

# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Kathy Flamson, City Clerk  
**DATE:** February 20, 2018  
**SUBJECT:** City Council Minutes

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APPROVAL FOR FORWARDING:



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Dylan Feik, City Manager

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- 1  
2 **DISCUSSION:** Minutes of the February 6, 2018, Closed Session and Regular City  
3 Council Meetings.  
4  
5 **RECOMMENDATION:** Approve Minutes.  
6  
7 **ATTACHMENTS:**  
8 1. Draft Minutes of the aforementioned meetings.

**MINUTES****CITY COUNCIL – CLOSED SESSION  
TUESDAY, FEBRUARY 6, 2018- 5:30 P.M.  
CALISTOGA COMMUNITY CENTER****A) CALL TO ORDER**

**Mayor Canning called the Closed Session to order at 5:30 p.m.**

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Absent: None

Also present via conference call were City Manager Dylan Feik and City Attorney Michelle Kenyon

**B) ORAL COMMUNICATIONS – None****C) ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTERS:**

- 1) CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION: Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (1 potential case).

**D) CONVENE TO SPECIAL OPEN SESSION IN THE COMMUNITY CENTER****E) ADJOURNMENT**

**Mayor Canning adjourned the Closed Session at 5:48 p.m.** to the regular meeting of the Calistoga City Council, on Tuesday, February 6, 2018 Calistoga Community Center, 1307 Washington Street, at 6:00 p.m.

**Respectfully submitted:**

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**Prepared by: Kathy Flamson, City Clerk**

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**Approved by: Chris Canning, Mayor**

1 **MINUTES**

2 **CITY COUNCIL – REGULAR MEETING**  
3 **TUESDAY, FEBRUARY 6, 2018 - 6:00 P.M.**  
4 **CALISTOGA COMMUNITY CENTER**

5  
6 **A) CALL TO ORDER – ROLL CALL**

7 **Mayor Canning called the Regular Session to order at 6:00 p.m.**

8 In attendance were the following: Councilmember James Barnes, Councilmember  
9 Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford and  
10 Mayor Chris Canning.

11  
12 Absent: None

13  
14 Also in attendance: Public Works Director Mike Kirn, Police Chief Mitch Celaya,  
15 City Manager Dylan Feik and City Clerk Kathy Flamson.

16  
17 **B) SALUTE TO THE FLAG**

18 **C) REPORT FROM CLOSED SESSION**

19 **Mayor Canning noted there was nothing to report from the Closed Session.**

20 **D) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS**

21 **Mayor Canning** opened oral communication.

22  
23 **Calistoga Rotary President Elect Mary Hastings, Table Rock Court**  
24 **presented the Calistoga Firefighters' Association** with a check for \$34,779.65,  
25 which was the proceeds from the silent auction hosted by the Calistoga Rotary  
26 Club at the Firefighters' Bingo fund raiser.

27  
28 **ASB Representative Liliana Torrez** thanked Mayor Canning for helping the  
29 Calistoga High School students with the Martin Luther King Day clean up and  
30 the City of Calistoga for the use of tools.

31  
32 **Viri Agapoff** invited everyone to attend the North Bay Rapid Response Network  
33 of Sonoma and Napa Counties on Sunday February 11, 2018, from 4-6 P.M. for  
34 Legal Observer Training.

35  
36 **Mayor Canning** closed oral communication.

37  
38 **E) ADOPTION OF MEETING AGENDA**

39 It was **MOVED Councilmember Kraus** by and **SECONDED** by  
40 **Councilmember Lopez-Ortega** to approve the Council Meeting agenda. The  
41 Motion carried by the following vote:  
42



85 Councilmember Kraus asked to remove Item 1-6 from the Consent  
86 Calendar.

87  
88 I) CONSENT CALENDAR

89 5) Approval of minutes from the January 16, 2018 regular Calistoga City  
90 Council Meeting.

91  
92 6) Adoption of Resolution No. 2018-006 continuing the local emergency  
93 due to the Tubbs Fire as proclaimed by the City Council on October 17,  
94 2017, pursuant to GC §8550 et seq.

95  
96 Councilmember Kraus asked if the local emergency due to the Tubbs Fire  
97 can be closed. City Manager Feik discussed the continuing mitigation issues  
98 and the need to keep the local emergency status continued.

99  
100 7) Adoption of Resolution No. 2018-007 authorizing the expenditure of  
101 COPS grant funds to purchase eleven (11) replacement Axon Body  
102 Worn Cameras, accessories and a 5-year service contract for the Police  
103 Department in an amount not to exceed \$7,943.00 annually.

104  
105 8) Adoption of Resolution No. 2018-008 to authorize the expenditure of  
106 COPS grant funds to purchase ten (10) replacement portable radios for  
107 the Police Department from Motorola Solutions in an amount not to  
108 exceed \$22,000.

109  
110 9) Adoption of Resolution No. 2018-009 approving an agreement with  
111 Richard Dwyer for water line construction related to the Francis House  
112 Restoration Project at 1403 Myrtle Street from CIP Account #12-5490-  
113 4915 and #12-5513-4915.

114  
115 It was MOVED by Councilmember Kraus and SECONDED by  
116 Councilmember Lopez-Ortega to approve Item Nos. 5, 7, 8 and 9 of the  
117 Consent Calendar. The Motion carried by the following vote:

118  
119 AYES: Councilmember Barnes and Vice Mayor Dunsford,  
120 Councilmembers Kraus and Lopez-Ortega and Mayor  
121 Canning

122 NOES: None

123 ABSTAIN: None

124 ABSENT: None

125  
126 It was MOVED by Councilmember Kraus and SECONDED by  
127 Councilmember Barnes to approve Item No. 6 of the Consent Calendar.  
128 The Motion carried by the following vote:

129

130                   **AYES:**           **Councilmember Kraus, Barnes and Lopez-Ortega, Vice**  
131   **Mayor Dunsford, Councilmembers and Mayor Canning**  
132                   **NOES:**           **None**  
133                   **ABSTAIN:**       **None**  
134                   **ABSENT:**       **None**  
135

136       **J) PUBLIC HEARING**

137                   **None**  
138

139       **K) GENERAL GOVERNMENT**

140           **8) Presentation of an update to City Council regarding Water/Wastewater**  
141           **Fee discussions.**

142  
143           **City Manager Feik** presented the item.

144  
145           Council and staff discussion ensued.

146  
147           **Mayor Canning** opened public comment.

148  
149           **Jerry Jackson, Rancho de Calistoga**, disagrees with the wastewater rates  
150           for mobile homeowners.

151  
152           **Antoinette Mailliard, Lillie Street**, spoke against the single-family rate  
153           increase model.

154  
155           **Michael Quast, Washington Street**, inquired about the process for keeping  
156           the cost down for the future.

157  
158           **Sophie Gullung, Harley Street**, spoke against the user fees and inquired as  
159           to how the TOT funds are used.

160  
161           **Mark Cogan, Foothill Blvd.**, spoke in favor of fixing the rate structure issues.

162  
163           **Dennis Lang, Cedar Street**, spoke of using the Economic Vitality funding to  
164           fund the 2 open positions being discussed.

165  
166           **Matthew Hickerson, Lake County Highway**, discussed water quality.

167  
168           **Mayor Canning** closed public comment.

169  
170           Council and staff discussion ensued.

171  
172           **It was the consensus of the City Council to adopt the rate fee schedule**  
173           **as first presented by Bartle Wells Associates (BWA) as an ordinance**  
174           **and include increasing the low-income program from \$15,000 to**

175                   **\$30,000. City Council also discussed the use of resolutions in the future**  
176                   **relating to extra grant money, savings from debt refinancing, future**  
177                   **capital projects and/or rebates, when possible.**  
178

179           **L) ADJOURNMENT**

180                   **Mayor Canning** adjourned the meeting at 9:00 P.M. to a regular meeting of the  
181                   City Council held at 1307 Washington Street, on February 6, 2018, at 6:00 P.M.  
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183                   **Respectfully submitted:**  
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185 \_\_\_\_\_  
186                   **Prepared by: Kathy Flamson, City Clerk**  
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188 \_\_\_\_\_  
189                   **Approved by: Chris Canning, Mayor**

Approved: