City of Calistoga Staff Report

TO: Honorable Mayor and City Council

FROM: Kathy Flamson, City Clerk

DATE: February 20, 2018

SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:

Dylan Feik, City Manager

<u>DISCUSSION:</u> Minutes of the February 6, 2018, Closed Session and Regular City Council Meetings.

RECOMMENDATION: Approve Minutes.

ATTACHMENTS:

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1. Draft Minutes of the aforementioned meetings.

MINUIES
CITY COUNCIL - CLOSED SESSION
TUESDAY, FEBRUARY 6, 2018- 5:30 P.M.
CALISTOGA COMMUNITY CENTER
CALL TO ORDER
Mayor Canning called the Closed Session to order at 5:30 p.m. In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford and Mayor Chris Canning.
Absent: None
Also present via conference call were City Manager Dylan Feik and City Attorney Michelle Kenyon
ORAL COMMUNICATIONS – None
ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTERS:
1) CONFERENCE WITH LEGAL COUNSELANTICIPATED LITIGATION: Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (1 potential case).
CONVENE TO SPECIAL OPEN SESSION IN THE COMMUNITY CENTER
ADJOURNMENT
Mayor Canning adjourned the Closed Session at 5:48 p.m. to the regular meeting of the Calistoga City Council, on Tuesday, February 6, 2018 Calistoga Community Center, 1307 Washington Street, at 6:00 p.m.
spectfully submitted:
epared by: Kathy Flamson, City Clerk
proved by: Chris Canning, Mayor

1		MINUTES
2		CITY COUNCIL - REGULAR MEETING
3		TUESDAY, FEBRUARY 6, 2018 - 6:00 P.M.
4 5		CALISTOGA COMMUNITY CENTER
5 6	A)	CALL TO ORDER – ROLL CALL
7		Mayor Canning called the Regular Session to order at 6:00 p.m.
8 9 10		In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford and Mayor Chris Canning.
11 12		Absent: None
13 14 15		Also in attendance: Public Works Director Mike Kirn, Police Chief Mitch Celaya, City Manager Dylan Feik and City Clerk Kathy Flamson.
16 17	B)	SALUTE TO THE FLAG
18	C)	REPORT FROM CLOSED SESSION
19		Mayor Canning noted there was nothing to report from the Closed Session.
20	D)	ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS
21 22		Mayor Canning opened oral communication.
23 24 25 26 27		Calistoga Rotary President Elect Mary Hastings, Table Rock Court presented the Calistoga Firefighters' Association with a check for \$34,779.65, which was the proceeds from the silent auction hosted by the Calistoga Rotary Club at the Firefighters' Bingo fund raiser.
28 29 30 31		ASB Representative Liliana Torrez thanked Mayor Canning for helping the Calistoga High School students with the Martin Luther King Day clean up and the City of Calistoga for the use of tools.
32 33 34 35		Viri Agapoff invited everyone to attend the North Bay Rapid Response Network of Sonoma and Napa Counties on Sunday February 11, 2018, from 4-6 P.M. for Legal Observer Training.
36 37		Mayor Canning closed oral communication.
38	E)	ADOPTION OF MEETING AGENDA
39 40 41 42		It was MOVED Councilmember Kraus by and SECONDED by Councilmember Lopez-Ortega to approve the Council Meeting agenda. The Motion carried by the following vote:

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43 AYES: Councilmembers Kraus, Lope-Ortega and Barnes, Vice Mayor Dunsford and Mayor Canning 44 45 NOES: None 46 ABSTAIN: None 47 ABSENT: None 48 F) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION 49 50 Councilmember Lopez-Ortega reminded everyone the United States was 51 founded by immigrants. She stated Calistoga is a small community with good 52 neighbors and everyone needs to be sensitive to others. 53 • Councilmember Kraus inquired about the fence at the Calistoga Community 54 Pool 55 Mayor Canning noted the Community Forum set for February 21 with the 56 topic of the Tubbs Fire will be moved to March 21. He also noted Napa 57 County Board of Supervisors have postponed the discussion of the JPA 58 regarding the Napa County Fairgrounds has been postponed to a future date. 59 Mayor Canning also thanked the people of Calistoga for their generosity when 60 charities and non-profits ask for donations when doing fundraising. G) CITY MANAGER'S REPORT - City Manager Feik noted Senator Mike 61 62 Thompson will be honoring the Calistoga Police and Fire Departments in Vallejo 63 on Sunday, February 11 at 4 P.M. 64 H) PROCLAMATIONS/PRESENTATIONS/AWARDS 1) Mayor Canning presented Jose Vega Mata with certificates for their 65 exemplary behavior and acts of kindness at the evacuation center 66 during the Tubbs Fire. Claudia Rios was unable to attend. 67 68 69 2) City Clerk Kathy Flamson received an award for 5 years of service to the City of Calistoga from Mayor Canning. She was also presented with a 70 71 plaque for earning the Master Municipal Clerk designation from the 72 International Institute of Municipal Clerks. 73 74 3) Calistoga Police Officer Kristine Romo was named Police Officer of the 75 Year by Police Chief Mitch Celaya. Calistoga Dispatcher Molly Harden 76 was named Calistoga Dispatcher of the Year by Police Chief Mitch 77 Celaya. 78 79 4) Cal TRANS gave an update on the bridge projects and the ADA ramp 80 projects on Lincoln Avenue. The presentation was done by Caltrans 81 Public Information Officer Vince Jacala, ADA Ramp Project Manager 82 Ahmad Rahimi and Napa River Bridge Replacement Project Manager 83 Kelly Hirschberg.

85			ouncilmember Kraus asked to remove <u>Item I-6</u> from the Consent
86		С	alendar.
87	-	_	
88	I)	С	ONSENT CALENDAR
89		5)	Approval of minutes from the January 16, 2018 regular Calistoga City
90			Council Meeting.
91			_
92		6)	Adoption of Resolution No. 2018-006 continuing the local emergency
93			due to the Tubbs Fire as proclaimed by the City Council on October 17
94			2017, pursuant to GC §8550 et seq.
95			
96			Councilmember Kraus asked if the local emergency due to the Tubbs Fire
97			can be closed. City Manager Feik discussed the continuing mitigation issues
98			and the need to keep the local emergency status continued.
99			
100		7)	Adoption of Resolution No. 2018-007 authorizing the expenditure of
101			COPS grant funds to purchase eleven (11) replacement Axon Body
102			Worn Cameras, accessories and a 5-year service contract for the Police
103			Department in an amount not to exceed \$7,943.00 annually.
104			
105		8)	Adoption of <u>Resolution No. 2018-008</u> to authorize the expenditure of
106			COPS grant funds to purchase ten (10) replacement portable radios for
107			the Police Department from Motorola Solutions in an amount not to
108			exceed \$22,000.
109		٥,	
110		9)	Adoption of <u>Resolution No. 2018-009</u> approving an agreement with
111			Richard Dwyer for water line construction related to the Francis House
112			Restoration Project at 1403 Myrtle Street from CIP Account #12-5490-
113			4915 and #12-5513-4915.
114 115			It was MOVED by Councilmember Kraus and SECONDED by
116			It was MOVED by Councilmember Kraus and SECONDED by Councilmember Lopez-Ortega to approve <u>Item Nos. 5, 7, 8 and 9</u> of the
117			Consent Calendar. The Motion carried by the following vote:
118			Consent Galendar. The Motion carried by the following vote.
119			AYES: Councilmember Barnes and Vice Mayor Dunsford
120			Councilmembers Kraus and Lopez-Ortega and Mayor
121			Canning
122			NOES: None
123			ABSTAIN: None
124			ABSENT: None
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126			It was MOVED by Councilmember Kraus and SECONDED by
127			Councilmember Barnes to approve <u>Item No. 6</u> of the Consent Calendar
128			The Motion carried by the following vote:
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130 131 132 133 134		AYES: NOES: ABSTAIN: ABSENT:	Councilmember Kraus, Barnes and Lopez-Ortega, Vice Mayor Dunsford, Councilmembers and Mayor Canning None None None
135 136	J) I	PUBLIC HEARING	ì
137 138		None	
	()	GENERAL GOVER	RNMENT
140 141 142	8	Presentation of Fee discussion	f an update to City Council regarding Water/Wastewater s.
143 144		City Manager F	eik presented the item.
145 146		Council and staf	f discussion ensued.
147 148		Mayor Canning	opened public comment.
149 150 151		Jerry Jackson, for mobile home	Rancho de Calistoga, disagrees with the wastewater rates owners.
152 153 154		Antoinette Mai increase model.	Iliard, Lillie Street, spoke against the single-family rate
155 156 157		Michael Quast, the cost down fo	Washington Street , inquired about the process for keeping r the future.
158 159 160		Sophie Gullung to how the TOT	Harley Street , spoke against the user fees and inquired as funds are used.
161 162		Mark Cogan, Fo	oothill Blvd., spoke in favor of fixing the rate structure issues.
163 164 165		•	Sedar Street , spoke of using the Economic Vitality funding to positions being discussed.
166 167		Matthew Hicker	son, Lake County Highway, discussed water quality.
168 169		Mayor Canning	closed public comment.
170 171		Council and staf	f discussion ensued.
172 173 174		as first presen	ensus of the City Council to adopt the rate fee schedule ted by Bartle Wells Associates (BWA) as an ordinance ncreasing the low-income program from \$15,000 to

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175 176		\$30,000. City Council also discussed the use of resolutions in the future relating to extra grant money, savings from debt refinancing, future
177		capital projects and/or rebates, when possible.
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179	L)	ADJOURNMENT
180		Mayor Canning adjourned the meeting at 9:00 P.M. to a regular meeting of the
181		City Council held at 1307 Washington Street, on February 6, 2018, at 6:00 P.M.
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183		Respectfully submitted:
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186		Prepared by: Kathy Flamson, City Clerk
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189	Approved by: Chris Canning, Mayor	
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		Approved: