIL GOALS AND OBJECTIVES:** This  
 21 request supports and furthers the City Council's Goal of "Offer excellent  
 22 professional services to all customers". The replacement of the portable police

23 radios directly impacts the police department's ability to provide excellent and  
24 professional police & city services in a reliable manner.

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26 **FISCAL IMPACT:** The City of Calistoga received an additional \$39,000 in COPS  
27 grant funding in fiscal year 2016/17. Recommendation is to use these funds to  
28 purchase the needed replacement equipment as these funds are restricted to  
29 police equipment and police operational needs. Leveraging these funds prevents  
30 having to impact General and Equipment Replacement funds.

31

32 The acceptance of ten (10) Motorola APX4000 radios, the accessory equipment,  
33 and the service plan requires a budget adjustment in an amount not to exceed  
34 \$22,000. A budget adjustment to transfer the funds from the COPS fund in the  
35 amount of \$22,000, account 41-4700-4799 to the equipment replacement fund  
36 account 15-3299 and the expenditure of the funds from the equipment  
37 replacement fund, account 15-4970-4821 is recommended.

38

39 **ATTACHMENTS:**

40

1. Draft Resolution

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2. Motorola Solutions Quote (Quote # QU0000421712)

RESOLUTION NO. 2018-XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALISTOGA, COUNTY OF NAPA, STATE OF CALIFORNIA, AUTHORIZING THE PURCHASE OF TEN POLICE PORTABLE RADIOS IN AN AMOUNT NOT TO EXCEED \$22,000.

Authorizing Agreement No. \_\_\_\_\_ (if applicable)

1       **WHEREAS**, the Calistoga Police department needs replacing ten police portable  
2 radios; and

3  
4       **WHEREAS**, Motorola Solutions is a vendor for police radios; and

5  
6       **WHEREAS**, these radios are critical to the police department ability to accomplish  
7 its mission and providing effective police services to the community; and

8  
9       **WHEREAS**, the City of Calistoga has additional COPS grant funds to purchase the  
10 replacement police radios; and

11  
12       **NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Calistoga  
13 hereby authorizes the City Manager to purchase the ten portable radios, ten radios  
14 charging units, ten hand radio mics, and a three-year service contract.

- 15
- 16       1. Approves a budget adjustment to transfer funds from the COPS fund in an
- 17 amount not to exceed \$22,000, account 41-4700-4799 to the equipment
- 18 replacement fund, account 15-3299.
- 19       2. Authorizes the expenditure of the \$22,000 to account 15-4970-4821
- 20 (equipment and replacement fund)
- 21

22       **PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Calistoga  
23 at a regular meeting held this 6<sup>th</sup> day of February 2018, by the following vote:

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25       **AYES:**  
26       **NOES:**  
27       **ABSTAIN:**  
28       **ABSENT:**  
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31 \_\_\_\_\_  
32 **CHRIS CANNING, Mayor**

33 **ATTEST:**

34  
35 \_\_\_\_\_  
36 **KATHY FLAMSON, Deputy City Clerk**



Quote Number: QU0000421712  
 Effective: 14 NOV 2017  
 Effective To: 13 JAN 2018

**Bill-To:**

CALISTOGA POLICE DEPT, CITY OF  
 1235 WASHINGTON ST  
 CALISTOGA, CA 94515  
 United States

**Ultimate Destination:**

CALISTOGA POLICE DEPT, CITY OF  
 1235 WASHINGTON ST  
 CALISTOGA, CA 94515  
 United States

**Attention:**

Name: Sgt Matt Freese  
 Phone: (707) 942-2810

**Sales Contact:**

Name: Dick Fasi  
 Email: dick@apexmce.com  
 Phone: 9253709660

Contract Number: HGAC  
 Freight terms: FOB Destination  
 Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	10	H51KDF9PW6AN	APX 4000 VHF MHZ MODEL 2 PORTABLE	\$1,963.00	\$1,472.25	\$14,722.50
1a	10	QA02829AB	ENH: ANALOG CONVENTIONAL	\$400.00	\$300.00	\$3,000.00
1b	10	H885BK	ADD: 3 YEAR SERVICE FROM THE START LITE	\$90.00	\$90.00	\$900.00
1c	10	QA04865AA	ADD: TWO KNOB CONFIGURATION	-	-	-
2	10	PMPN4174A	CHGR DESKTOP SINGLE UNIT IMPRES, US/NA	\$69.25	\$51.94	\$519.40
3	1	WPLN4212A	IMPRES MUC - US/NA PLUG	\$495.00	\$371.25	\$371.25
4	10	PMMN4050A	MICROPHONE,IMPRES REMOTE SPEAKER MIC, NC	\$100.94	\$80.75	\$807.50

Estimated Tax Amount \$1,574.85  
 Estimated Freight Amount \$95.00  
**Total Quote in USD \$21,990.50**

- PO Issued to Motorola Solutions Inc. must:
- >Be a valid Purchase Order (PO)/Contract/Notice to Proceed on Company Letterhead. Note: Purchase Requisitions cannot be accepted
  - >Have a PO Number/Contract Number & Date
  - >Identify "Motorola Solutions Inc." as the Vendor
  - >Have Payment Terms or Contract Number
  - >Be issued in the Legal Entity's Name
  - >Include a Bill-To Address with a Contact Name and Phone Number
  - >Include a Ship-To Address with a Contact Name and Phone Number
  - >Include an Ultimate Address (only if different than the Ship-To)
  - >Be Greater than or Equal to the Value of the Order
  - >Be in a Non-Editable Format
  - >Identify Tax Exemption Status (where applicable)
  - >Include a Signature (as Required)