

Staff Report

TO: Honorable Mayor and City Council
FROM: Dylan Feik, City Manager
DATE: March 6, 2018
SUBJECT: Set Special City Council Study Sessions for Goal Setting and Fiscal Year 2018/2019 Budget Review

APPROVAL FOR FORWARDING:



Dylan Feik, City Manager

- 1 **ISSUE:** Set Special City Council Study Sessions for Goal Setting and Fiscal Year
2 2018/2019 Budget Review
3
4 **RECOMMENDATION:** By motion, set special City Council study sessions as follows:
5
6 Thursday, March 22, 9:00 am to 5:00 pm for Council goal setting study session (at the
7 Fire Station)
8
9 Thursday, May 10, 12:00 to 5:00 pm for Council budget study session (at Fire Station).
10
11 Thursday, May 17, 12:00 to 5:00 pm for Council budget study session (at Fire Station)
12 (if needed).
13
14 Tuesday, June 5, 6:00 pm for City Council Public Hearing on draft budget (at
15 Community Center)
16
17 Tuesday, June 19, 6:00 pm for Regular Meeting of the City Council for adoption of
18 budget (at Community Center)
19
20 **BACKGROUND:** The 2018/2019 budget preparation process has begun. Typically, the
21 City Council sets goals and objectives for the city prior to staff preparing the draft
22 budget. Also, the Council usually meets with all the departments to hear from the
23 department heads regarding upcoming projects and challenges. The Council then can

24 ask questions of each department head. The study sessions will be held at the Fire
25 Station. All are public meetings and will be posted for compliance with the Brown Act.
26 A public hearing is required prior to adoption of the budget and the budget should be
27 adopted prior to June 30, 2018.