

# City of Calistoga

## Staff Report

**TO:** Honorable Mayor and City Council  
**FROM:** Kathy Flamson, City Clerk  
**DATE:** March 6, 2018  
**SUBJECT:** City Council Minutes

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APPROVAL FOR FORWARDING:



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Dylan Feik, City Manager

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- 1
- 2 **DISCUSSION:** Minutes of the February 20, 2018, Regular City Council Meeting.
- 3
- 4 **RECOMMENDATION:** Approve Minutes.
- 5
- 6 **ATTACHMENTS:**
- 7     1. Draft Minutes of the aforementioned meeting.

**MINUTES**

**CITY COUNCIL – REGULAR MEETING  
TUESDAY, FEBRUARY 20, 2018 - 6:00 P.M.  
CALISTOGA COMMUNITY CENTER**

**A) CALL TO ORDER – ROLL CALL**

**Mayor Canning called the Regular Session to order at 6:00 p.m.**

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Absent: None

Also in attendance: Planning and Building Director Lynn Goldberg, Public Works Director Mike Kirn, Administrative Services Director Gloria Leon, City Manager Dylan Feik and City Clerk Kathy Flamson.

**B) SALUTE TO THE FLAG AND A MOMENT OF SILENCE FOR THE VICTIMS OF THE FLORIDA SHOOTINGS**

**C) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS**

**Mayor Canning** opened oral communication.

Having no one come forward, **Mayor Canning** closed oral communication.

**D) ADOPTION OF MEETING AGENDA**

It was **MOVED** by **Vice Mayor Dunsford** and **SECONDED** by **Councilmember Barnes** to approve the Council Meeting agenda. The Motion carried by the following vote:

<b>AYES:</b>	<b>Vice Mayor Dunsford, Councilmembers Barnes, Lope-Ortega and Kraus and Mayor Canning</b>
<b>NOES:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>

**E) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION**

- **Councilmember Lopez-Ortega** spoke of the school shooting in Florida and encouraged the community to pay more attention to the children, realizing they are in a vulnerable state.
- **Councilmember Barnes** asked that the community have a plan in place in the event something like a school shooting should happen in Calistoga. He

42 wants to make sure we are doing everything possible to prevent the same  
43 thing happening here.

- 44 • **Councilmember Kraus** agreed with Councilmember Barnes for a positive  
45 response to such incidents.
- 46 • **Vice Mayor Dunsford** supported the discussion.
- 47 • **Mayor Canning** spoke of the large amount of civic engagement of the youth,  
48 which is a positive outcome of such tragic events.

49 **F) CITY MANAGER'S REPORT – City Manager Feik** had nothing to report.

50 **G) PROCLAMATIONS/PRESENTATIONS/AWARDS**

- 51 **1) Mayor Canning presented Lucas Marquez a proclamation honoring him**  
52 **as the 2018 Boys & Girls Clubs of St. Helena and Calistoga Youth of the**  
53 **Year. Lucas thanked the community for the support.**

54  
55 Councilmember Kraus asked that Item H5 be pulled from the Consent  
56 Calendar.

57  
58 **H) CONSENT CALENDAR**

- 59 **2) Approval of minutes from the February 6, 2018 Closed Session and**  
60 **regular Calistoga City Council Meetings.**
- 61  
62 **3) Adoption of Resolution No. 2018-010 revising the program guidelines**  
63 **for the Residential Rehabilitation Program to allow greater loan amounts**  
64 **for manufactured housing and to limit the number of active loans to one**  
65 **for a single homeowner.**
- 66  
67 **4) Adoption of Resolution No. 2018-011 accepting the Annual Report on**  
68 **the Resort at Indian Springs LLC Development Agreement.**
- 69  
70 **5) Adoption of Resolution No. 2018-012 entering into a Professional**  
71 **Services Agreement with Koff and Associates to conduct a Limited**  
72 **Classification and Total Compensation Study in an amount not to**  
73 **exceed \$22,490.00. Councilmember Kraus inquired about the**  
74 **classification positions being studied.**

75  
76 Council and staff discussion ensued.

- 77  
78 **6) Adoption of authorizing Mayor Canning to send a letter of support for**  
79 **requested permit changes for Upper Valley Disposal Services (UVDS)**  
80 **related to Clean Compressed Gas (CNG) Fueling System and to expand**  
81 **the organic collection and processing area.**

82

- 83           7) Adoption of Resolution No. 2018-013 authorizing the City Manager to  
84           sign a Settlement Agreement against WMB Contractors for liquidated  
85           damages regarding the Monhoff Center Restoration Project.  
86

87           It was MOVED by Councilmember Barnes and SECONDED by Vice  
88           Mayor Dunsford to approve Item Nos. 2, 3, 4, 6 and 7 of the Consent  
89           Calendar. The Motion carried by the following vote:  
90

91           AYES:           Councilmember Barnes and Vice Mayor Dunsford,  
92                       Councilmembers Kraus and Lopez-Ortega and Mayor  
93                       Canning  
94           NOES:           None  
95           ABSTAIN:       None  
96           ABSENT:       None  
97

98           It was MOVED by Councilmember Kraus and SECONDED by  
99           Councilmember Lopez-Ortega to approve Item No. 5 of the Consent  
100          Calendar. The Motion carried by the following vote:  
101

102          AYES:           Councilmembers Kraus, Lopez-Ortega and Barnes, Vice  
103                       Mayor Dunsford and Mayor Canning  
104          NOES:           None  
105          ABSTAIN:       None  
106          ABSENT:       None  
107

108          I) PUBLIC HEARING

- 109          8) Introduction of Ordinance No. 732 amending the Calistoga Municipal  
110          Code to expand opportunities for Contract Storage Yards. (ZOA 2017-3)  
111

112          Planning and Building Director Goldberg presented the item.  
113

114          Council and Staff discussion ensued.  
115

116          Mayor Canning opened the Public Hearing  
117

118          Having no one come forward, Mayor Canning closed the Public Hearing.  
119

120          Council and Staff discussion ensued.  
121

122          It was MOVED Councilmember Kraus and SECONDED by  
123          Councilmember Barnes to introduce Ordinance No. 732 amending the  
124          Calistoga Municipal Code to expand opportunities for Contract Storage  
125          Yards (ZOA 2017-3) and waiving the first reading. The Motion was  
126          passed by the following roll call vote:  
127

128                   **AYES:**     **Councilmembers Kraus, Barnes and Lope-Ortega,**  
129   **Vice Mayor Dunsford and Mayor Canning**  
130                   **NOES:**     **None**  
131                   **ABSTAIN:** **None**  
132                   **ABSENT:** **None**  
133

- 134           **9) Introduction of Ordinance No. 733 amending the Calistoga Municipal**  
135           **Code to reinstate the Inclusionary Housing requirement for Rental**  
136           **Housing Projects. (ZOA 2017-4).**

137  
138           **Planning and Building Director Goldberg presented the item.**

139  
140           Council and Staff discussion ensued.

141  
142           **Mayor Canning** opened the Public Hearing

143  
144           Having no one come forward, **Mayor Canning** closed the Public Hearing.  
145

146           **It was MOVED Councilmember Kraus and SECONDED by**  
147           **Councilmember Barnes to introduce Ordinance No. 733 amending the**  
148           **Calistoga Municipal Code to reinstate the Inclusionary Housing**  
149           **requirement for Rental Housing Projects (ZOA 2017-4) and waiving the**  
150           **first reading. The Motion was passed by the following roll call vote:**

151  
152                   **AYES:**     **Councilmembers Kraus, Barnes and Lope-Ortega,**  
153   **Vice Mayor Dunsford and Mayor Canning**  
154                   **NOES:**     **None**  
155                   **ABSTAIN:** **None**  
156                   **ABSENT:** **None**  
157

- 158  
159           **10) Adoption of Resolution No. 2018-014 pursuant to the Measure T**  
160           **Program approving the City's Maintenance of Effort amount and the**  
161           **City's Five-Year List of Projects. Also adopting Resolution No. 2018-**  
162           **015 authorizing the City Manager to execute the Master Funding**  
163           **Agreement between Napa Valley Transportation Authority – Tax**  
164           **Agency and the City of Calistoga.**

165  
166           **Public Works Director Kirn presented the item.**

167  
168           Council and Staff discussion ensued.

169  
170           **Mayor Canning** opened the Public Hearing

171  
172           Having no one come forward, **Mayor Canning** closed the Public Hearing.  
173

174 It was **MOVED** by Councilmember Barnes and **SECONDED** by Vice  
175 Mayor Dunsford to adopt Resolution No. 2018-014 pursuant to the  
176 Measure T Program approving the City's Maintenance of Effort amount  
177 and the City's Five-Year List of Projects. Motion carried by the  
178 following vote:

179  
180 **AYES:** Councilmember Barnes, Vice Mayor Dunsford,  
181 Councilmembers Kraus and Lopez-Ortega and  
182 Mayor Canning  
183 **NOES:** None  
184 **ABSTAIN:** None  
185 **ABSENT:** None

186  
187 It was **MOVED** by Councilmember Kraus and **SECONDED** by Vice Mayor  
188 Dunsford to adopt Resolution No. 2018-015 authorizing the City  
189 Manager to execute the Master Funding Agreement between Napa  
190 Valley Transportation Authority – Tax Agency and the City of Calistoga.  
191 The Motion carried by the following vote:

192  
193 **AYES:** Councilmember Kraus, Vice Mayor Dunsford,  
194 Councilmembers Barnes and Lopez-Ortega and  
195 Mayor Canning  
196 **NOES:** None  
197 **ABSTAIN:** None  
198 **ABSENT:** None

199  
200 **J) GENERAL GOVERNMENT**

201 **11) Adoption of Resolution No. 2018-016 regarding the Fiscal Year 2017-**  
202 **2018 Budget adjustments.**

203  
204 **Administrative Services Director Leon** presented the item.

205  
206 Council and Staff discussion ensued.

207  
208 **Mayor Canning** opened public comment.

209  
210 **Dennis Lang, Cedar Street** suggested using a laser pointer to help the  
211 audience follow along.

212  
213 **Sophie Gullung, Harley Street** inquired about the current fees for the  
214 Water/Wastewater studies.

215  
216 **Mayor Canning** closed public comment.

217  
218 Council and Staff discussion ensued.

219

220                   **It was MOVED by Councilmember Kraus and SECONDED by Vice Mayor**  
221                   **Dunsford to adopt Resolution No. 2018-016 regarding the Fiscal Year**  
222                   **2017-2018 Budget adjustments. The Motion carried by the following**  
223                   **vote:**

224  
225                   **AYES:       Councilmember Kraus, Vice Mayor Dunsford,**  
226                   **Councilmembers Barnes and Lopez-Ortega and**  
227                   **Mayor Canning**  
228                   **NOES:       None**  
229                   **ABSTAIN: None**  
230                   **ABSENT: None**

231  
232  
233                   **12) Introduction of Ordinance No. 734 amending the Calistoga Municipal**  
234                   **Code to updating the water rates for the City of Calistoga to amend and**  
235                   **restate Calistoga Municipal Code Title 13, Public Services, Chapter**  
236                   **13.04 (Water Services) and Chapter 13.18 (Rates, Billing Payment and**  
237                   **Charges), to provide for the amendment of water charges, fees and**  
238                   **rates and Ordinance No. 735 updating wastewater rates to amend and**  
239                   **restate Calistoga Municipal Code Title 13, Public Services, Chapter**  
240                   **13.08 (Sewer Services) and Chapter 13.18 (Rates, Billing Payment and**  
241                   **Charges) to provide for the amendment of wastewater charges and**  
242                   **rates.**

243  
244                   **City Manager Feik presented the item.**

245  
246                   **Council and Staff discussion ensued.**

247  
248                   **Mayor Canning opened public comment.**

249  
250                   **Paul Knoblich, Donald Williams asked to postpone the vote of these**  
251                   **ordinances.**

252  
253                   **Antoinette Maillard, Lilly Street discussed investigating different types of**  
254                   **rate increases and the relationship between water and wastewater usage.**

255  
256                   **Sophie Gullung, discussed tier pricing systems.**

257  
258                   **Rochelle Benney, Fisher Street, spoke against the rate increase.**

259  
260                   **Mayor Canning closed public comment.**

261  
262                   **Council and Staff discussion ensued.**

263  
264                   **Antoinette Maillard and Sophie Gullung discussed rate options.**  
265

266           **Mayor Canning** suggested the ad hoc committee (consisting of  
267           Councilmembers Kraus and Barnes) meet to discuss other options before  
268           the next City Council meeting on March 6, 2018.

269  
270           **Vice Mayor Dunsford** suggested the ordinance process continue.

271  
272           **Councilmember Barnes** agreed with Vice Mayor Dunsford.

273  
274           **Councilmember Kraus** agreed with Mayor Canning's suggestion to delay  
275           the first reading of the ordinance.

276  
277           **Councilmember Lopez-Ortega** stated she agreed with Vice Mayor Dunsford  
278           and Councilmember Barnes.

279  
280           Council and Staff discussion ensued.

281  
282           **It was MOVED by Councilmember Kraus and SECONDED by Mayor**  
283           **Canning to postpone the reading of both ordinances until March 6, 2018,**  
284           **while scheduling the ad hoc committee to meet with community**  
285           **members to discuss other rate options before the March 6, 2018 City**  
286           **Council meeting.**

287  
288           **It was then MOVED by Vice Mayor Dunsford and SECONDED by**  
289           **Councilmember Barnes to introduce Ordinance No. 734 amending the**  
290           **Calistoga Municipal Code to updating the water rates for the City of**  
291           **Calistoga to amend and restate Calistoga Municipal Code Title 13,**  
292           **Public Services, Chapter 13.04 (Water Services) and Chapter 13.18**  
293           **(Rates, Billing Payment and Charges), to provide for the amendment of**  
294           **water charges, fees and rates, while scheduling the ad hoc committee to**  
295           **meet with community members to discuss other rate options before the**  
296           **March 6, 2018 City Council meeting. The Motion was passed by the**  
297           **following roll call vote:**

298  
299                   **AYES: Vice Mayor Dunsford, Councilmembers Barnes**  
300                   **and Lope-Ortega**

301                   **NOES: Councilmember Kraus, Mayor Canning**

302                   **ABSTAIN: None**

303                   **ABSENT: None**

304  
305           **It was also MOVED by Vice Mayor Dunsford and SECONDED by**  
306           **Councilmember Barnes to introduce Ordinance No. 735 updating**  
307           **wastewater rates to amend and restate Calistoga Municipal Code Title**  
308           **13, Public Services, Chapter 13.08 (Sewer Services) and Chapter 13.18**  
309           **(Rates, Billing Payment and Charges) to provide for the amendment of**  
310           **wastewater charges and rates and waiving the first reading, while**  
311           **scheduling the ad hoc committee to meet with community members to**



312 discuss other rate options before the March 6, 2018 City Council  
313 meeting . The Motion was passed by the following roll call vote:

314  
315 AYES: Vice Mayor Dunsford, Councilmembers Barnes  
316 and Lope-Ortega  
317 NOES: Councilmember Kraus, Mayor Canning  
318 ABSTAIN: None  
319 ABSENT: None  
320

321 **K) ADJOURNMENT**

322 **Mayor Canning** adjourned the meeting at 8:19 P.M. to a regular meeting of the  
323 City Council held at 1307 Washington Street, on March 6, 2018, at 6:00 P.M.

324  
325 **Respectfully submitted:**

326  
327  
328 \_\_\_\_\_  
329 **Prepared by: Kathy Flamson, City Clerk**

330 \_\_\_\_\_  
331 **Approved by: Chris Canning, Mayor**

Approved: