

City of Calistoga Staff Report

TO: Honorable Mayor and City Council
FROM: Kathy Flamson, City Clerk
DATE: May 15, 2018
SUBJECT: City Council Minutes

APPROVAL FOR FORWARDING:



Dylan Feik, City Manager

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2 **DISCUSSION:** Minutes of the two (2) May 1, 2018 Closed Session Meetings and
3 Regular City Council Meeting.

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5 **RECOMMENDATION:** Approve Minutes.

6
7 **ATTACHMENTS:**

- 8 1. Draft Minutes of the aforementioned meetings.

MINUTES**CITY COUNCIL – CLOSED SESSION
TUESDAY, MAY 1, 2018 - 5:00 P.M.
CALISTOGA COMMUNITY CENTER****A) CALL TO ORDER – ROLL CALL**

Mayor Canning called the Closed Session to order at 5:01 p.m.

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Lopez-Ortega, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Absent: None

Also Present: City Manager Dylan Feik

B) ORAL COMMUNICATIONS

- None

C) ADJOURN TO RECONVENE THE CLOSED SESSION FROM THE MARCH 20, 2018 CLOSED SESSION MEETING ON THE FOLLOWING MATTER:

- 2) Public Employee Performance Evaluation, GC §54957, City Manager.

CONVENE TO OPEN SESSION IN THE COMMUNITY CENTER

D) Mayor Canning closed the Closed Session at 5:47 p.m. to be reconvened after the regular meeting of the Calistoga City Council, on Tuesday, May 1, 2018 Calistoga Community Center, 1307 Washington Street, at 6:00 p.m.

E) CALL TO ORDER

Mayor Canning called the Closed Session to order at 7:16 p.m.

In attendance were the following: Councilmember James Barnes, Councilmember Gary Kraus, Councilmember Lopez-Ortega, Vice Mayor Michael Dunsford and Mayor Chris Canning.

Absent: None

Also Present: City Manager Dylan Feik

F) ORAL COMMUNICATIONS

- None

G) ADJOURN TO RECONVENE THE CLOSED SESSION FROM 5:47 P.M. ON THE FOLLOWING MATTER:

- 2) Public Employee Performance Evaluation, GC §54957, City Manager.

RECONVENE TO OPEN SESSION IN THE COMMUNITY CENTER

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H) ADJOURNMENT

Mayor Canning adjourned the Closed Session at 7:15 p.m. to the next Special Closed Session meeting of the Calistoga City Council, on Tuesday, May 1, 2018 Calistoga Community Center, 1307 Washington Street, at 7:16 p.m.

Respectfully submitted:

Prepared by: Kathy Flamson, City Clerk

Approved by: Chris Canning, Mayor

Approved:

1 **MINUTES**

2 **CITY COUNCIL – REGULAR MEETING**
3 **TUESDAY, MAY 1, 2018 - 6:05 P.M.**
4 **CALISTOGA COMMUNITY CENTER**

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6 **A) CALL TO ORDER – ROLL CALL**

7 **Mayor Canning called the Regular Session to order at 6:05 p.m.**

8 In attendance were the following: Councilmember James Barnes, Councilmember
9 Gary Kraus, Councilmember Irais Lopez-Ortega, Vice Mayor Michael Dunsford and
10 Mayor Chris Canning.

11 Absent: None

12 Also in attendance: Police Sergeant Matt Freese, Fire Engineer Jaime Orozco,
13 Fire Fighters Andrew O’Shaughnessy and Ryan Smithers, Public Works Director
14 Michael Kirn, City Manager Dylan Feik and City Clerk Kathy Flamson.

15 **B) SALUTE TO THE FLAG.**

16 **C) REPORT FROM CLOSED SESSION – Mayor Canning** noted the Closed
17 Session was continued to after this regular meeting.

18 **D) ORAL COMMUNICATION ON CONSENT ITEMS OR NON-AGENDA ITEMS**

19 **Mayor Canning** opened oral communication.

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21 **David Moon-Wainright, Pine Street**, spoke of the Yellow Rose Project from the
22 April 17, 2018 City Council meeting.

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24 **Jean Haidary, Foothill Blvd.**, spoke against possible new wineries instead of
25 more housing. She also discussed the sale of the Calistoga Towing site at the
26 corner of Petrified Forest Road and Foothill Blvd. and possible new construction.

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28 **Mayor Canning** closed oral communication.

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30 **E) ADOPTION OF MEETING AGENDA**

31 It was **MOVED** by **Councilmember Kraus** and **SECONDED** by **Vice Mayor**
32 **Dunsford** to approve the Council Meeting. The Motion carried by the following
33 vote:

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35 **AYES:** **Councilmember Kraus, Vice Mayor Dunsford,**
36 **Councilmembers Lope-Ortega and Barnes and**
37 **Mayor Canning**
38 **NOES:** **None**
39 **ABSTAIN:** **None**
40 **ABSENT:** **None**
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42 **F) COUNCIL REQUESTS AND IDEAS FOR DISCUSSION**

- 43 • **Councilmember Lopez-Ortega** asked for people to come to the members of
44 the City Council to answer questions instead of listening to rumors in the
45 community.
- 46 • **Councilmember Kraus** thanked Dylan for taking the non-conforming political
47 signs down. He also thanked the political committees for their efforts to
48 conform to the Calistoga sign ordinance.
- 49 • **Vice Mayor Dunsford** echoed Councilmember Lopez-Ortega's comments
50 that speaking to the members of the City Council is important to help dispel
51 rumors.
- 52 • **Mayor Canning** thanked Public Works Department for improvements to Lake
53 Street by the Calistoga High School. He reminded the public that the slurry
54 seal will be completed in a few weeks. Mayor Canning also reminded
55 everyone that a Netflix movie, Wine Country, will start filming Friday, May 4.
56 He stated the Closed Session item will be reported out at the next regular City
57 Council meeting. Mayor Canning reiterated what Councilmember Lopez-
58 Ortega and Vice Mayor Dunsford said about contacting the City Council
59 instead of listening to rumors.

60 **G) CITY MANAGER'S REPORT –**

- 61 • The City of Calistoga is preparing to offer bonds for debt refinancing next
62 week.
- 63 • There will be an implementation of an on-line agenda management system
64 soon.
- 65 • There was clarification of the process for housing projects in the City of
66 Calistoga.

67 **H) PROCLAMATIONS/PRESENTATIONS/AWARDS**

- 68 1) **May is Mental Health Awareness Month Proclamation – Napa County**
69 **Health and Human Services Agency Mental Health Division**
70 **Representative Bobbi Moffatt and LGBTQ Connection Community**
71 **Representative Eduardo Rivera** accepted the proclamation. **LGBTQ**
72 **Connection leader Sophia Winslow** discussed the importance of mental
73 **health awareness.**
- 74
75 2) **May 4, 2018 International Fire Fighters' Day Proclamation** was accepted
76 **by Fire Fighter Jaime Orozco.**
- 77
78 3) **May 6 – 12, 2018 National Travel & Tourism Week Proclamation** was
79 **accepted by Visit Napa Valley Vice President, Community & Industry**
80 **Relations Representative Catherine Heywood.**
- 81

82 4) May 6 – 12, 2018 Municipal Clerks Week Proclamation was accepted by
83 Calistoga City Clerk Kathy Flamson.

84
85 5) May 12 – 18, 2018 National Police Week Proclamation was accepted by
86 Calistoga Police Department Sergeant Matt Freese.

87
88 Councilmembers Kraus and Lopez-Ortega recused themselves from items
89 I-8 and I-9 due to their proximity to the properties.

90
91 I) CONSENT CALENDAR

92 6) Approval of minutes from the April 17, 2018 regular Calistoga City
93 Council Meeting.

94
95 7) Adoption of Resolution No. 2018-037 authorizing the submittal of an
96 application to the Metropolitan Transportation Commission (MTC) for
97 the allocation of the Three-Year Program FY 2018/19 – FY 2020/21
98 Transportation Development Act Article 3 funding in the amount of
99 \$200k000 for the Pioneer Park Pedestrian Bridge over the Napa River
100 and authorizing the City Manager or Public Works Director to execute all
101 grant documents and agreements on behalf of the City for the project.

102
103 8) Adoption of Resolution No. 208-038 directing the City Engineer to
104 prepare and file a report for the Silverado Place Subdivision Landscape
105 Maintenance District in accordance with Article 4 of Chapter 1 of the
106 California Streets and Highways Code.

107
108 9) Adoption of Resolution No. 2018-039 directing the City Engineer to
109 prepare and file a report for the Palisades Subdivision Landscape
110 Maintenance District in accordance with Article 4 of Chapter 1 of the
111 California Streets and Highways Code.

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113 10) Adoption of Resolution No. 2018-040 calling and giving notice of the
114 holding of a General Municipal Election to be held November 6, 2018
115 and requesting the Board of Supervisors to permit the County Clerk and
116 County Elections Department to render certain services.

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118 11) Adoption of Resolution No. 2018-041 accepting as complete Lake Street
119 Reconstruction and authorizing the Public Works Director to file a
120 Notice of Completion with the Napa County Recorder.

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122 It was MOVED by Councilmember Barnes and SECONDED by
123 Councilmember Kraus to approve Item Nos. 6, 7, 10 and 11 of the
124 Consent Calendar. The Motion carried by the following vote:
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126 **AYES:** **Councilmembers Barnes, Kraus, Vice Mayor**
127 **Dunsford, Councilmember Lopez-Ortega and**
128 **Mayor Canning**
129 **NOES:** **None**
130 **ABSTAIN:** **None**
131 **ABSENT:** **None**
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133 **It was MOVED by Councilmember Barnes and SECONDED by Vice**
134 **Mayor Dunsford to approve Item Nos. 8 and 9 of the Consent Calendar.**
135 **The Motion carried by the following vote:**
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137 **AYES:** **Councilmember Barnes, Vice Mayor Dunsford and**
138 **Mayor Canning**
139 **NOES:** **None**
140 **ABSTAIN:** **None**
141 **ABSENT:** **Councilmembers Kraus and Lopez-Ortega**
142

143 **J) PUBLIC HEARING**

144 **None**
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146 **K) GENERAL GOVERNMENT**

147 **12) Adoption of a Resolution authorizing the Public Works contract with**
148 **Heavenly Greens in the amount of \$115,814.00, for the installation of**
149 **artificial lawn at Pioneer Park, authorizing a budget adjustment in the**
150 **amount of \$115,814.00, and authorizing the City Manager to execute the**
151 **contract.**
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153 **City Manager Feik** presented the item. He noted on line 6 of the Staff Report
154 was a error. The amount should be \$115,814 instead of \$155,814.
155

156 Council and Staff discussion ensued.
157

158 **Mayor Canning** asked to move this item to the **May 10, 2018 Budget**
159 **agenda** so the City Councilmembers can view the product and more
160 information.
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162 **Mayor Canning** opened the public comment.
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164 **Public Works Director Kirn** discussed the sod installation at Pioneer Park.
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166 **Mayor Canning** closed the public comment.
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L) ADJOURNMENT

Mayor Canning adjourned the meeting at 7:15 P.M. to a continued Special Closed Session meeting of the Calistoga City Council held at 1307 Washington Street, on May 1, 2018.

Respectfully submitted:

Prepared by: Kathy Flamson, City Clerk

Approved by: Chris Canning, Mayor

Approved:

1 **MINUTES**

2 **CITY COUNCIL – CLOSED SESSION**
3 **TUESDAY, MAY 1, 2018 - 7:56 P.M.**
4 **CALISTOGA COMMUNITY CENTER**

5
6 **A) CALL TO ORDER**

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8 **Mayor Canning called the Closed Session to order at 7:56 p.m.**

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10 In attendance were the following: Councilmember James Barnes,
11 Councilmember Gary Kraus, Councilmember Lopez-Ortega, Vice Mayor
12 Michael Dunsford and Mayor Chris Canning.

13 Absent: None

14 Also Present: City Manager Dylan Feik.

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16 **B) ORAL COMMUNICATIONS**

- 17 • **Mayor Canning** opened Oral Communication.
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19 • Having no one come forward, **Mayor Canning** closed Oral
20 Communication.
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22 **C) ADJOURN TO CLOSED SESSION ON THE FOLLOWING MATTERS:**

- 23
24 1) Conference with Real Property Negotiations, GC §54956.8
25 Property: 1435 North Oak Street, APN 011-140-007
26 Agency Negotiator: Dylan Feik, City Manager
27 Negotiating Parties: Napa County CEO Minh C. Tran
28 Under Negotiation: Price and/or Terms for Payment for Potential Purchase
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30 **CONVENE TO OPEN SESSION IN THE COMMUNITY CENTER**

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32 **D) ADJOURNMENT**

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34 **Mayor Canning adjourned the Closed Session at 8:32 p.m.** to the Special
35 Budget meeting of the Calistoga City Council, on Tuesday, MAY 10, 2018
36 Calistoga Community Center, 1307 Washington Street, at 12:00 p.m.
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38 **Respectfully submitted:**

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42 **Prepared by: Kathy Flamson, City Clerk**

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Approved by: Chris Canning, Mayor

Approved: